

San Dieguito

Union High School District

710 Encinitas Blvd.
Encinitas, CA 92024-3357
(760) 753-6491
www.sduhsd.net

Board of Trustees:

Joyce Dalessandro
Linda Friedman
Barbara Groth
Beth Hergesheimer
Deanna Rich

Superintendent:

Peggy Lynch, Ed.D.
(760) 943-3501 FAX

Canyon Crest Academy
Carmel Valley MS
Diegueno MS
Earl Warren MS
La Costa Canyon HS
North Coast Alternative HS
Oak Crest MS
San Dieguito Adult Education
San Dieguito HS Academy
Sunset HS
Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT BOARD OF TRUSTEES REGULAR BOARD MEETING

THURSDAY, MAY 3, 2007
6:30PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD, ENCINITAS, CA. 92024

Welcome to the meeting of the San Dieguito Union High School District Board of Trustees.

PUBLIC COMMENTS

If you wish to speak regarding an item on the agenda, please complete a blue slip located at the sign-in desk and present it to the Secretary to the Board prior to the start of the meeting. When the Board President invites you to the podium, please state your name, address, and organization before making your presentation.

Persons wishing to address the Board on any school-related issue not elsewhere on the agenda are invited to do so under the "Public Comments" item. If you wish to speak under Public Comments, please follow the same directions (above) for speaking to agenda items. Complaints or charges against an employee are not permitted in an open meeting of the Board of Trustees.

In the interest of time and order, presentations from the public are limited to three (3) minutes per person, per topic. The total time for non-agenda items shall not exceed twenty (20) minutes. An individual speaker's allotted time may not be increased by a donation of time from others in attendance.

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda.

CONSENT CALENDAR

All matters listed under Consent are those on which the Board has previously deliberated or which can be classified as routine items of business. An administrative recommendation on each item is contained in the agenda supplements. There will be no separate discussion of these items prior to the time the Board of Trustees votes on the motion unless members of the Board, staff, or public request specific items to be discussed or pulled from the Consent items.

To address an item on the consent calendar, please follow the procedure described under *Comments on Agenda Items*.

CLOSED SESSION

The Board will meet in Closed Session to consider qualified matters of litigation, employee negotiations, student discipline, employee grievances, personnel qualifications, or real estate negotiations which are timely.

CELL PHONES/PAGERS

As a courtesy to all meeting attendees, please set cellular phones and pagers to silent mode and engage in conversations outside the meeting room.

In compliance with the Americans with Disabilities Act, if you need special assistance, disability-related modifications, or accommodations, including auxiliary aids or services, in order to participate in the public meetings of the District's Governing Board, please contact the office of the District Superintendent at (760) 943-3501 Notification 72 hours prior to the meeting will enable the District to make reasonable arrangements to ensure accommodation and accessibility to this meeting. Upon request, the District shall also make available this agenda and all other public records associated with the meeting in appropriate alternative formats for persons with a disability.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
BOARD OF TRUSTEES
REGULAR BOARD MEETING

AGENDA

THURSDAY, MAY 3, 2007
6:30 PM

DISTRICT OFFICE BOARD ROOM 101
710 ENCINITAS BLVD., ENCINITAS, CA. 92024

PRELIMINARY FUNCTIONS (Items 1 – 6)

- 1. Call to Order; Public Comments Regarding Closed Session Items5:30 PM
- 2. Closed Session 5:35 PM**
 - A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / Classified School Employees Association
 - C. Consideration and/or deliberation of student discipline matters.
- 3. Regular Meeting / Open Session6:30 PM**
- 4. Pledge of Allegiance
- 5. Report Out of Closed Session
- 6. Approval of Minutes of the April 5, 2007 Regular Board Meeting, as shown in the attached supplement.

NON-ACTION ITEMS (Items 7 – 10)

Communications received by the Board are available for public review at the District Office at 710 Encinitas Boulevard in Encinitas. Board correspondence is distributed to each Board Member and the Superintendent along with the agenda.

- 7. Student Board Member Reports
- 8. Board Member Reports
- 9. Superintendent’s Reports, Briefings and Legislative Updates Peggy Lynch, Ed.D.
- 10. Canyon Crest Academy Update..... David Jaffe, Principal

CONSENT AGENDA ITEMS (Items 11 – 14)

Upon invitation by the President, anyone who wishes to discuss a Consent Item should come forward to the lectern, state his/her name and address, and the Consent Item number.

- 11. SUPERINTENDENT**
 - A. Acceptance of Gifts and Donations, as shown in the attached supplement.
 - B. Approval of Field Trips, as shown in the attached supplement.
 - C. Authorization of California Interscholastic Federation, (CIF) School Athletic League Representatives, 2007 / 2008, as shown in the attached supplement.

12. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report, as shown in the attached supplement.
2. Approval of Classified Personnel Report, as shown in the attached supplement.

13. PUPIL PERSONNEL

A. APPROVAL OF INTERDISTRICT ATTENDANCE AGREEMENTS (3)

Approve entering into an agreement between the San Dieguito Union High School District and the following three school districts to accept, insofar as facilities permit, students who are residents of the other said district to enroll.

1. Sweetwater Union School District
2. San Marcos Unified School District
3. San Diego Unified School District

B. APPROVAL OF SPECIAL EDUCATION LOCAL PLAN AREA (SELPA) LOCAL EDUCATION AGENCY (LEA) ASSURANCES, AS DESCRIBED IN THE ATTACHED DOCUMENTS.

14. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. Geocon, Inc. to perform a geotechnical investigation of the pavement for the basketball courts at Diegueno Middle School, during the period May 4, 2007 through June 15, 2007, for an amount not to exceed \$9,250.00, to be expended from Mello Roos Funds.
2. Melchior Land Surveying, Inc. to provide a ballfield topographic field survey and topographic mapping for the Earl Warren Middle School track and field, during the period May 4, 2007 through May 31, 2007, for an amount not to exceed \$6,200.00, to be expended from the General Fund 03-00.
3. Playwrights Project to conduct *Write On!* playwriting program for students in Canyon Crest Academy's Envision after school program, during the period May 8, 2007 through May 31, 2007, for an amount not to exceed \$2,210.00, to be expended from the General Fund 03-00 and reimbursed by the Canyon Crest Academy Foundation.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. State of California's 22nd District Agricultural Association for additional use of facilities of the Wyland Hall for the Torrey Pines High School AP testing.

C. AWARD OF CONTRACT

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. American Wrecking, Inc., for the Torrey Pines High School Team Room Demolition project B2007-13, for an amount of \$17,277.00, to be expended from Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

D. APPROVAL OF RESOLUTION AUTHORIZING TEMPORARY TRANSFER OF FUNDS

Approve the Resolution Authorizing the Temporary Transfer of Funds, as shown in the attached supplement.

E. ADOPTION OF RESOLUTIONS / AUTHORIZED AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT COE / PAYROLL ORDER CERTIFICATION / SIGN SCHOOL ORDERS

Adopt the following resolutions effective July 1, 2007 through June 30, 2008:

1. RESOLUTION DESIGNATING AGENT TO RECEIVE MAIL AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION
Designating Stephen G. Ma to receive mail and Peggy Lynch, Terry King, David R. Bevilaqua, Donna Corder, Dawn Pearson, Courtney Rock, Carol Clemons, Kay Bosko, Sandra Woodruff, Mireya Nelson, Cindy Cruz and Daniel Love to pick up warrants at the County Office of Education.
2. RESOLUTION FOR PAYROLL ORDER CERTIFICATION
Designating Peggy Lynch or Terry King and Frederick Labib-Wood to ascertain and certify that each employee has taken the oath of allegiance and designating Frederick Labib-Wood to certify classified service assignment.
3. RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
Designating Peggy Lynch or David R. Bevilaqua or Stephen G. Ma to sign school orders.

F. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing
4. Replacement Warrant

ROLL CALL VOTE FOR CONSENT AGENDA (Items 11 – 14)

<u>Board Members</u>	<u>Student Advisory Board Members</u>
_____ Dalessandro	_____ Jackie Brabyn, LCC
_____ Friedman	_____ Caylee Falvo, Sunset
_____ Groth	_____ Kelly Kean, CCA
_____ Hergesheimer	_____ Kiran Natarajan, TPHS
_____ Rich	_____ Hilary Ross, SDA

DISCUSSION / ACTION ITEMS..... (Items 15 –26)

15. Approval of Carl Perkins Vocational Education Application / Plan for Funding, (Attached) Motion by _____, second by _____, to approve the Carl Perkins Vocational Education Application and Plans (2) for Funding as described in the attached supplements.
16. Approval of Discretionary Block Grant Funding, as described in the attached supplement. Motion by _____, second by _____, to approve the Discretionary Block Grant Funding as described in the attached documents.
17. Adoption of Resolutions of Intention to Dedicate Interest in Real Property / City of Encinitas / San Diego Gas & Electric
 - A. Motion by _____, second by _____, to adopt the Resolution of Intention to Dedicate Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, as described in the attached supplement.
 - B. Motion by _____, second by _____, to adopt the Resolution of Intention to Dedicate Interest in Real Property to San Diego Gas & Electric Company over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, as described in the attached supplement.
18. Approval of Alternative Schools Accountability Model (ASAM) New School Registration and Indicator Selection Application, as described in the attached supplement. Motion by _____, second by _____, to approve Alternative Schools Accountability Model (ASAM) New School Registration and Indicator Selection Application
19. Approval of Resolution Declaring May 20-26, 2007 as *Classified School Employees' Week* as described in the attached document. Motion by _____, second by _____, to approve Resolution Declaring May 20-26, 2007 as *Classified School Employees' Week*.
20. Approval of Resolution Declaring May 7-13, 2007 as *National Teacher Appreciation Week* as described in the attached document. Motion by _____, second by _____, to approve Resolution Declaring May 7-13, 2007 as *National Teacher Appreciation Week*.
21. Approval of Resolution in the Matter of Support for an Alcoholic Beverage Tax on Alcopops, as described in the attached document. Motion by _____, second by _____, to approve Resolution in the Matter of Support for an Alcoholic Beverage Tax on Alcopops.
22. Approval of Board Policy Revision Proposal, #0420 and 0420/AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plan/Site Councils*, as described in the attached documents. Motion by _____, second by _____, to approve Revision of Board Policy #0420 and 0420/AR-1, as proposed.
23. Adoption of Board Policy #4216.3-51.9 Class Description for *Information Systems Support Technician*, SR 44, as described in the attached documents. Motion by _____, second by _____, to approve Board Policy #4216.3-51.9 Class Description, as proposed.
24. Adoption of Board Policy #4216.3-51.8 Class Description for *Media Technician / Web Technician*, SR 44, as described in the attached documents. Motion by _____, second by _____, to approve Board Policy #4216.3-51.8 Class Description, as proposed.

25. Adoption of Board Policy Rerision #0430, *Philosophy-Goals-Objectives and Comprehensive Plans, Special Education Local Plan Area (SELPA)*, as described in the attached documents.
Motion by _____, second by _____, to approve Revision of Board Policy #0430, as proposed.
26. Selection and approval of Revised 2007 – 08 Instructional Calendar, as shown in the attached supplements.
Motion by _____, second by _____, to select and approve the _____ revision of the 07/08 Instructional Calendar as proposed.

INFORMATION ITEMS.....(Items 27-39)

27. Business Services Update – Steve Ma, Associate Superintendent
28. Educational Services Update – Rick Schmitt, Associate Superintendent
29. Human Resources Update – Terry King, Associate Superintendent
30. Science Textbook Adoption – Rick Schmitt, Associate Superintendent, Ed Services
31. 2007-08 Tentative Budget / Special Funds – David Bevilaqua, Executive Director, Finance
32. 2006-2007 New Construction Eligibility Update – Steve Ma, Associate Superintendent, Business
33. 08 / 09 and 09 / 10 Instructional Calendars – Peggy Lynch, Ed.D., Superintendent
34. Public Comments
In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)
35. Future Agenda Items
36. Adjournment to Closed Session (if scheduled)

CLOSED SESSION (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
 - B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association to conference with legal counsel – Anticipated Litigation
 - C. Consideration and/or deliberation of student discipline matters
38. Report from Closed Session (if required)
 39. Adjournment of Meeting

*The next regularly scheduled Board Meeting will be held on **May 17, 2007, at 6:30 PM** in the SDUHSD District Office Board Room 101. The District Office is located at 710 Encinitas Blvd., Encinitas, CA, 92024.*

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Superintendent:

Peggy Lynch, Ed.D.

- Canyon Crest Academy
- Carmel Valley MS
- Diegueno MS
- Earl Warren MS
- La Costa Canyon HS
- North Coast Alternative HS
- Oak Crest MS
- San Dieguito Adult Education
- San Dieguito HS Academy
- Sunset HS
- Torrey Pines HS

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT MINUTES OF THE BOARD OF TRUSTEES AT A REGULAR MEETING

THURSDAY, APRIL 5, 2007

SDUHSD DISTRICT OFFICE

BOARD RM 101

PRELIMINARY FUNCTIONS.....(AGENDA ITEMS 1 – 6)

1. Call to Order / Public Comments.....(Agenda Item 1)
There were no comments from the public presented.

2. **CLOSED SESSION**(Agenda Item 2)
President Deanna Rich called the meeting to order at 6:05 PM on Thursday, April 5, 2007, to receive public comments on the closed session agenda items. There were no public comments, and the Board convened to closed session in the small board room to discuss:
 - A. Personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear complaints or charges brought against such employee by another person or employee unless the employee requests a public session
 - B. Labor-related issues with Labor Negotiators, pursuant to Government Code Section 54957.8; Agency Negotiators: Superintendent and Associate Superintendents
Employee Organizations: San Dieguito Faculty Association / California School Employees Association

REGULAR MEETING / OPEN SESSION

Members in Attendance

All Board of Trustees members were in attendance.

Student Advisory Members present were Caylee Falvo of Sunset High School, Kiran Natarajan of TPHS and Hilary Ross of SDA.

Administrators Present

- Peggy Lynch, Ed.D., Superintendent
- Terry King, Associate Superintendent, Human Resources
- Steve Ma, Associate Superintendent, Business
- Rick Schmitt, Associate Superintendent, Educational Services
- Anni Mallison, Director, Transportation
- Amy Souza, Principal, La Costa Canyon High School
- Becky Banning, Recording Secretary

3. Reconvene / Call to Order (Agenda Item 3)

The regular meeting of the Board of Trustees was called to order at 6:43PM by President Deanna Rich.

4. Salute to Flag(Agenda Item 4)

Kiran Natarajan led the salute to the flag.

5. Report Out of Closed Session.....(Agenda Item 5)

There was no report out of Closed Session.

6. Approval of Minutes(Agenda Item 6)

It was moved by Ms. Dalessandro and seconded by Ms. Groth that the Minutes of the March 15, 2007 Board Meeting be approved.

Motion unanimously carried.

NON-ACTION ITEMS (AGENDA ITEMS 7 - 10)

7. Student Board Member Reports(Agenda Item 7)

All students present reported on current events and pending activities at their respective schools. Reported highlights included an update on the number of students at Torrey Pines High School taking the AP test this year, approximately 2,800 to date, and a pending blood drive at San Dieguito Academy, the second one this year.

8. Board Member Reports(Agenda Item 8)

Ms. Friedman reported on her attendance at foundation fundraiser events for La Costa Canyon and Torrey Pines; her invitation and acceptance to serve on Congressman Billbray's Education Advisory Board; her participation in a recent Parent Rep Site Council meeting; a local superintendents' forum; a teacher recognition event where one of the recipients receiving an award was the Adapted PE teacher assigned to Carmel Valley Middle School; and an open house with Assemblymen Garrick and Wyland.

Ms. Hergesheimer reported on her attendance at the recent Parent Rep Site Council meeting; attendance at the foundation fundraising event for La Costa Canyon High School; and campus visitations at Sunset, North Coast and Canyon Crest Academy.

Ms. Groth reported attending a recent San Diego County School Board Association Meeting; the gala foundation fundraiser events for Torrey Pines and La Costa Canyon; the open house with Assemblymen Garrick and Wyland; and an invitation to participate in a San Diego Region Chamber of Commerce meeting with Mr. Wyland and his staff.

Ms. Dalessandro also reported on attending the two high school foundation gala events; a Career Technology workshop organized and presented by SDUHSD staff; and an invitation to score essays written by students at Torrey Pines High School as an application process for scholarships. A total of 162 essays were reviewed by Ms. Dalessandro.

Ms. Rich reported on attending the same foundation gala events for Torrey Pines and La Costa Canyon; the Career Technology workshop; and a San Diego County School Board Association meeting with Assemblyman Garrick.

9. Superintendent’s Reports, Briefings and Legislative Updates(Agenda Item 9)

Superintendent Peggy Lynch informed the Board of Trustees of pending calendar events; reviewed correspondence; informed the Board of an upcoming Educational Services Board Workshop; and briefly discussed the status of Assembly Bill 494.

Next, Transportation Director, Anni Mallison, who has recently announced her retirement, addressed the Board of Trustees thanking them for their continued support throughout her tenure with the district. The Board has also been invited to celebrate Ms. Mallison’s pending retirement at a social event scheduled in her honor on May 7th.

10. La Costa Canyon Update, Amy Souza, Ed.D., Principal.....(Agenda Item 10)

Principal Amy Souza presented a thorough report about La Costa Canyon High School. Topics included an update on academic excellence, plans for future staff development and collaboration, a technology update, student connection and citizenship, and a variety of approaches for communication with students, parents, and the community. Ms. Souza also reported that during a recent Distinguished School Visit, LCC earned a perfect score on the written report. In addition, the committee highlighted features at LCC such as the positive attitude among the students, parents and staff. Ms. Souza concluded her presentation by thanking the Board of Trustees on behalf of the entire LCC staff, for their ongoing support throughout the year and for attending the various events and activities at the school.

11. Torrey Pines Visual Performing Arts Center, Update, RNT/Steve Ma(Agenda Item 11)

Mr. Steve Ma presented an update on the status of the construction plans for the Visual Performing Arts Center at Torrey Pines High School. He also introduced an architect from Roesling Nakamura Terada Architects, the company contracted to assist with the construction project, who discussed details about the Visual and Performing Arts Master Plan. They explained key points such as the proposed location, a list of projects requiring modernization and projects requiring new construction. Also presented was an estimated cost breakdown of all expenses required in order to complete the project. Further updates will follow.

CONSENT AGENDA ITEMS.....(Agenda Items 12 – 14)

It was moved by Ms. Friedman and seconded by Ms. Groth that all of the Consent Agenda Items #12 – 14, (listed below), be approved as written. ***Motion unanimously carried.***

12. SUPERINTENDENT

- A. ACCEPTANCE OF GIFTS AND DONATIONS
- B. APPROVAL OF FIELD TRIPS

13. HUMAN RESOURCES

A. APPROVAL OF PERSONNEL REPORTS

Approval of matters pertaining to employment of personnel, salaries, leaves of absence, resignations, changes in assignments, extra duty assignments, and consultant services:

1. Approval of Certificated Personnel Report
2. Approval of Classified Personnel Report

14. BUSINESS

A. APPROVAL/RATIFICATION OF AGREEMENTS

Approve the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the necessary documents:

1. D.A. Hogan & Associates, Inc. to develop specific plans, details and specifications for field and track improvements at Earl Warren Middle School, during the period April 6, 2007 through December 31, 2007, for an amount not to exceed \$18,500.00, to be expended from the General Fund 03-00.
2. Roesling Nakamura Terada Architects to provide design, contract document preparation and construction administration support for the Paint Building Exteriors and Covered Walkways at San Dieguito High School Academy project, during the period April 6, 2007 through December 31, 2007, for an estimated amount of \$18,000.00 plus reimbursable expenses, based on 12% of the construction budget of \$150,000.00, to be expended from the Deferred Maintenance Fund 14-00.
3. California Bank & Trust for updated contract for Deposit of Moneys for San Dieguito Union High School District, for the period until terminated by either party's thirty-day written notice.
4. School Employers Association of California, an independent Joint Powers Agency, to provide membership in programs and services in the field of employer-employee relations, beginning April 6, 2007 with automatic renewals unless terminated by the District, for an amount of \$1,987.00 per year, to be expended from the General Fund 03-00.

B. APPROVAL/RATIFICATION OF AMENDMENT TO AGREEMENTS

Approve amending the following agreements and authorize Eric R. Dill or Stephen G. Ma to execute the agreements:

1. Great Scott Tree Service for district wide tree maintenance, trimming, and removal, extending the contract period from April 1, 2007 through March 31, 2008, with a 5% increase in the unit pricing.
2. Collins & Aikman Floorcoverings, Inc. for district wide carpeting and flooring services, extending the contract period from June 1, 2007 through May 31, 2008, with a 5% increase in the unit pricing.
3. Davis Demographics & Planning, Inc. for additional enrollment projections by Community Facility District areas, increasing the contract amount by \$5,400.00, to be expended from Mello Roos Funds, Capital Facilities Fund 25-19, and possible reimbursement from North City West Joint Powers of Authority.

C. AWARD OF CONTRACT

Award the following contracts and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents:

1. Modular Structures International, Inc. for the Torrey Pines High School Team Room Modular Building project B2007-12, for an amount of \$436,981.00, to be expended from Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.
2. Healey Construction Company for the Site Improvements at the San Dieguito Adult School project B2007-11, for an amount of \$203,606.00, to be expended from the Adult Education Fund 09-00.
3. Kimmel Construction for the Relocate CNG Fueling Infrastructure at the San Dieguito Union High School Transportation Cooperative project B2007-10, for an amount \$44,058.00, to be expended from the Capital Facilities Fund 25-19 and reimbursed by the Air Pollution Control District Grant.

D. REJECTION OF BIDS AND AUTHORIZATION TO READVERTISE FOR BIDS

Reject all bids received for Torrey Pines High School Team Room Demolition project B2007-13 due to discrepancies in the bid submittal requirements and authorize the administration to readvertise for bids, to be expended from the Capital Facilities Fund 25-19 and the Torrey Pines High School Foundation.

E. ADOPTION OF RESOLUTION FOR TAX & REVENUE ANTICIPATION NOTES (T.R.A.N.) FOR FISCAL YEAR 2007-08

Adopt the Resolution for Tax & Revenue Anticipation Notes (T.R.A.N.) for fiscal year 2007-08.

F. APPROVAL OF 2007-08 DEFERRED MAINTENANCE FIVE-YEAR PLAN

Approve the 2007-08 Deferred Maintenance Five-Year Plan, as shown in the attached supplement.

G. APPROVAL OF BUSINESS REPORTS

1. Purchase Orders
2. Instant Money
3. Membership Listing

DISCUSSION / ACTION ITEMS.....(Agenda Items 15 – 17)

15. Approval of Modified Passing CAHSEE Scores for Class of 2007

It was moved by Ms. Hergesheimer and seconded by Ms. Groth to approve the Modified Passing CAHSEE Scores, as requested.

Motion unanimously carried.

16. Approval of Resolution regarding Layoff of Classified Positions for Fiscal Year 2007 / 2008

It was moved by Ms. Dalessandro and seconded by Ms. Friedman to approve the Resolution regarding Layoff of Classified Positions for Fiscal Year 2007 / 2008.

Motion unanimously carried.

17. CSBA Delegate Assembly Election Run-Off Ballot (See attached)

It was moved by Ms. Groth and seconded by Ms. Friedman to vote on two candidates as listed on the attached election run-off material. The candidates selected were Blanca Brown and Debra Schade.

Motion unanimously carried.

INFORMATION ITEMS.....(Agenda Items 18 - 30)

18. Business Services UpdateSteve Ma, Associate Superintendent

Mr. Ma discussed the status of the Transportation Coop currently in place with Carlsbad Unified School District and plans to discontinue the current contract for next year. A pending meeting with Carlsbad District was scheduled to take place the day after this board meeting, and more updates will follow.

19. Educational Services UpdateRick Schmitt, Associate Superintendent

Mr. Schmitt discussed the lottery status for both academies and gave updates on various other events.

20. Human Resources Update..... Terry King, Associate Superintendent

Ms. King gave an update on the status of the interview process for the principalship at La Costa Canyon and said that further updates would follow.

21. Policy Revision Proposal, First Read; Board Policy #0420 and 0420/AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plans / Site Councils* (Agenda Item 21)

This item was submitted for a first reading and will be resubmitted for approval at a future meeting.

22. Policy Revision Proposal, First Read; Board Policy #0430, *Philosophy-Goals-Objectives and Comprehensive Plan – Local Plan for Special Education*(Agenda Item 22)

This item was submitted for a first reading and will be resubmitted for approval at a future meeting.

23. Policy Revision Proposal, First Read; Board Policy #4216.3-51.8, *Job Description, Media Technician / Web Technician* (Agenda Item 23)

This item was submitted for a first reading and will be resubmitted for approval at a future meeting.

24. Policy Revision Proposal, First Read, Board Policy #4216.3-51.9, *Job Description, Information Systems Support Technician* (Agenda Item 24)

This item was submitted for a first reading and will be resubmitted for approval at a future meeting.

25. Labor Compliance Program Annual Report 2006, Reporting period: March 1, 2006 through February 28, 2007..... (Agenda Item 25)

This item was submitted to the Board as information only. Executive Director, Mr. Eric Dill presented details regarding the Labor Compliance Program Annual Report.

26. Public Comments (Agenda Item 26)

In accordance with the Brown Act, unless an item has been placed on the published agenda, there shall be no action taken. The Board may 1) acknowledge receipt of the information, 2) refer to staff for further study, or 3) refer the matter to the next agenda. (See Board Agenda Cover Sheet)

27. Future Agenda Items (Agenda Item 27)

No future items were presented.

28. Adjournment to Closed Session (if scheduled) (Agenda Item 28)
There was no Closed Session required.

CLOSED SESSION (if required)

- A. To consider personnel issues, pursuant to Government Code Sections 11126 and 54957; limited to consideration of the appointment, employment, evaluation of performance, discipline/release, dismissal of a public employee or to hear *complaints or charges brought against such employee by another person or employee unless the employee requests a public session.*
- B. Conference with Labor Negotiators, pursuant to Government Code Section 54957.8.
Agency Negotiators: Superintendent and Associate Superintendents (3)
Employee Organizations: San Dieguito Faculty Association / California School Employees Association to conference with legal counsel – Anticipated Litigation

29. Report from Closed Session (Agenda Item 29)
There was no report from Closed Session presented.

30. Adjournment of Meeting (Agenda Item 30)
There being no further business, the meeting was adjourned at 7:59 PM.

Joyce Dalessandro, Clerk

_____/_____/_____
Date

Peggy Lynch, Ed.D., Superintendent / Secretary

_____/_____/_____
Date

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED AND SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ACCEPTANCE OF GIFTS AND DONATIONS

.....

EXECUTIVE SUMMARY

The district administration is requesting acceptance of gifts and donations to the district as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board accept the gifts and donations to the district as shown on the following report.

FUNDING SOURCE:

Not applicable

PL/bb

AGENDA ITEM 11A

**DONATIONS REPORT
SDUHSD BOARD MEETING
May 3, 2007**

Item 11-A

		Donor	Donated To: (Teacher, Dept, Site)	
Donation	Purpose	Name / Foundation	Department	School Site
5-piece Ludwig drum set	Music/Band	Chad Waldorf	V & P Arts	SDA
\$8.75	Sheet music for music class	Eliberto Guerra	Music	
\$8.57	Sheet music for music class	Claudia Bencomo	Music	Earl Warren
\$21.82	Students at Earl Warren MS	Albertson's	General	Earl Warren
\$174.38	Students at Earl Warren MS	Washington Mutual	General	Earl Warren
\$3,000.00	Purchase of books & other instructional material for the TPHS Library	Michael Tostado	Library Media Center	TPHS
\$376.74	Students at TPHS	Target-Take Charge of Education	General	TPHS
278,36	Instructional materials	Wamoola for Schools	General	TPHS
\$316.08	Administrative Supplies	Target	Administration	CCA
\$148.76	Administrative Supplies	Washington Mutual	Administration	CCA
\$32.36	Administrative Supplies	United Way	Administration	CCA
\$22.59	Administrative Supplies	United Way	Administration	CCA
\$45.25	Administrative Supplies	United Way	Administration	CCA
\$713.08	Students at SDA	Washington Mutual	General	SDA

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

**PREPARED AND
SUBMITTED BY:** Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL / RATIFICATION OF
FIELD TRIPS

.....

EXECUTIVE SUMMARY

The district administration is requesting approval / ratification of the out-of-state and/or overnight field trips, as shown on the following report.

RECOMMENDATION:

The administration recommends that the Board approve / ratify the out-of-state and/or overnight field trips, as shown on the following report.

FUNDING SOURCE:

As listed on attached report.

PL/bb

AGENDA ITEM 11B

FIELD TRIP REPORT
SDUHSD BOARD MEETING
May 3, 2007

Item 11-B

Date(s) of Field Trip	Site	Sponsor, Last Name	First Name	Team / Club	Total # Students	Total # Chaperones	Purpose / Conference Name	City	St	Loss of Class Time	* \$ Cost
05/16/07 - 05/17/07	SDA	Wright	Jeremy	Art Wars Club	12	2	Annual After School Leadership Conference	Palm Springs	CA	None	N/A
04/25/07 - 04/28/07	TPHS	Meigs	Anne	Tennis	3	1	Ojai Tennis Tournament	Ventura	CA	None	N/A

* Dollar amounts are listed only when district/site funds are being spent. Other activities are paid for by student fees or ASB funds.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED AND SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AUTHORIZATION OF CIF SCHOOL
ATHLETIC LEAGUE REPRESENTATIVES,
2007 / 2008

.....

EXECUTIVE SUMMARY

The bylaws of the State of California Interscholastic Federation, (CIF,) require that the Governing Board annually identify the individuals who will serve as the district's school representatives to the athletic league that presides over interscholastic athletic program.

RECOMMENDATION:

It is recommended that the following administrators be designated as the school representative and alternate to the league for the 2007 – 08 school year, in which each school is a member:

<u>School</u>	<u>League Representative</u>	<u>Alternate</u>
La Costa Canyon HS	Amy Souza, Ed.D., Principal	(At each site, an Assistant Principal or designee will serve as alternate as necessary.)
Torrey Pines HS	Brett Killeen, Principal	
San Dieguito Academy	Barbara Gauthier, Principal	
Canyon Crest Academy	David Jaffe, Principal	

FUNDING SOURCE:

Not applicable
PL/bb

AGENDA ITEM 11C



California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE
1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578
Tel: (510) 521-4447 - FAX: (510) 521-4449

RECEIVED

APR 19 2007

ED SUPERINTENDENT

www.cifstate.org

**TO: SUPERINTENDENT OF PUBLIC SCHOOLS
PRINCIPAL OF PRIVATE SCHOOLS**

FROM: MARIE ISHIDA

**RE: ENCLOSED FORM TO RECORD DISTRICT AND/OR SCHOOL REPRESENTATIVES TO
LEAGUES**

DATE: APRIL 10, 2007

Enclosed is a form upon which to record your district and/or school representatives to leagues for next year 2007-2008. It is a form sent every year to you in order to obtain the names of league representatives to every league in the state and to make sure that the league representatives are designated by school district (or school) governing boards. It is a legal requirement that league representatives be so designated.

The education code gives the authority for high school athletics to high school governing boards. The code also requires that the boards, after joining CIF, designate their representatives to CIF leagues. This is a necessity! (Ed. Code 33353 (a) (1))

We are asking that, after action by the governing board, you **send the names of league representatives to your CIF Section office**. Obviously, the presumption behind this code section is that the representatives of boards are the only people who will be voting on issues, at the league and section level, that impact athletics.

If a governing board does not take appropriate action to designate representatives or this information is not given to Section offices within the required time frame, CIF is required to suspend voting privileges (CIF Constitution, Article 2, Section 25, p.16) for the affected schools.

At the State Federated Council level we will be asking that Sections verify that their representatives are designated in compliance with this Ed. Code section.

I hope this gives you a bit of background. Thank you for all you do to help support high school athletics. It is a valuable program in all high schools and we appreciate the support you give to the program and to CIF.

Please return the enclosed form by the date indicated on the form. Please contact us if we can give you further information.

:am



www.cifstate.org

California Interscholastic Federation

Marie Ishida, Executive Director
STATE OFFICE

1320 Harbor Bay Parkway, Suite 140, Alameda, CA 94502-6578
Tel: (510) 521-4447 - FAX: (510) 521-4449

2007-2008 Designation of CIF Representatives to League

Please complete the form below for each school under your jurisdiction and **RETURN TO THE CIF SECTION OFFICE (ADDRESS ON REVERSE SIDE)** no later than July 2, 2007.

San Dieguito Union High School District/Governing Board at its May 17, 2007 meeting,
(name of school district/governing board) (date)

appointed the following individual(s) to serve for the 2007-2008 school year as the school's league representative:

PHOTOCOPY THIS FORM TO LIST ADDITIONAL SCHOOL REPRESENTATIVES

NAME OF SCHOOL Torrey Pines High School

NAME OF REPRESENTATIVE Brett Killeen POSITION Principal

ADDRESS 3710 Del Mar Heights Road CITY San Diego ZIP 92130

PHONE (858) 755-0125 FAX (858) 481-0098 E-MAIL

ALTERNATE: Assistant Principal or Designee

NAME OF SCHOOL La Costa Canyon High School

NAME OF REPRESENTATIVE Craig Lewis POSITION Principal

ADDRESS One Maverick Way CITY Carlsbad ZIP 92009

PHONE (760) 436-6136 FAX (760) 943-3539 E-MAIL

ALTERNATE: Assistant Principal or Designee

NAME OF SCHOOL San Dieguito High School Academy

NAME OF REPRESENTATIVE Barbara Gauthier POSITION Principal

ADDRESS 800 Santa Fe Drive CITY Encinitas ZIP 92024

PHONE (760) 753-1121 FAX (760) 753-8142 E-MAIL

ALTERNATE: Assistant Principal or Designee

NAME OF SCHOOL Canyon Crest High School Academy

NAME OF REPRESENTATIVE David Jaffe POSITION Principal

ADDRESS 5951 Village Center Loop Road CITY San Diego ZIP 92130

PHONE (858) 350-0253 FAX (858) 350-0280 E-MAIL

ALTERNATE: Assistant Principal or Designee

If the designated representative is not available for a given league meeting, an alternate designee of the district governing board may be sent in his/her place. **NOTE:** League representatives from public schools and private schools must be designated representatives of the school's governing boards in order to be eligible to serve on the section and state governance bodies.

Superintendent's Name (print) Peggy Lynch, Ed.D. Superintendent's Signature _____

Address 710 Encinitas Blvd. City Encinitas Zip 92024

Phone (760) 753-6491, ext. 5505 Fax (760) 943-3501

PLEASE MAIL OR FAX THIS FORM DIRECTLY TO THE CIF SECTION, SEE REVERSE SIDE FOR CIF SECTION OFFICES →→→

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 23, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Terry King
Associate Superintendent/Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF CERTIFICATED and
CLASSIFIED PERSONNEL

EXECUTIVE SUMMARY

Please find the following Personnel actions attached for Board Approval (to be hand-carried due to pending revisions at time of posting.)

Certificated

Employment
Leave of Absence
Resignation

Classified

Employment
Change in Assignment
Resignation

RECOMMENDATION:

It is recommended that the Board approve the attached Certificated and Classified Personnel Actions.

FUNDING SOURCE:

General Fund

AGENDA ITEM 12

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 13, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Stephen B. Levy, Coordinator
Pupil Services

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: Interdistrict Attendance Agreements

EXECUTIVE SUMMARY

Each year the San Dieguito Union High School District enters into agreements with many of the San Diego County School Districts for students currently attending our district on transfers as well as for students currently attending our district during the school year.

RECOMMENDATION

It is recommended that the Board of Trustees enter into agreements with Sweetwater Union School District, San Marcos Unified School District and San Diego Unified School District and that Dr. Peggy Lynch, Superintendent be authorized to sign these agreements.

FUNDING SOURCE

Results in additional funding for the San Dieguito Union High School District.

PL/cs

AGENDA ITEM 13

School Districts of San Diego County
INTERDISTRICT ATTENDANCE AGREEMENT

This agreement made and entered into this 12 day of March, 20 07 by and between the Sweetwater Union School District of San Diego County and the San Dieguito School District of San Diego County is effective only for the school year(s) 20 07 through 2008 (up to 5 years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

- Each of the districts will accept, insofar as facilities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance.
- The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance in at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
- In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
 - The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
 - Districts with 25 percent or more reduction in PL 81- 874 funds as a result of interdistrict attendance:** The attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
 - Consortium of School Districts Operating Adult Programs:** The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
- Final payment, if any, to be made to the district of attendance no later than August 31, after the close of the fiscal year.

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign it in their behalf.

Sweetwater Union High School District

San Dieguito School District

As per district policy or regulations the terms of revocation of student interdistrict contract are as follows:

As per district policy or regulations the terms of revocation of student interdistrict contract are as follows:

- Discipline
- Attendance
- Academics

- Discipline
- Attendance
- Academics

District appeal process as follows:

District appeal process as follows:

- School Principal
- Supervisor-Stud. Welfare & Attd.
- Director-Stud. Support Services

- Executive Director, Pupil Services
- _____
- _____

The application deadline of January 1 has been waived Yes No

The application deadline of January 1 has been waived Yes No

Signature *Dennis Russo*
Title Chief Finance Officer

Signature _____
Title _____

Approved by the Governing Board on:
Date March 12, 2007

Approved by the Governing Board on:
Date _____

District schools/programs known to be impacted at the time of this agreement:
All SUHSD schools are impacted
at this time.

District schools/programs known to be impacted at the time of this agreement:
Carmel Valley Middle School
San Dieguito/Canyon Crest Academies

The canary copy of this agreement should be filed with the County Office **ONLY** if tuition is to be paid by a San Diego County school district to the district of attendance.

School Districts of San Diego County
INTERDISTRICT ATTENDANCE AGREEMENT

This agreement made and entered into this 27 day of February, 20 07 by and between the San Diego Unified School District of San Diego County and the San Dieguito Union High School District of San Diego County is effective only for the school year(s) 2007 through 2008 (up to 5 years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

- Each of the districts will accept, insofar as facilities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance.
- The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance in at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
- In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
 - The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
 - Districts with 25 percent or more reduction in PL 81- 874 funds as a result of interdistrict attendance:** The attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
 - Consortium of School Districts Operating Adult Programs:** The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
- Final payment, if any, to be made to the district of attendance no later than August 31, after the close of the fiscal year.

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign it in their behalf.

San Diego Unified School District

San Dieguito Union School District

As per district policy or regulations the terms of revocation of student interdistrict contract are as follows:

As per district policy or regulations the terms of revocation of student interdistrict contract are as follows:

- Discipline
- Attendance
- Academics

- Discipline
- Attendance
- Academics

District appeal process as follows:

District appeal process as follows:

- Manager, Enrollment Options
- Director of School Choice
- Legal Assist. Placement & Appeals Dept.

- Executive Director, Pupil Services
-
-

The application deadline of January 1 has been waived Yes No

The application deadline of January 1 has been waived Yes No

Signature Geno Flores *Barbara Flores for D. Flores*
Title Deputy Superintendent

Signature _____
Title _____
Approved by the Governing Board on: *Cheryl Ward*
Date February 27, 2007
Cheryl Ward, Superintendent

Approved by the Governing Board on:
Date February 27, 2007

District schools/programs known to be impacted at the time of this agreement:

District schools/programs known to be impacted at the time of this agreement:

All high schools & most middle schools are impacted. Parents must submit a

Carmel Valley Middle School
San Dieguito/Canyon Crest Academies

CHOICE or Magnet application & be accepted through district process.

The canary copy of this agreement should be filed with the County Office **ONLY** if tuition is to be paid by a San Diego County school district to the district of attendance.

School Districts of San Diego County
INTERDISTRICT ATTENDANCE AGREEMENT

This agreement made and entered into this 26 day of FEBRUARY, 2007 by and between the SAN MARCOS UNIFIED School District of San Diego County and the SAN DIEGUITO UNION HIGH School District of SAN DIEGO County is effective only for the school year(s) 20 07 through 2008 (up to 5 years) and neither party is bound by any of the covenants herein contained after the expiration of said school year.

The above mentioned parties mutually agree as follows:

- Each of the districts will accept, insofar as facilities permit, students who are residents of the other said district who have proper permits for attendance from the district superintendent or his designee of the school district of residence who are eligible to attend the classes of the schools operated by the district of attendance, and who are acceptable to said district of attendance. ***(SEE BELOW)**
- The respective school districts will furnish the said pupils the same advantages, supplies, and regular instructional services as are furnished to the pupils in attendance in at their respective schools, exclusive of transportation to and from said schools unless special arrangements are previously agreed upon.
- In accordance with Education Code Section 46607, the attendance of said pupils shall be credited as follows (check appropriate boxes):
 - The attendance shall be credited to the district of attendance with the district of attendance assuming all costs of education unless other arrangements are jointly agreed upon.
 - Districts with 25 percent or more reduction in PL 81- 874 funds as a result of interdistrict attendance:** The attendance shall be credited to the district of residence with tuition — not to exceed the actual cost per ADA for the grade level or program less any income, other than tuition, received by the district of attendance on account of such attendance — to be paid to the district of attendance.
 - Consortium of School Districts Operating Adult Programs:** The attendance may be credited on the basis of the district of residence with interdistrict tuition paid to the district of attendance as agreed to by the participating districts.
- Final payment, if any, to be made to the district of attendance no later than August 31, after the close of the fiscal year.

IN WITNESS WHEREOF, the governing boards of said districts have approved this agreement on the dates indicated below and authorized their representatives to sign it in their behalf.

SAN MARCOS UNIFIED School District

As per district policy or regulations the terms of revocation of student interdistrict contract are as follows:

- Discipline
- Attendance
- Academics

DISTRICT APPEAL PROCESS AS FOLLOWS:

- DIRECTOR OF STUDENT SERVICES
- ASSISTANT SUP. OF INSTRUCTIONAL SERVICES
- _____

The application deadline of January 1 has been waived Yes No

Signature _____
Title DIRECTOR OF STUDENT SERVICES

Approved by the Governing Board on:
Date FEBRUARY 26, 2007

District schools/programs known to be impacted at the time of this agreement:
***REQUESTS FROM STUDENTS RESIDING IN SMUSD WHO WANT TO ATTEND SCHOOL IN YOUR DISTRICT WILL BE DENIED UNLESS ONE OF THE PARENTS IS AN EMPLOYEE OF YOUR DISTRICT OR THE STUDENT HAS ALREADY BEEN ATTENDING A HIGH SCHOOL IN YOUR DISTRICT.**

The canary copy of this agreement should be filed with the County Office **ONLY** if tuition is to be paid by a San Diego County school district to the district of attendance.

San Dieguito Union School District

As per district policy or regulations the terms of revocation of student interdistrict contract are as follows:

- Discipline
- Attendance
- Academics

DISTRICT APPEAL PROCESS AS FOLLOWS:

- Executive Director, Pupil Services
- _____
- _____

The application deadline of January 1 has been waived Yes No

Signature _____
Title _____

Approved by the Governing Board on:
Date _____

District schools/programs known to be impacted at the time of this agreement:
Carmel Valley Middle School
San Dieguito/Canyon Crest Academies



San Diego Unified School District

Office of School Choice

(619) 725-7153
Fax: (619) 725-7159

INTERDISTRICT CONTACT INFORMATION 2007-2008

Please complete this form and return to this office in the envelope provided. Please advise/confirm the following:

District _____ San Dieguito Union High School District

Address _____ 710 Encinitas Blvd.
 _____ Encinitas, CA 92024

Telephone Number _____ 760-753-6491

Fax Number _____ 760-634-0676

Name/Title of Individual(s) Authorized to Sign Interdistrict Attendance Permits (Please Print)

Name/Title	Phone
_____ <u>Stephen B. Levy, Coordinator, Pupil Services</u>	_____ <u>760-753-6491 x5559</u>
_____ <u>Denise Levine, Executive Director, Pupil Services</u>	_____ <u>760-753-6491 x5556</u>
_____	_____
_____	_____

SR:rm1

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 27, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Denise W. Levine, Executive Director
Pupil Services

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: Approval of Special Education Local Plan Area,
Local Educational Agency (LEA) Assurances

EXECUTIVE SUMMARY

The California Department of Education requires each SELPA to have on file policies and procedures that address twenty-nine federal assurances. When each local board approves the Assurances, the school district is assuring the state and federal government that it will comply with the policies developed at the local level. NCCSE's current Local Plan is being revised to align with changes in IDEA 2004. The attached Assurances must be approved by all LEA governing boards. On June 18, 2007, the SELPA Board of Governors will be asked to vote on the SELPA Local Plan which includes these Assurances. The Plan will then be submitted to the California Department of Education by June 30, 2007.

RECOMMENDATION

The San Dieguito Union High District Board of Trustees approve the attached Special Education Local Plan Area, Local Education Agency (LEA) Assurances.

PL/ddb
Attachment

AGENDA ITEM 13B

SPECIAL EDUCATION LOCAL PLAN AREA
LOCAL EDUCATION AGENCY (LEA) ASSURANCES

1. FREE APPROPRIATE PUBLIC EDUCATION (20 USC § 1412 (a)(1))

It shall be the policy of this LEA that a free appropriate public education is available to all children residing in the LEA between the ages of three through 21 inclusive, including students with disabilities who have been suspended or expelled from school.

2. FULL EDUCATIONAL OPPORTUNITY (20 USC § 1412 (a)(2))

It shall be the policy of this LEA that all pupils with disabilities have access to educational programs, nonacademic programs, and services available to non-disabled pupils.

3. CHILD FIND (20 USC § 1412 (a)(3))

It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children attending private schools, regardless of the severity of their disabilities, and who are in need of special education and related services are identified, located and evaluated. A practical method is developed and implemented to determine which students with disabilities are currently receiving needed special education and related services.

4. INDIVIDUALIZED EDUCATION PROGRAM (IEP) AND INDIVIDUALIZED FAMILY SERVICE PLAN (IFSP) (20 USC § 1412 (a)(4))

It shall be the policy of this LEA that an Individualized Education Program (IEP) or an Individualized Family Service Plan (IFSP) is developed, reviewed and revised for each child with a disability who requires special education and related services in order to benefit from his/her individualized education program. It shall be the policy of this LEA that a review of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions.

5. LEAST RESTRICTIVE ENVIRONMENT (20 USC § 1412 (a)(5))

It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special class, separate schooling, or other removal of a student with disabilities from the general educational environment, occurs only when the nature or severity of the disability of the student is such that education in general classes with the use of supplemental aids and services cannot be achieved satisfactorily.

6. PROCEDURAL SAFEGUARDS (20 USC § 1412 (a)(6))

It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards throughout the provision of a free appropriate public education including the identification, evaluation, and placement process.

7. EVALUATION (20 USC § 1412 (a)(7))

It shall be the policy of this LEA that a reassessment of a student with a disability shall be conducted at least once every three years or more frequently, if appropriate.

8. CONFIDENTIALITY (20 USC § 1412 (a)(8))

It shall be the policy of this LEA that the confidentiality of personally identifiable data information and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act (FERPA).

9. PART C, TRANSITION (20 USC § 1412 (a)(9))

It shall be the policy of this LEA that a transition process for a child who is participating in Early Intervention Programs (IDEA, Part C) with an IFSP is begun prior to a toddler's third birthday. The transition process shall be smooth, timely and effective for the child and family.

10. PRIVATE SCHOOLS (20 USC § 1412 (a)(10))

It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents.

11. LOCAL COMPLIANCE ASSURANCES (20 USC § 1412 (a)(11))

It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs; and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the Individuals with Disabilities Education Act, the Federal Rehabilitation Act of 1973, Section 504 of Public Law and the provisions of the California Education Code, Part 30.

12. INTERAGENCY (20 USC § 1412 (a)(12))

It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

13. GOVERNANCE (20 USC § 1412 (a)(13))

It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the Local Plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Educational Agency.

14. PERSONNEL QUALIFICATIONS (20 USC § 1412 (a)(14))

It shall be the policy of this LEA to ensure that personnel providing special education related services meet the highly qualified requirements as defined under federal law, including that those personnel have the content knowledge and skills to serve children with disabilities.

This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the CDE about staff qualifications.

15. PERFORMANCE GOALS & INDICATORS (20 USC § 1412 (a)(15))

It shall be the policy of this LEA to comply with the requirements of the performance goals and indicators developed by the CDE and provide data as required by the CDE.

16. PARTICIPATION IN ASSESSMENTS (20 USC § 1412 (a)(16))

It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments, consistent with state standards governing such determinations.

17. SUPPLEMENTATION OF STATE/FEDERAL FUNDS (20 USC § 1412 (a)(17))

It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement and not to supplant state, local and other Federal funds.

18. MAINTENANCE OF EFFORT (20 USC § 1412 (a)(18))

It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of children with disabilities except as provided in Federal law and regulations.

19. PUBLIC PARTICIPATION (20 USC § 1412 (a)(19))

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment available to the general public, including individuals with disabilities and parents of children with disabilities are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

20. RULE OF CONSTRUCTION (20 USC § 1412 (a)(20))
(Federal requirement for State Education Agency only)

21. STATE ADVISORY PANEL (20 USC § 1412 (a)(21))
(Federal requirement for State Education Agency only)

22. SUSPENSION/EXPULSION (20 USC § 1412 (a)(22))

The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures and practices related to the development and implementation of the IEPs will be revised.

23. ACCESS TO INSTRUCTIONAL MATERIALS (20 USC § 1412 (a)(23))

It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state adopted National Instructional Materials Accessibility Standard.

24. OVERIDENTIFICATION AND DISPROPORTIONALITY (20 USC § 1412 (a)(24))

It shall be the policy of this LEA to prevent the inappropriate disproportionate representation by race and ethnicity of students with disabilities.

25. PROHIBITION ON MANDATORY MEDICINE (20 USC § 1412 (a)(25))

It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services.

26. DISTRIBUTION OF FUNDS (20 USC § 1411(e),(f)(1-3))
(Federal requirement for State Education Agency only)

27. DATA (20 USC § 1418 a-d)

It shall be the policy of this LEA to provide data or information to the California Department of Education that may be required by regulations.

28. READING LITERACY (State Board requirement, 2/99)

It shall be the policy of this LEA that in order to improve the educational results for students with disabilities, SELPA Local Plans shall include specific information to ensure that all students who require special education will participate in the California Reading Initiative.

29. CHARTER SCHOOLS (E.C. 56207.5 (a-c))

It shall be the policy of this LEA that a request by a charter school to participate as a local educational agency in a special education local plan area may not be treated differently from a similar request made by a school district.

CERTIFICATION OF BOARD MINUTES

This is to certify that in accordance with Federal and State laws and regulations, the **San Dieguito Union High School District**, at its regular meeting on **May 3, 2007**, approved the local plan and that this plan is the basis for the operation and administration of special education programs. The agency(ies) herein represented will meet all applicable requirements of state and federal laws, regulations and state policies and procedures, including compliance with the Individuals with Disabilities Education Act, 20 USC 1400 et.seq, and implementing regulations under 34 CFR, Parts 300 and 303, 29 USC 705 (20), 794-794b, Section 504 of Public Law, the Federal Rehabilitation Act of 1973, as amended, and the provisions of the California Education Code, Part 30 and Chapter 3, Division 1 of Title V of the California Code of Regulations.

Be it further resolved, the LEA superintendent shall administer the local implementation of procedures, in accordance with state and federal laws, rules, and regulations, which will ensure full compliance.

Furthermore, the LEA superintendent ensures that policies and procedures covered by this assurance statement are on file at the Local Education Agency and the SELPA office.

Adopted this 3rd day of May, 2007

Yeas:

Nays:

Signed:

Peggy Lynch, Ed.D., Superintendent
San Dieguito Union High School District

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 27, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Superintendent/Business

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
PROFESSIONAL SERVICES CONTRACTS/
BUSINESS

EXECUTIVE SUMMARY

The attached Professional Services Report/Business summarizes three contracts totaling \$17,660.00, or as noted on the attachment.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the contracts, as shown in the attached Professional Services Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM 14A

ITEM 14A

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

BUSINESS - PROFESSIONAL SERVICES REPORT

Date: 05-03-07

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
05/04/07 – 06/15/07	Geocon, Inc.	Perform a geotechnical investigation of the pavement for the basketball courts at Diegueno Middle School	Mello Roos Fund	\$9,250.00
05/04/07 – 05/31/07	Melchior Land Surveying, Inc.	Provide ballfield topographic field survey and topographic mapping for the Earl Warren Middle School track and field	General Fund 03-00	\$6,200.00
05/08/07 – 05/31/07	Playwrights Project	Conduct <i>Write On!</i> playwriting program for students in Canyon Crest Academy's Envision after school program	General Fund 03-00 and reimbursed by Canyon Crest Academy Foundation	\$2,210.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 27, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL/RATIFICATION OF
AMENDMENTS TO AGREEMENTS

EXECUTIVE SUMMARY

The attached Amendment to Agreements Report summarizes one amendment to agreements at no extra cost to the District, or as listed on the attached report.

RECOMMENDATION:

The administration recommends that the Board approve and/or ratify the amendments to agreements, as shown in the attached Amendment Report.

FUNDING SOURCE:

As noted on attached list.

AGENDA ITEM 14B

ITEM 14B

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AMENDMENT TO AGREEMENTS REPORT

Date: 05-03-07

<u>Contract Effective Dates</u>	<u>Consultant/ Vendor</u>	<u>Description of Services</u>	<u>School/ Department Budget</u>	<u>Fee Not to Exceed</u>
N/A	State of California's 22 nd District Agricultural Association	Additional use of facilities of the Wyland Hall for the Torrey Pines High School AP testing	N/A	no additional cost

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 23, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Eric R. Dill, Executive Director, Business Services
Steve Ma, Associate Supt./Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: AWARD OF CONTRACT

EXECUTIVE SUMMARY

Two bids for the Torrey Pines High School Team Room Demolition project were opened on April 20, 2007. The demolition of this building will clear space for the new Torrey Pines High School Team Room Modular Building project, awarded to Modular Structures International, Inc. on April 5, 2007. The demolition bid submittals were reviewed by District staff for responsiveness and responsibility of each bidder. The second lowest bidder did not submit a bid bond with their bid package. The lowest bidder did submit all of the required documentation and their bid package was found to be compliant and accurate. A summary of the bid amounts is attached.

RECOMMENDATION:

Award a contract for the Torrey Pines High School Team Room Demolition project to American Wrecking, Inc., for an amount of \$17,277.00, and authorize Eric R. Dill or Stephen G. Ma to execute all pertinent documents.

FUNDING SOURCE:

Capital Facilities Fund 25-19
Torrey Pines High School Foundation

ITEM 14C

**TORREY PINES HIGH SCHOOL TEAM ROOM DEMOLITION
BID #B2007-13**

BIDDER	BID AMOUNT
TC Construction Company	\$24,500.00
American Wrecking, Inc.	\$17,277.00

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 24, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: David R. Bevilaqua, Exec. Dir., Finance
Steve Ma, Assoc. Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVE RESOLUTION AUTHORIZING
TEMPORARY TRANSFER OF FUNDS

EXECUTIVE SUMMARY

The California Constitution and Education Code allow the Governing Board of public school districts to authorize a temporary transfer of funds from the County Treasurer, should cash flow needs arise.

San Dieguito Union High School District has been fortunate in the past number of years, to have adequate cash reserves either in the General Fund, or one of the special funds. General Fund budgets have been adopted in the past with line items transferring in up to Five Million Dollars. With dwindling cash reserves, a temporary transfer has been needed in October and/or November in order to meet the cash requirements to process payroll. Any borrowed amounts have been repaid to the originating fund as soon as local property tax income is received.

With construction projects coming to a close, special funds no longer have the cash reserves sometimes needed by the General Fund. Therefore, for the second year, it is suggested the Board adopt this resolution, which allows a temporary loan from the County Treasurer, in an amount not to exceed 85% of expected local property taxes.

Should a temporary transfer be needed, it is anticipated the amount would not exceed \$10,000,000, and would be repaid with current year property tax income, before June 30, 2008.

RECOMMENDATION:

It is recommended that the Board approve the resolution authorizing a temporary transfer of funds.

RESOLUTION FORM

RESOLUTION OF GOVERNING BOARD OF
SAN DIEGUITO UHS DISTRICT REQUESTING
TEMPORARY TRANSFER OF FUNDS

County Office Use Only		
Date of Transfer	Amount of Transfer	Available Balance
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____
_____	\$ _____	\$ _____

On motion of member _____, seconded by member _____ the following resolution is adopted:

WHEREAS, the California Constitution, Article XVI, Section 6 and Education Code section 42620 or 85220 provide that the Treasurer of the County shall have the power and it shall be his duty to make such temporary transfer from the funds in his custody as may be necessary to provide funds for meeting the obligations incurred for maintenance purposes by any district whose funds are in his custody and are paid out solely through his office; such temporary transfer of funds shall be made only upon resolution adopted by the governing board of the County to make such temporary transfer; such temporary transfer of funds shall not exceed 85% of taxes accruing to the district, shall not be made prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year, and shall be replaced from the taxes accruing to such district before any other obligation of the district is met from such taxes; and

WHEREAS, on June 26, 2007, the governing board will:

- Adopt a tentative budget (community college only)
- Adopt a final budget
- Adopt a revised final budget (school district only)

for this district for the fiscal year 2007-08 pursuant to the provisions of the Education Code sections 42127 or 70901, and taxes accruing to the district for said fiscal year are estimated to be \$ 65,161,849; and

WHEREAS, taxes accrued to this district during the 2006-07 fiscal year were \$ 63,884,166; and

WHEREAS, it is necessary to provide funds for meeting obligations incurred for maintenance purposes by this district; AND NOW THEREFORE

IT IS RESOLVED AND ORDERED pursuant to the provisions of the California Constitution, Article XVI, Section 6, and Education Code section 42620 or 85220 as follows:

1. The Board of Supervisors of the County of San Diego is requested to direct the Treasurer of the County of San Diego to make a temporary transfer from the funds in

his custody to this district during the 2007-08 fiscal year to meet obligations incurred for maintenance purposes in the amount of:

(a) \$ 11,077,514 for the period from July 1 until August 31 not to exceed 17% of the authorized limit.

(b) \$ 55,387,572 after August 31 but not to exceed a total of 85% of taxes accruing to the district. This amount represents the total available temporary transfer approved by the governing board for the 2007-08 fiscal year inclusive of the 17% shown in (a) above.

2. If directed by the Board of Supervisors, funds will be transferred to this district by the Treasurer of the County of San Diego in sums as requested by the District Superintendent and certified by him/her to be necessary to provide funds for meeting the obligations incurred for maintenance purposes by the district not to exceed the maximum amount herein specified, provided the Treasurer determines that funds in his custody are available for such transfers.
3. The Clerk/Secretary of this Board is directed to file a copy of this resolution with the Board of Supervisors, the County Superintendent of Schools, the County Auditor and Controller, and the County Treasurer-Tax Collector.

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union High School District, County of San Diego, State of California, this 3rd day of May, 2007 by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO)

I, _____, Clerk/Secretary of the Governing Board of the _____ District, County of San Diego, State of California, do hereby certify that the foregoing is a true copy of a resolution adopted by said Board at a meeting thereof, at the time and by the vote therein stated, which original resolution is on file in the office of said Board.

Date

Clerk/Secretary of the Governing Board

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Joann Redman, Executive Assistant
Stephen G. Ma, Assoc. Supt., Business Services

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: **ADOPTION OF RESOLUTIONS DESIGNATING
AUTHORIZED AGENT TO RECEIVE MAIL &
PICKUP WARRANTS / CERTIFY PAYROLL ORDER
/ SIGN SCHOOL ORDERS**

EXECUTIVE SUMMARY

Various sections of Education Code require the Board of Trustees to pass a series of resolutions prior to the beginning of each fiscal year in order to maintain a current register of persons authorized to act on behalf of the school district. The first resolution enclosed designates authorized agents to receive mail and pickup warrants at the County Office of Education. The second resolution designates authorized agents to ascertain and certify that employees have taken the oath of allegiance and certification of classified service assignment, and the third resolution designates authorized agents to sign school orders. These resolutions will be effective during the period July 1, 2007 through June 30, 2008.

RECOMMENDATION:

Adopt the following resolutions, effective July 1, 2007 through June 30, 2008:

- a) RESOLUTION DESIGNATING AGENT TO RECEIVE MAIL AND PICKUP WARRANTS AT THE COUNTY OFFICE OF EDUCATION
Designating Stephen G. Ma to receive mail and Peggy Lynch, Terry King, David R. Bevilaqua, Donna Corder, Dawn Pearson, Courtney Rock, Carol Clemons, Kay Bosko, Sandra Woodruff, Mireya Nelson, Cindy Cruz and Daniel Love to pick up warrants at the County Office of Education.
- b) RESOLUTION FOR PAYROLL ORDER CERTIFICATION
Designating Peggy Lynch or Terry King and Frederick Labib-Wood to ascertain and certify that each employee has taken the oath of allegiance and designating Frederick Labib-Wood to certify classified service assignment.
- c) RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
Designating Peggy Lynch or David R. Bevilaqua or Stephen G. Ma to sign school orders.

SM/jr
Attachments

AGENDA ITEM 14E

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO RECEIVE MAIL
AND PICK UP WARRANTS AT THE COUNTY OFFICE OF EDUCATION**

San Dieguito Union High School District, San Diego County ON MOTION OF member _____, seconded by member _____, effective July 1, 2007 through June 30, 2008.

IT IS RESOLVED AND ORDERED that:

1. The authorized agent (*one person only*) to receive mail from the Accounting/Payroll Sections is **Stephen G. Ma**.
2. The authorized person(s) or district(s) to pick up warrants from the County Office (other than the mail addressee) are **Peggy Lynch, Terry King, David R. Bevilaqua, Donna Corder, Dawn Pearson, Courtney Rock, Carol Clemons, Kay Bosko, Sandra Woodruff, Mireya Nelson, Cindy Cruz and Daniel Love.**
3.

mail hold consortium	X	Monthly payroll warrants each and every month.
Check one	X	Daily/Hourly payroll warrants each and every month.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2007, by the following vote:

AYES: Dalessandro, Friedman, Groth, Hergesheimer, Rich

NOES None

ABSENT: None

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Peggy Lynch, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Peggy Lynch, Ed.D., Superintendent / Secretary of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp)

PAYMENT ORDER RESOLUTION

San Dieguito Union High School District, San Diego County ON MOTION OF member _____, seconded by member _____, effective July 1, 2007 through June 30, 2008.

IT IS RESOLVED AND ORDERED that in accordance with the provisions of Section 3100 et seq., Chapter 8, Division 4, Title I of the Government Code (**all districts**), the following person(s) be and is hereby designated to ascertain and certify that each employee of said district has taken the oath of allegiance.

Peggy Lynch or Terry King and Frederick Labib-Wood

IT IS FURTHER RESOLVED AND ORDERED that in accordance with the payroll procedure provided in Education Code Section 45310 (**merit system districts only**), no warrant shall be drawn by or on behalf of the governing board of this district for the payment of any salary or wage to any employee in the classified service unless the assignment bears the certification of the following person:

Frederick Labib-Wood, Personnel Director

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2007, by the following vote:

AYES:

NOES

ABSENT:

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Peggy Lynch, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Peggy Lynch, Ed.D., Superintendent / Secretary of the Governing Board

Manual signature(s) of authorized person(s):

Facsimile signature(s), if applicable:
(Rubber Stamp) Gov Code Sec. 5501

**RESOLUTION DESIGNATING AUTHORIZED AGENT TO SIGN SCHOOL ORDERS
(COMMERCIAL WARRANTS)**

San Dieguito Union High School District, San Diego County ON MOTION OF member _____, seconded by member _____, effective July 1, 2007 through June 30, 2008.

IT IS RESOLVED AND ORDERED that, pursuant to the provisions of Education Code Section 42632 or 85232, **Peggy Lynch or David R. Bevilaqua or Stephen G. Ma** be and is hereby authorized to sign any and all orders in the name of said District, drawn on the funds of said District.

IT IS FURTHER RESOLVED that this motion shall stand and that all additions and deletions shall be submitted in writing to the San Diego County Office of Education.

PASSED AND ADOPTED by said Governing Board on May 3, 2007, by the following vote:

- AYES: Dalessandro, Friedman, Groth, Hergesheimer, Rich
- NOES: None
- ABSENT: None

STATE OF CALIFORNIA)
COUNTY OF SAN DIEGO) SS

I, Peggy Lynch, Secretary of the Governing Board, do hereby certify that the foregoing is a full, true, and correct copy of a resolution duly passed and adopted by said Board at a regularly called and conducted meeting held on said date.

Peggy Lynch, Ed.D., Superintendent / Secretary of the Governing Board

Manual signature(s) of authorized person(s): Facsimile signature(s), if app: (Rubber Stamp)

_____	_____
_____	_____
_____	_____

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 23, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Stephen G. Ma
Associate Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D., Superintendent

SUBJECT: APPROVAL OF BUSINESS REPORTS

EXECUTIVE SUMMARY

Please find the following business reports submitted for your approval:

- a) Purchase Orders
- b) Instant Money
- c) Membership Listing
- d) Replacement Warrant

RECOMMENDATION:

It is recommended that the Board approve the following business reports: a) Purchase Orders, b) Instant Money, c) Membership Listing, and d) Replacement Warrant.

FUNDING SOURCE:

Not applicable

jr
Attachments

AGENDA ITEM 14F

SAN DIEGUITO UNION HIGH
FROM 03/27/07 THRU 04/23/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273564	03/27/07	14	ROESLING NAKAMURA	025	IMPROVEMENT	\$39,000.00
273565	03/27/07	03	CREATIVE THERAPY STO	013	MATERIALS AND SUPPLI	\$31.74
273566	03/27/07	03	HARCOURT ASSESSMENT	013	MATERIALS AND SUPPLI	\$201.02
273567	03/27/07	03	RIVERSIDE PUBLISHING	013	MATERIALS AND SUPPLI	\$123.98
273568	03/27/07	03	ONE STOP TONER AND I	014	MATERIALS AND SUPPLI	\$215.67
273569	03/27/07	03	OFFICE DEPOT	020	OFFICE SUPPLIES	\$62.46
273570	03/27/07	03	PRIMEX	025	BLDG.-REPAIR MATERIA	\$558.75
273571	03/27/07	25-19	CHALLENGE NEWS	036	IMPROVEMENT	\$50.00
273572	03/27/07	25-19	NORTH COUNTY TIMES	036	LAND IMPROVEMENTS	\$315.04
273573	03/27/07	03	BREVIIG PLUMBING	025	REPAIRS BY VENDORS	\$9,344.00
273574	03/27/07	25-19	NORTH COUNTY TIMES	036	IMPROVEMENT	\$298.64
273575	03/27/07	03	SCHOOL NURSE SUPPLY	013	MEDICAL SUPPLIES	\$31.83
273576	03/27/07	03	PEARSON LEARNING GRO	008	MATERIALS AND SUPPLI	\$49.80
273578	03/27/07	03	ONE STOP TONER AND I	008	MATERIALS AND SUPPLI	\$161.60
273581	03/27/07	03	NASCO MODESTO	008	MATERIALS AND SUPPLI	\$71.30
273582	03/27/07	03	TEACHER'S DISCOVERY	008	MATERIALS AND SUPPLI	\$125.41
273583	03/27/07	03	SAX ARTS & CRAFTS	008	MATERIALS AND SUPPLI	\$56.65
273584	03/27/07	03	TOMARK SPORTS	013	NON CAPITALIZED EQUI	\$1,276.60
273585	03/27/07	03	CART MART INC	010	REPAIRS BY VENDORS	\$974.47
273586	03/27/07	03	CART MART INC	010	REPAIRS BY VENDORS	\$130.00
273587	03/27/07	25-18	ATLAS TRACK AND TENN	025	NEW CONSTRUCTION	\$4,500.00
273588	03/27/07	03	AMAZON.COM	005	MATERIALS AND SUPPLI	\$193.77
273589	03/27/07	06	CYBERGUYS (E-FILLIAT	013	MATERIALS AND SUPPLI	\$321.98
273590	03/27/07	06	BRICKLEY, LORI	010	PROF/CONSULT./OPER E	\$400.00
273591	03/27/07	06	COURAGE TO CHANGE	010	MATERIALS AND SUPPLI	\$557.66
273592	03/27/07	06	CREATIVE THERAPY ASS	010	MATERIALS AND SUPPLI	\$69.95
273593	03/27/07	06	DISCOVERY EDUCATION	010	MATERIALS AND SUPPLI	\$170.55
273594	03/27/07	06	DAY WIRELESS SYSTEMS	013	MATERIALS AND SUPPLI	\$2,402.91
273595	03/27/07	06	SHARP ON SURVIVAL	008	PROF/CONSULT./OPER E	\$350.00
273596	03/27/07	03	BEST BUY GOVT AND ED	008	MATERIALS AND SUPPLI	\$178.61
273597	03/27/07	03	SOUTHLAND TECHNOLOGY	008	MATERIALS AND SUPPLI	\$178.87
273598	03/27/07	03	COASTAL TRAINING TEC	028	MATERIALS AND SUPPLI	\$892.38
273599	03/28/07	03	APEX MUSIC CO. INC.	012	MATERIALS AND SUPPLI	\$1,807.89
273600	03/28/07	25-18	MARK - COSTELLO COMP	025	EQUIPMENT	\$24,267.46
273601	03/28/07	25-19	MARK - COSTELLO COMP	025	IMPROVEMENT	\$11,528.17
273602	03/29/07	03	SHREDFORCE INC	029	OTHER SERV.& OPER.EX	\$342.20
273603	03/29/07	06	SAN DIEGO CO SUPERIN	024	DUES AND MEMBERSHIPS	\$8,289.20
273604	03/29/07	03	COLLEGE-BOUND SENIOR	024	MATERIALS AND SUPPLI	\$510.00
273605	03/29/07	06	OAK CREST MIDDLE SCH	024	PROF/CONSULT./OPER E	\$1,097.00
273606	03/29/07	06	SAN DIEGO CO SUPERIN	014	FEES - ADMISSIONS, T	\$140.00
273607	03/29/07	06	FOLLETT EDUCATIONAL	024	TEXTBOOKS	\$2,930.68
273608	03/29/07	06	FOLLETT EDUCATIONAL	024	TEXTBOOKS	\$56.03
273609	03/29/07	11	MCGRAW HILL ORDER SE	009	BOOKS OTHER THAN TEX	\$185.61
273610	03/29/07	03	MCLOGAN	013	NON CAPITALIZED EQUI	\$2,899.45
273611	03/29/07	03	FLINN SCIENTIFIC INC	010	MATERIALS AND SUPPLI	\$782.92
273612	03/29/07	03	OFFICE DEPOT	010	MATERIALS AND SUPPLI	\$257.48
273613	03/29/07	03	BIO RAD LIFE SCIENCE	010	MATERIALS AND SUPPLI	\$2,230.09
273614	03/29/07	03	GOPHER SPORT	008	MATERIALS AND SUPPLI	\$191.47
273615	03/29/07	11	ONE STOP TONER AND I	009	OFFICE SUPPLIES	\$118.50
273617	03/29/07	11	SCANTRON CORPORATION	009	OFFICE SUPPLIES	\$136.12
273618	03/29/07	03	CREATION ENGINE	010	MATERIALS AND SUPPLI	\$929.88
273619	03/29/07	06	INGRAM	004	MATERIALS AND SUPPLI	\$1,000.00
273620	03/29/07	03	HIDDEN VALLEY PUMP S	025	REPAIRS BY VENDORS	\$350.00
273621	03/29/07	03	GEARY PACIFIC SUPPLY	025	NON CAPITALIZED EQUI	\$2,765.13
273622	03/29/07	06	SUNMASTER SHADING SY	010	NON CAPITALIZED EQUI	\$4,844.44

SAN DIEGUITO UNION HIGH
FROM 03/27/07 THRU 04/23/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273623	03/29/07	06	VALLEY MOULDING AND	010	MATERIALS AND SUPPLI	\$935.74
273624	03/29/07	06	BACH COMPANY	010	MATERIALS AND SUPPLI	\$4,430.68
273625	03/29/07	06	SNAP ON INDUSTRIAL	005	REPAIRS BY VENDORS	\$250.00
273626	03/29/07	06	SNAP ON INDUSTRIAL	005	MATERIALS AND SUPPLI	\$308.52
273627	03/29/07	06	TAAG MACHINERY	033	REPAIRS BY VENDORS	\$900.00
273628	03/29/07	03	FOX VALLEY SYSTEMS	025	GROUND-SREPAIR MATER	\$557.23
273629	03/29/07	67-30	FLORES, ROSA	037	OTHER SERV.& OPER.EX	\$1,903.45
273630	03/29/07	25-18	TOMARK SPORTS	025	OTHER SERV.& OPER.EX	\$3,186.52
273631	03/29/07	25-18	TOMARK SPORTS	025	EQUIPMENT	\$5,945.10
273632	03/29/07	25-19	CAMPOS CUSTOM CONCRE	025	IMPROVEMENT	\$2,350.00
273633	03/30/07	03	HOME DEPOT	029	MATERIALS AND SUPPLI	\$50.00
273634	03/30/07	06	FEDERAL HEATH SIGN C	010	EQUIPMENT	\$27,484.08
273635	04/02/07	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$174.47
273636	04/02/07	03	ACCURATE LABEL DESIG	013	OFFICE SUPPLIES	\$379.53
273637	04/02/07	03	SMART AND FINAL CORP	025	MATERIALS AND SUPPLI	\$400.00
273638	04/02/07	11	OFFICE DEPOT	009	OFFICE SUPPLIES	\$97.79
273639	04/02/07	03	SEHI-PROCOMP COMPUTE	010	MATERIALS AND SUPPLI	\$493.98
273640	04/02/07	03	RAY, ERNIE	010	PROF/CONSULT./OPER E	\$300.00
273641	04/02/07	03	HUMAN RELATIONS MEDI	010	MATERIALS AND SUPPLI	\$866.14
273642	04/02/07	03	CORPORATE EXPRESS	024	OFFICE SUPPLIES	\$64.62
273643	04/02/07	03	CENTER FOR TEACHER	024	MATERIALS AND SUPPLI	\$5,014.00
273644	04/02/07	03	SCHOOL HEALTH CORPOR	013	MEDICAL SUPPLIES	\$29.53
273645	04/02/07	03	BROADCAST VISION	013	MATERIALS AND SUPPLI	\$708.24
273646	04/02/07	25-18	D A D ASPHALT	025	NEW CONSTRUCTION	\$2,274.40
273647	04/02/07	06	FOLLETT EDUCATIONAL	006	TEXTBOOKS	\$383.59
273648	04/02/07	03	COUNSELOR MAGAZINE	006	MATERIALS AND SUPPLI	\$39.95
273649	04/02/07	03	MARKERTEK VIDEO SUPP	012	MATERIALS AND SUPPLI	\$104.56
273650	04/02/07	03	HANSEN LIBRARY SALES	012	MATERIALS AND SUPPLI	\$911.03
273652	04/02/07	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$157.62
273653	04/02/07	03	CORPORATE EXPRESS	035	OFFICE SUPPLIES	\$53.72
273654	04/02/07	03	CORPORATE EXPRESS	014	MATERIALS AND SUPPLI	\$89.42
273655	04/02/07	03	ONE STOP TONER AND I	003	MATERIALS AND SUPPLI	\$25.11
273656	04/02/07	06	HARCOURT ASSESSMENT	003	MATERIALS AND SUPPLI	\$181.34
273657	04/02/07	06	HARCOURT ASSESSMENT	003	MATERIALS AND SUPPLI	\$253.16
273658	04/02/07	03	EXPRESS PRINT	005	PRINTING	\$3,448.00
273659	04/02/07	03	DEMCO INC	014	MATERIALS AND SUPPLI	\$687.30
273661	04/04/07	03	DAIRY QUEEN OF ENCIN	008	MATERIALS AND SUPPLI	\$907.50
273662	04/04/07	06	REBECCA HEYL COMMUNI	024	PROF/CONSULT./OPER E	\$2,951.25
273663	04/05/07	03	ONE STOP TONER AND I	003	OFFICE SUPPLIES	\$129.28
273664	04/05/07	67-30	COLEMAN, CHRIS	037	OTHER SERV.& OPER.EX	\$223.36
273665	04/05/07	06	OFFICE DEPOT	003	PRINTING	\$247.29
273666	04/11/07	06	REBECCA HEYL COMMUNI	024	PROF/CONSULT./OPER E	\$8,000.00
273667	04/11/07	03	D A HOGAN & ASSOCIAT	025	LAND IMPROVEMENTS	\$18,500.00
273668	04/12/07	03	SEASIDE HEATING AND	025	REPAIRS BY VENDORS	\$95.00
273669	04/12/07	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$291.57
273670	04/12/07	03	TARGET	008	MATERIALS AND SUPPLI	\$53.86
273671	04/12/07	06	AREY JONES EDUCATION	010	MAT/SUP/EQUIP TECHNO	\$1,588.27
273672	04/13/07	03	PIONEER DRAMA SERVIC	003	MATERIALS AND SUPPLI	\$233.25
273673	04/13/07	03	PIONEER DRAMA SERVIC	003	MATERIALS AND SUPPLI	\$65.50
273674	04/13/07	03	XEROX CORPORATION	003	DUPLICATING SUPPLIES	\$100.21
273675	04/16/07	03	TIME CLOCK SALES & S	006	REPAIRS BY VENDORS	\$256.00
273676	04/16/07	06	SAN DIEGUITO UHSD CA	005	MATERIALS AND SUPPLI	\$400.00
273677	04/16/07	03	EDUCATIONAL RESOURCE	005	LIC/SOFTWARE	\$41.24
273678	04/17/07	03	EDUCATIONAL RESOURCE	010	MATERIALS AND SUPPLI	\$181.60
273679	04/17/07	03	FREDRICKS ELECTRIC I	012	REPAIRS BY VENDORS	\$595.00

SAN DIEGUITO UNION HIGH
FROM 03/27/07 THRU 04/23/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273680	04/17/07	06	OCE IMAGISTICS INC.	030	RENTS & LEASES	\$1,455.95
273681	04/17/07	03	BEST COMPUTER SUPPLI	003	MATERIALS AND SUPPLI	\$344.58
273682	04/17/07	03	C M E A - CA ASSC FO	026	ADVERTISING	\$35.00
273683	04/17/07	03	SRIVASTAVA, KIRTI	014	PROF/CONSULT./OPER E	\$200.00
273685	04/18/07	06	SWEETWATER SOUND	014	LIC/SOFTWARE	\$5,056.71
273686	04/18/07	03	DIXIELINE LUMBER COM	003	MATERIALS AND SUPPLI	\$500.00
273687	04/18/07	06	AMERICAN WELDING SOC	033	MATERIALS AND SUPPLI	\$305.00
273688	04/18/07	06	T E C C	024	MATERIALS AND SUPPLI	\$146.01
273689	04/18/07	03	SARGENT WELCH SCIENT	010	MATERIALS AND SUPPLI	\$1,226.44
273690	04/18/07	03	DELTA BIOLOGICALS	010	MATERIALS AND SUPPLI	\$691.50
273691	04/18/07	03	STAPLES STORES	010	MATERIALS AND SUPPLI	\$260.99
273694	04/18/07	03	G S T, INC.	012	MATERIALS AND SUPPLI	\$352.92
273696	04/18/07	03	OFFICE DEPOT	013	OFFICE SUPPLIES	\$292.97
273697	04/18/07	03	TROXELL COMMUNICATIO	010	MATERIALS AND SUPPLI	\$299.01
273698	04/18/07	03	BEST COMPUTER SUPPLI	012	MATERIALS AND SUPPLI	\$58.07
273699	04/18/07	03	GRAINGER, WW INC	025	MATERIALS AND SUPPLI	\$551.53
273701	04/18/07	03	E A I EDUCATION	008	MATERIALS AND SUPPLI	\$128.77
273702	04/18/07	03	TEACHER'S DISCOVERY	008	MATERIALS AND SUPPLI	\$325.32
273703	04/18/07	03	NASCO MODESTO	008	MATERIALS AND SUPPLI	\$82.59
273704	04/18/07	03	MUSEUMTOUR.COM	008	MATERIALS AND SUPPLI	\$150.27
273705	04/18/07	03	WEEKLY READER CORPOR	008	MATERIALS AND SUPPLI	\$145.46
273706	04/18/07	03	SCIENCE KIT INC	008	MATERIALS AND SUPPLI	\$773.86
273707	04/18/07	03	COSTCO CARLSBAD	008	MATERIALS AND SUPPLI	\$538.75
273708	04/18/07	03	GEMINIKALEIDOSCOPE.	008	MATERIALS AND SUPPLI	\$96.20
273709	04/18/07	03	SCIENCE KIT INC	008	MATERIALS AND SUPPLI	\$527.74
273710	04/18/07	03	SARGENT WELCH SCIENT	008	MATERIALS AND SUPPLI	\$793.84
273712	04/18/07	03	OFFICE DEPOT	008	MATERIALS AND SUPPLI	\$168.61
273713	04/18/07	06	BARNES & NOBLE BOOKS	008	MATERIALS AND SUPPLI	\$700.00
273714	04/18/07	06	PLAYWRIGHTS PROJECT	008	PROF/CONSULT./OPER E	\$330.00
273715	04/18/07	03	SYSKOS BOOKS & VIDEO	008	MATERIALS AND SUPPLI	\$322.83
273716	04/18/07	03	HOME DEPOT	008	MATERIALS AND SUPPLI	\$300.00
273717	04/18/07	06	PROQUEST	008	MATERIALS AND SUPPLI	\$510.00
273718	04/18/07	03	COSTCO CARLSBAD	008	MATERIALS AND SUPPLI	\$183.18
273720	04/18/07	03	DISCOVERYSTORE.COM	008	MATERIALS AND SUPPLI	\$181.90
273721	04/18/07	03	DELL COMPUTER CORPOR	012	MAT/SUP/EQUIP TECHNO	\$1,227.76
273722	04/18/07	06	PEARSON AGS GLOBE	008	MATERIALS AND SUPPLI	\$73.15
273723	04/18/07	03	DISNEY EDUCATIONAL P	008	MATERIALS AND SUPPLI	\$610.47
273724	04/18/07	06	E B S C O SUBSCRIPTI	005	MATERIALS AND SUPPLI	\$1,066.17
273726	04/18/07	03	SEHI-PROCOMP COMPUTE	010	MATERIALS AND SUPPLI	\$188.47
273727	04/18/07	03	BEST COMPUTER SUPPLI	014	MATERIALS AND SUPPLI	\$80.17
273728	04/18/07	03	BEST COMPUTER SUPPLI	003	MATERIALS AND SUPPLI	\$160.43
273729	04/18/07	03	SEHI-PROCOMP COMPUTE	010	MATERIALS AND SUPPLI	\$455.85
273730	04/18/07	03	OFFICE DEPOT	014	MATERIALS AND SUPPLI	\$91.49
273732	04/18/07	03	ONE STOP TONER AND I	010	MATERIALS AND SUPPLI	\$149.77
273733	04/18/07	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$264.73
273734	04/18/07	03	TRAFFIC CONTROL SERV	025	BLDG.-REPAIR MATERIA	\$84.05
273735	04/18/07	03	CORPORATE EXPRESS	021	OFFICE SUPPLIES	\$189.56
273736	04/18/07	06	GRAND PACIFIC PALISA	010	RENTS & LEASES	\$1,063.10
273737	04/18/07	03	SARGENT WELCH SCIENT	010	NON CAPITALIZED EQUI	\$1,087.09
273738	04/18/07	03	BLICK, DICK (DICK BL	010	MATERIALS AND SUPPLI	\$242.44
273739	04/18/07	11	NORTH COUNTY TIMES	009	IMPROVEMENT	\$315.04
273740	04/18/07	03	ONE STOP TONER AND I	004	MATERIALS AND SUPPLI	\$140.06
273741	04/18/07	03	SAN DIEGUITO UHSD CA	013	MATERIALS AND SUPPLI	\$92.67
273742	04/18/07	03	THOMSON LEARNING	013	MATERIALS AND SUPPLI	\$30.94
273743	04/18/07	03	TODAY'S PIZZA	025	MATERIALS AND SUPPLI	\$107.75

SAN DIEGUITO UNION HIGH
FROM 03/27/07 THRU 04/23/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
273745	04/18/07	13	P C S REVENUE CONTRO	031	REPAIRS BY VENDORS	\$500.00
273746	04/18/07	06	BAUDVILLE INC	010	MATERIALS AND SUPPLI	\$161.30
273748	04/18/07	03	BULLET LOGISTICS, IN	026	COMMUNICATIONS-POSTA	\$150.00
273749	04/18/07	03	OFFICE DEPOT	012	MATERIALS AND SUPPLI	\$718.34
273750	04/18/07	03	OFFICE DEPOT	005	OFFICE SUPPLIES	\$87.77
273751	04/18/07	03	OFFICE DEPOT	003	MATERIALS AND SUPPLI	\$228.85
273753	04/18/07	03	BLICK, DICK (DICK BL	012	MATERIALS AND SUPPLI	\$188.80
273754	04/18/07	03	BLICK, DICK (DICK BL	003	MATERIALS AND SUPPLI	\$258.66
273755	04/19/07	06	SAN DIEGO CO AIR POL	028	FEES - ADMISSIONS, T	\$126.00
273756	04/19/07	03	V E B A	022	OTHER BENEFITS, CLAS	\$13,826.45
273757	04/19/07	03	I D A P INFO SYSTEMS	006	OTHER SERV.& OPER.EX	\$19.20
273758	04/19/07	03	CORPORATE EXPRESS	029	OFFICE SUPPLIES	\$258.60
273759	04/20/07	25-18	D A D ASPHALT	025	LAND IMPROVEMENTS	\$7,463.25
273760	04/20/07	03	NOVELL INC	035	LIC/SOFTWARE	\$26,722.00
273761	04/20/07	03	HEINEMANN PUBLISHING	010	MATERIALS AND SUPPLI	\$27.43
273762	04/20/07	03	TEACHER'S DISCOVERY	010	MATERIALS AND SUPPLI	\$117.36
273763	04/20/07	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$37.69
273764	04/20/07	03	AMAZON.COM	010	MATERIALS AND SUPPLI	\$198.85
273765	04/20/07	03	FLINN SCIENTIFIC INC	005	MATERIALS AND SUPPLI	\$408.64
273766	04/20/07	03	JOSTENS	005	MATERIALS AND SUPPLI	\$1,190.64
273767	04/20/07	06	AUDIOBOOKS.COM	014	MATERIALS AND SUPPLI	\$184.95
273768	04/23/07	06	SCHOLASTIC INC	010	LIC/SOFTWARE	\$4,902.33
273769	04/23/07	03	SCHOLASTIC	024	MATERIALS AND SUPPLI	\$4,646.65
273772	04/23/07	03	SCIENCE KIT INC	004	MATERIALS AND SUPPLI	\$494.57
273773	04/23/07	03	PRO SOUNDS UNLIMITED	013	OTHER SERV.& OPER.EX	\$1,850.00
273776	04/23/07	06	AMAZON.COM	006	MATERIALS AND SUPPLI	\$16.18
273777	04/23/07	03	RAPHAEL'S PARTY RENT	005	RENTS & LEASES	\$1,474.00
273778	04/23/07	03	C D W G.COM	014	MATERIALS AND SUPPLI	\$431.43
273779	04/23/07	06	HARCOURT ASSESSMENT	012	MATERIALS AND SUPPLI	\$347.27
273780	04/23/07	03	WORLD BOOK INC.	035	LIC/SOFTWARE	\$2,385.00
273781	04/23/07	03	ACCURATE LABEL DESIG	014	MATERIALS AND SUPPLI	\$290.10
273782	04/23/07	03	SOLANA TECHNOLOGIES,	035	LIC/SOFTWARE	\$22,084.44
273783	04/23/07	03	SAN DIEGO CO MUSIC E	014	MATERIALS AND SUPPLI	\$1,742.21
273784	04/23/07	25-19	ROESLING NAKAMURA	036	IMPROVEMENT	\$48,000.00
273785	04/23/07	06	CORPORATE EXPRESS	024	MATERIALS AND SUPPLI	\$107.48
273786	04/23/07	06	BORDERS, BOOKS AND M	003	MATERIALS AND SUPPLI	\$56.03
273787	04/23/07	03	PRODUCTION ADVANTAGE	005	MATERIALS AND SUPPLI	\$1,292.74
273788	04/23/07	03	DEMCO INC	014	MATERIALS AND SUPPLI	\$2,067.56
273789	04/23/07	06	ACADEMIC SUPERSTORE	030	LIC/SOFTWARE	\$431.00
273790	04/23/07	03	MEETING SERVICES INC	005	RENTS & LEASES	\$3,582.75
670107	04/17/07	03	ONE STOP TONER AND I	001	STORES	\$8,044.62
670108	04/20/07	03	WAXIE SANITARY SUPPL	001	STORES	\$1,900.84
770087	04/12/07	06	AMERICAN INDUSTRIAL	028	MATERIALS-REPAIRS	\$228.43
770089	04/12/07	06	PRO-PLANET INDUSTRIA	028	MATERIALS-REPAIRS	\$150.00
770091	03/29/07	03	RANCHO SANTA FE PROT	025	SECURITY GUARD CONTR	\$125.00
770092	03/27/07	06	HOME DEPOT	025	MATERIALS AND SUPPLI	\$181.02
770093	04/12/07	06	LAPTOPS PLUS - USA	035	REPAIRS BY VENDORS	\$85.00
770095	04/12/07	06	OCEANSIDE TRANS UNLI	028	MATERIALS-REPAIRS	\$382.51
770099	04/12/07	03	H D SUPPLY WATERWORK	025	GROUND-REPAIR MATER	\$523.67
770101	04/18/07	03	B AND B APPLIANCE SE	025	BLDG.-REPAIR MATERIA	\$108.44
870006	04/03/07	06	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$1,300.00
870036	04/12/07	06	SAN DIEGO CO SUPERIN	022	CONFERENCE,WORKSHOP,	\$1,000.00
870037	04/03/07	03	EAGLE SOFTWARE	022	CONFERENCE,WORKSHOP,	\$325.00
870038	04/12/07	06	FAGEN FRIEDMAN & FUL	022	CONFERENCE,WORKSHOP,	\$600.00
870039	04/13/07	03	S E A C - SCHOOL EMP	022	CONFERENCE,WORKSHOP,	\$360.00

SAN DIEGUITO UNION HIGH
FROM 03/27/07 THRU 04/23/07

PO NBR	DATE	FUND	VENDOR	LOC	DESCRIPTION	AMOUNT
					REPORT TOTAL	\$421,402.57

INSTANT MONEY REPORT FOR THE PERIOD 03/27/07 THROUGH 04/23/07

<i>Check #</i>	<i>Vendor</i>	<i>Amount</i>
10283	E.A.I. EDUCATION	\$27.15
10284	FITNESS BEGINNINGS	\$53.33
10285	ONE WORLD DISTRIBUTION	\$31.83
10286	ENCINITAS, CITY OF	\$20.00
10287	COSTCO	\$31.79
10288	JO-ANN'S FABRIC	\$187.00
10289	COUNSELOR	\$39.95
10290	HARDWARE AND TOOLS CO	\$71.72
10291	COSTCO	\$213.72
10292	FEDEX	\$186.35
10293	FEDEX	\$172.07
	<i>Total</i>	<hr/> \$1,034.91

Individual Membership Listings
For the Period of March 27, 2007 through April 23, 2007

<u>Staff Member Name</u>	<u>Organization Name</u>	<u>Amount</u>
None to Report		

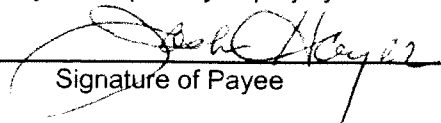
San Diego County Office of Education

PETITION FOR ISSUANCE OF NEW WARRANT IN LIEU OF VOID WARRANT
(Government Code Section 29802, Warrants
Becoming Void After September 20, 1963)

1. TO THE BOARD OF EDUCATION OF THE **San Dieguito Union High School District**: I, the undersigned, declare that I am the payee of original warrant number **12-187213** dated **8/7/2006**, in the amount of **\$705.00** attached hereto and presented to your Board pursuant to Section 29802 of the Government Code. I hereby request that you adopt an order instructing the County Auditor to draw a new warrant in favor of me for the same amount as the original warrant.

Executed at APTOS, CA on 3/31/07

I certify under penalty of perjury that the foregoing is true and correct.

 Signature of Payee JACK HAYES Name of Payee
324 Rio Del Mar, Aptos Ca Address of Payee
95003

2. ORDER OF THE BOARD OF **San Dieguito Union High School District** TO DRAW WARRANT:

It is ORDERED by the Board of Education of the **San Dieguito Union High School District** that the County Auditor of the County of San Diego draw a new warrant in favor of the same payee and in the same amount of the above described warrant.

_____ Clerk of the Board

Date _____ By _____ Deputy

3. FM 27 FROM GAD ATTACHED

Dated _____ By _____ County Auditor

4. DISTRICT'S REISSUE OF COMMERCIAL WARRANT:

On _____, the district issued commercial warrant number _____ to **CA SCHOOL PERSONNEL COMM ASSOC**, payee, for **\$705.00** to replace void warrant number **12-187213** described above.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 19, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Peggy Lynch, Superintendent

SUBMITTED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBJECT: **Approval of Carl D. Perkins Career Technical Education Application for Funding**

EXECUTIVE SUMMARY

Attached is the 2007-08 Career Technical Education Application for Funding. The San Dieguito Union High School District will use funds allocated from the Carl D. Perkins Career and Technical Education Improvement Act of 2006, section 131, to purchase two modular middle school technology labs. These labs will provide exploratory technology instruction, and are designed to interest middle school students in pursuing the Engineering program of study at the high school level. The labs are expected to be in place and operational at two middle school sites for the fall of 2007. The remainder of the funds will be used to allow release time for CTE teachers to participate in the district curriculum alignment project, and to partially fund a CTE/Perkins administrator salary.

RECOMMENDATION:

Recommend approval for submission of the Career Technical Education Application for Funding.

FUNDING SOURCE:

Not applicable.

AGENDA ITEM 15A

SECTION II: Requirements of Programs Receiving Funds

The eligible recipient will ensure that each of the following eight requirements are being met in each program in which Perkins III funds are used and all of these program elements are included in the local district vocational education plan. **[Perkins IV, Section 135(b)]**

1. Provide activities that strengthen students' academic and career and technical skills through the integration of academics with career and technical education (CTE) programs in a **coherent sequence of courses**, such as career and technical programs of study to ensure students' learning.
2. Link career and technical education at the secondary level and career and technical education at the postsecondary level, including **offering not less than one career and technical program of study** described in section 122(c)(1)(A).
3. Provide students with strong experience in and understanding of all aspects of an industry.
4. Develop, improve or expand the use of technology in vocational and technical education, which *may* include;
 - training of career technical education personnel, to use state-of-the-art technology, which may include distance learning
 - providing career technical education students with the academic, and career and technical skills that lead to entry into the technology fields; or
 - encouraging schools to collaborate with technology industries to offer voluntary internships and mentoring programs
5. Provide professional development programs consistent with section 122 to teachers, counselors, and administrators that include:
 - the effective integration and use of challenging academic and career technical education provided jointly with academic teachers;
 - effective teaching skills based on research that includes promising practices;
 - effective practices to improve parental and community involvement;
 - effective use of scientifically based research and data to improve instruction;
 - Support of education programs for teachers of career technical education students, to ensure that such teachers stay current with all aspects of an industry;
 - Internship programs that provide relevant business experience; and
 - Programs designed to train teacher specifically in the effective use and application of technology to improve instruction.
6. Develop and implement evaluations of the career technical programs carried out with these funds including an assessment of how the needs of special populations are being met.
7. Initiate, improve, expand, and modernize quality career technical education programs.

8. Provide services and activities that are of sufficient size, scope, and quality to be effective.
9. Provide activities to prepare special population students enrolled in career technical education programs for high skill, high wage, or high demand occupations that will lead to self-sufficiency.

STATE ESTABLISHED CTE QUALITY CRITERIA REQUIREMENTS

Perkins IV Section 135(b)(8) requires each CTE program assisted with the funds to provide services and activities that are of sufficient size, scope, and quality to be effective. This section provides a comprehensive set of quality criteria and indicators that reflect the education community's consensus of the elements that should be present in all CTE programs. Perkins funds should be used to ensure that quality programs include the following criteria;

Curriculum, Instruction and Assessment

- Curriculum and assessment are aligned with the California CTE model curriculum standards developed for (a) the program area or industry sector, (b) Secretary's Commission on Achieving Necessary Skills (SCANS) and employability competencies, and (c) core academic content standards.
- Instruction is standards-based, sufficient in duration, current and relevant, and develops the knowledge, attitudes, and skills currently required for entry into careers in the program area.
- A comprehensive assessment system is used to measure student competence in the application of CTE and academic knowledge and skills required in the program area.

Leadership and Citizenship Development

- Each program includes a career technical student organization or alternative leadership activity that is integral to instruction and is supported by the administration of the local education agency. Alternative leadership activities must be designed to provide students with (a) effective leadership skills; (b) increased confidence in themselves and their work; (c) enhanced character, citizenship, volunteerism, and patriotism; (d) an understanding of the importance of a healthy lifestyle; (e) an understanding of the need to strive for excellence in scholarship; and (f) an awareness of the importance and relevance of the career cluster addressed by the CTE program.
- Leadership, citizenship, and interpersonal skills instruction in teamwork, communications, human relations, and social interaction is provided through the program.

Practical Application of Occupation Skills

- Program includes paid or unpaid work-based experiences or classroom simulations that are representative of work-based experiences.

Qualified and Competent Personnel

- Each teacher uses a variety of instructional strategies/materials and effective teaching techniques to enhance student learning.
- Each teacher participates in annual professional development activities.

Facilities, Equipment, and Materials

- Facilities, equipment, and materials are comparable to those currently used by business and industry.
- Facilities and equipment are purchased or modified, as needed, to accommodate the needs of special population students.

Community, Business, and Industry Involvement

- Program has an advisory committee composed of business and industry representatives that provide regular and relevant advice and support on current and changing labor markets, current industry standards and practices, emerging technical skills, curriculum content and student outcomes, and job placement.

Career Guidance

- Career guidance activities are ongoing and include the dissemination of career opportunity and career path information to students, parents, and counselors.
- CTE instruction includes career planning, employability skills, and articulation options, and provides students with information relevant to their career path goals.
- Career guidance activities provide students, parents, and counselors with information on nontraditional careers in program area.

Program Promotion

- Planned program promotion and recruitment activities are conducted to encourage the enrollment of all students, including students who are members of special populations.
- Activities are conducted to improve the articulation of the program with instruction provided by feeder school and advanced education and training opportunities.

Student Support Services

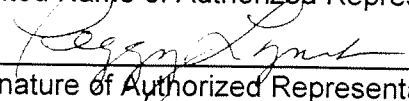
- Program provides for full participation of special population students, meaning that special population students are provided with the additional services needed for success.

Program Accountability and Planning

- Program improvements are developed and implemented based on an analysis of prior-year program accountability data, including the (a) number of students enrolled in the program (including the enrollment of special population students), (b) number and percent of program completers, (c) number and percent of secondary program completers who receive diplomas, (d) number of completers placed in the military, further education/training, or employment, and (e) number of nontraditional program concentrators and completers.

The undersigned certifies that the State quality indicators as stated above will be met during the 2007-2008 program year in coordination with the local plan. Written documentation or specified data will be on file, provided to the State as requested and available for future monitoring and compliance reviews.

Peggy Lynch, Ed.D.
Printed Name of Authorized Representative


Signature of Authorized Representative

Superintendent
Title of Authorized Representative

APR - 5 2007
Date

SECTION IV (SECONDARY): Assessment of Career Technical Education programs.

Section 123(b) of the Perkins Act requires states to conduct an annual evaluation of the progress and efforts recipients are making toward achieving the core indicator performance levels established for the State's CTE programs. This section of the application is used to collect the required information and evidence on the efforts being taken or planned by the LEAs to achieve the State-established performance levels. (Core indicator data can be found on the Perkins website at <http://www.cde.ca.gov/ci/ct/pk/forms.asp>)

Instructions: For each Core Indicator:

- Review the definition, and State-established level of performance for 2005-2006.
- Provide your agency's performance level for each core indicator in each year in the chart below. Check "yes" if your agency met/exceeded the State-established level of performance for each indicator and "no" for those indicators not met.
- Use the improvement plan worksheet (next page) to describe the actions being taken and/or planned by your agency to improve the performance level in that core indicator.

Core Indicator	Definition	LEA Level 2003/04	LEA Level 2004/05	LEA Level 2005/06	Difference 2004/05 2005/06	State Level 2005/06	Met or exceeded State level
1S1 Academic Attainment	Numerator: Number of 12 th Grade CTE Program Completers earning a high school diploma by June 30 Denominator: Number of 12 th Grade CTE Program Completers	<u>100</u> %	<u>100</u> %	<u>100</u> %	<u>0</u> %	85.00%	X Yes <input type="checkbox"/> No
1S2 Skill Attainment	Numerator: Number of Secondary CTE Program Completers Denominator: Number of Secondary CTE Concentrators	<u>16.74</u> %	<u>26.87</u> %	<u>7.51</u> %	<u>-19.37</u> %	49.00%	Yes X No
2S1 High School Completion	Numerator: Number of 12 th Grade CTE Program Completers earning a high school diploma by June 30 Denominator: Number of 12 th Grade CTE Program Completers	<u>100</u> %	<u>100</u> %	<u>100</u> %	<u>0</u> %	85.00%	X Yes <input type="checkbox"/> No
3S1 Total Placement	Numerator: Number of 12 th Grade CTE Program Completers placed in Military, Advanced Education/Training, or Employment Denominator: Number of 12 th Grade CTE Program Completers	<u>98.39</u> %	<u>100</u> %	<u>100</u> %	<u>0</u> %	71.64%	X Yes <input type="checkbox"/> No
4S1 Nontrad Participation	Numerator: Sum of Secondary Males and Females enrolled in nontraditional industry sector programs Denominator: Sum of Secondary Males and Females enrolled in all sector programs	<u>44.65</u> %	<u>38.76</u> %	<u>28.62</u> %	<u>-10.14</u> %	18.63%	X Yes No
4S2 Nontrad Completion	Numerator: Sum of Secondary Males and Females that complete nontraditional industry-sector CTE programs Denominator: Sum of Secondary Males and Females enrolled in nontraditional industry-sector CTE programs	<u>1.95</u> %	<u>4.67</u> %	<u>0</u> %	<u>-4.67</u> %	49.00%	<input type="checkbox"/> Yes X No

an improvement plan or fails to meet the State adjusted levels of performance for two or more consecutive years, the State may withhold all or a portion of the agency's allocation.

Instructions: *If your agency did not meet the State established performance levels on the previous page(s), you must address each of the questions below.*

1. Describe the reasons for not meeting the State established levels of performance.

The district scores well above the state adjusted levels of performance in areas that we are able to measure. The district utilizes the San Diego County ROP program for most capstone or completer levels within our CTE programs of study. This data gap does not allow the district to properly document several core indicators. Since the district utilizes the county ROP program for capstone or completer courses, we have secured the E-1 data from the county and are working with our district technology department to develop a parallel E-1 data analysis utilizing ROP student completer data. This project is in the beginning stages and will not be complete for this Perkins application. The ROP E-1 data of students by CBEDS codes is attached as an Appendix 6 with the Perkins IV transition plan.

2. Describe the actions being taken and/or planned by your agency to increase the level of performance in each core indicator not meeting the State established level. How are these proposed actions likely to result in performance level improvement?

1. **Core Indicator 1S2-Skill Attainment. (-7.51%) This is a ROP data issue that is explained above. We are in the process of hand counting ROP completers and developing a data system to do this electronically.**

2. **Core Indicator 4S2-NonTrad. Completion. (00.0%) This is an ROP data issue that we are working to improve. Several major steps have been taken to increase nontraditional enrollment in the targeted program of study as well as district-wide:**

- a. **Participation in an SB70 Engineering grant to increase levels of women and underrepresented populations in technology programs.**

- b. **The development of a Health/Medical careers program of study at one site.**

- c. **The development of site CTE recruitment materials with nontraditional career areas represented. (see Appendix 4)**

Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2007-2008 program year

Program Name: Applied Technology

Number of sites conducting this program: 2

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Perkins Funded Yes/No	Duration (Total hours)
	Intro.	Concentration	Capstone	District/COE	ROCP		
Introduction to Technology (Middle School)	X			X		Yes	180
Introduction to Engineering Design		X		X		NO	180
CAD Drafting/Architectural/Civil		X			X	NO	180
Principles of Engineering		X			X	NO	180
Engineering Design and Development		X	X		X	NO	180

Indicate the amount expected to be directly expended in this program \$ 80,000

Provide a detailed explanation of how the expenditure of these funds will improve this program and increase student levels of performance.

These funds will be expended for two modular middle school technology labs. These labs will provide exploratory technology instruction and provide feeder programs for the high school Engineering program of study.

Program Improvement

- 1. Students will enter the high school with skills and interests in the applied technologies.**
- 2. Technology classes will be open to all students at the middle school level**
- 3. Career exploration will be offered in each of the following career areas:**
 - a. Alternative Energy**
 - b. Audio Communications**
 - c. CAD**
 - d. CNC/CAM**
 - e. Computer Graphics/Animation**
 - f. Digital Production**
 - g. Electricity/Electronics**
 - h. Energy/Power**
 - i. Flight Technology**
 - j. Laser Technology**
 - k. Material Processing**
 - l. Mechanisms**
 - m. Pneumatics**
 - n. Research/Development**
 - o. Robotics**
 - p. Structural Design**
- 4. Two middle school sites presently have one Applied Technology course between them. That course is a traditional Woods program. The technology labs will fill a need for hands-on instruction. The equipment from the Wood program will be dispersed to both sites to provide a small R & D lab for student project design and development.**

Student Performance Level

- 1. These labs will link core academics with business/industry applications and create student awareness of why academic foundation skills are important.**
- 2. Lessons learned from other district site visitations showed that this program was a more successful academic support model and traditional remediation programs.**
- 3. Student team based instruction will support special population's students with peer instructions on modular assignments.**
- 4. Nontraditional career paths will be linked to the program of instruction at the high school level.**

SECTION VI: Identification of budget expenditures for the 2007-2008 funds

As stated in Section 135(a) of the Carl D. Perkins Career and Technical Education Improvement Act of 2006, "each eligible recipient that receives the funds shall use such funds to improve CTE programs." **This means all planned expenditures must be directly related to improving CTE programs.**

The following factors must be considered when expending Perkins funds:

- As stated on page 17, core indicators shall be addressed, and where there are deficiencies, funds shall be expended for program improvement to meet the State established level of performance.
- Funds shall be expended only in approved programs (those programs for which the LEA superintendent/director has signed assurances as meeting all of the established criteria and only those programs included in the LEA's approved 2007-2008 local transition plan are eligible for Perkins funding).
- Capital outlay expenditures (any single item over \$5,000) must be approved by the State **prior** to purchase.

Instructions: *Provide a detailed description of each of the expenditures listed on the Budget and Expenditure Schedule (CDE 101-A). The description should include a thorough explanation of how these expenditures will improve the CTE program.*

Account #	Object Description	Description of Expected Improvement
1000	Sub teachers for to Professional Dev. standards	Allows release time for CTE teachers Participate in district curriculum
1000	5% Admin salary	Alignment project Partial CTE/Perkins administrator salary
3000	Benefits	Benefits for sub teachers and admin salaries
4000	Instructional software/ Materials for Equipment	Modular instructional equipment and middle school technology labs

These labs will

Interest middle school students in pursuing the Engineering program of study at the high school Level. These modules directly reinforce the academic core with rigorous activity based lessons On technology.

CDE 101-A San Diego Version

Program Year 2007-2008
BUDGET AND EXPENDITURE SCHEDULE

Carl D. Perkins Vocational and Technical Education Act of 1998

District/College: San Diego Union High School District Person Completing Form: Roger D. Taylor

Authorized Signature: *Roger D. Taylor*

Total Allocation: **94,425**
Indirect Cost Rate:

Select One
 ORIGINAL BUDGET
 END-OF-YEAR EXPENDITURE CLAIM
 Revision Date:

Funding Source/Purpose:
 Section 131 - Secondary
 Section 132 - ROCP & Adult
 Section 112 - State Institutions

	(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Research Evaluation & Data Development	(E) Guidance & Counseling	(F) Transportation & Child Care For Participants	(G) Special Populations Services (Including Coordination)	(H) Apprenticeship	(I) Tech Prep	(J) Incarcerated Students	(K) Administration or Indirect Costs (Must not be greater than 3% of total expenditure)	(L) Total
1000	Certificated salaries	\$0	\$3,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500	\$8,000
2000	Classified salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
3000	Employee benefits	\$0	\$335	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$993	\$1,328
4000	Books & supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
4400	Equipment Less Than \$ 5000	\$80,000	\$0	\$0	\$1,800	\$0	\$0	\$0	\$0	\$0	no indirects	\$81,800
5000	Services and other operating expenditures	\$0	\$3,297	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,297
6000	Capital outlay \$ 5000 & over	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	no indirects	\$0
7000	Indirect Costs										\$0	\$0
	Total	\$80,000	\$7,132	\$0	\$1,800	\$0	\$0	\$0	\$0	\$0	\$5,493	\$94,425

Admin/Indirect Cost Limit: \$214

1. **Heading:** Enter the name of the local education agency (district) applying for funding. Enter county and district code numbers (CD Code)
2. Enter the total allocation amount and the agency's indirect cost rate (use decimal)
3. Identify "Original Budget", "End-of-Year Claim", or "Revision" by checking the appropriate box.
4. Check the appropriate box for the funding source/purpose (only one per page).
5. **Object of Expenditure Classifications and Funding Categories.**
 - Enter the proposed/actual expenditures for the funding source checked
 - Refer to the current *California School Accounting Manual* for clarification of object of expenditures 1000 through 7000.
 - Please note that a single capital outlay of more than \$5,000 requires prior approval from the Department of Education.

SDCOE SPECIAL INSTRUCTIONS TO DISTRICTS

- By prior agreement, a **maximum of 3% of federal Perkins funds may be expended by districts** for administration and/or indirect costs (Column K). The administration/indirect cost limit is calculated by subtracting the totals in column L for object codes 4400 and 6000 from the total of all expenditures in columns A thru J and multiplying by 3%.
- Verify that the Total Funding amount is the sum of the subtotals as well as totals from Column (A) through Column (K) and does not exceed the allocation amount indicated on the contract amendment.
- **Please return form via email to ofelia@sdcoe.net If that is not possible, fax to 858-268-9726**
- **An invoice is required for any expenditure for equipment in 4400 or 6000 line. An ROP Form 19 is required for any item costing \$500 or more.**
- **Please send ROP Form 19s and Invoices to Ofelia Dominguez as soon as possible at: Room 409 San Diego County Office of Education, 6401 Linda Vista Road, San Diego 92111-7399**

San Dieguito Union High School District

CARL D. PERKINS CAREER & TECHNICAL EDUCATION IMPROVEMENT ACT
OF 2006

Transition Plan for the Use of 2007-2008 Perkins 131 Funds

May 1, 2007

The San Dieguito Union High School District began planning for a series of CTE programs of study during the 2004-2005 school years. The intent of this effort was to implement career paths (programs of study) district wide and at our La Costa Canyon high school site in particular. This was the newest of the district's comprehensive high schools and was constructed at a time when career/vocational education programs were experiencing a statewide downturn. This school site had very few career options for its students and this limitation was recognized by most of the school's stakeholders. During the spring of 2006, the La Costa High School site team participated in the district Career Technology Education strategic planning session. During that session, the plan for making CTE an integrated part of the core curriculum was developed. During the 2007 meeting of the District Strategic Planning Initiative, the attached transition plan was developed by the site and the middle schools that feed La Costa Canyon High School (appendix 1).

The Engineering program of study started at the 2006-2007 school years with one course in CAD Drafting and one course in Engineering Principles. This program consists of both district and ROP funding sources and resulted in a dedicated lab with both computer workstations and business/industrial equipment for hands on projects. The advisory group (appendix 2) identified the need for a middle school component and a ninth grade component to complete the Engineering program of study. The middle school technology lab was the model most replicated at state schools and several commercial programs were evaluated. Additionally, the course, Introduction to Engineering Design was adopted for ninth grade high school students. The middle school technology labs will be in place and operational at two site middle schools for the fall of 2007.

Perkins Mandates Described

The following descriptions will outline the district plans to meet the Perkins IV mandates. Those mandates relate to the following issues: programs of study, accountability, and professional development.

Programs of Study

The stakeholders for CTE programs of study planning are delineated in appendix 2. These individuals serve as district CTE advisors and also as site advisors. The specific evaluation instrument for the past years activities is in appendix 3. Participants were asked to rate the level of achievement for the following issues:

1. District progress in providing early exploration of and exposure to varied career opportunities.
2. The extent to which we have systematically connected core academics to authentic application in industry, the professions, and occupational fields.
3. The effectiveness of district efforts to work with business and community partners to engage and motivate students to deepen their understanding of academic knowledge and skills.
4. The extent to which the district has developed a life-long vision of students' futures beyond their educational experiences.

Please review appendix 2 for a more detailed description of the above elements and a ranking of where the stakeholders felt the district was in terms of level of achievement for the targeted issues.

Once the district evaluation was completed, site teams of educators, parents, business partners were asked to complete a spot analysis of the issues that affect CTE at their site. The determination to apply Perkins funding to the Engineering program of study was an outcome of the combined spot analysis of two middle schools and their partner high school sites. The Engineering instructor, Debbie Elliott led the team through the complete Engineering program of study. This program begins at the feeder middle schools and terminates at the community college or university. The program at present has obtained A-G approval for the Introduction to Engineering Design and Principles of Engineering courses. The CAD Drafting and Principles of Engineering courses are articulated with the local community college, Mira Costa, and the program of study completers from this pathway have a guaranteed acceptance to the Cal State San Diego as Engineering major. Each course in the program of study is one year in duration. The courses in the program are as follows:

Introduction to Technology	Middle School (grade 8)
Introduction to Engineering Design	High School (grade 9)
CAD Drafting/Architectural-Civil	High School (grade 10)
Principles of Engineering	High School (grade 10-11)
Engineering Design & Development	High School (grade 12)
Community College or University	Mira Costa Community College

The program of study described above is designed to relate complex academic content in the areas of communications, mathematics and science to the actual design, construction and testing of engineering models and components. Students participate in demonstrations and competitions to develop soft skills such as leadership and career related presentation techniques.

The Engineering program will be continued as our 2008-2009 Perkins plan as we replicate the program of study at two middle schools and a high school site at the southern part of our district.

Accountability

The district has moved to a new student data system for this school year. District CTE staff and representatives from the district technology department have been meeting to insure the capture of the required accountability data. The actual data reports and delivery are completed utilizing an independent software contractor. This contractor has been utilized for the past five years and has delivered at a high performance level. The follow-up survey of prior year's twelfth grade completers utilizes three sources of data:

1. Senior exit surveys
2. College/University acceptance data
3. Telephone/mail-out surveys.

The state adjusted levels of performance are reviewed with the CTE advisory group and the district special population's directors/staff. The district scores well above the state performance levels in areas that we are able to measure. Since the district utilizes the ROP program as the capstone or completer level for most programs of study, we have secured the secondary E-1 data from our county ROP data and finance office (Appendix 6). This data is aggregated by CBEDS code and helps to form a complete vision of district student CTE performance. We are working with district personnel to develop a parallel E-1 type document for our ROP high school student completers. This is a large task however, and the data integration process is not complete.

Utilizing the district CTE program completer data and the ROP program completer data, we are able to determine where our improvement efforts should be targeted. This information was utilized by district planners to develop five new programs of study at one site in 2006-2007. For the 2007-2008 school years, we have brought a new high school site into the district and will utilize the performance data to develop programs of study at that location. As a part of the district strategic planning initiative, all sites are developing CTE advisory groups and parent/business data bases. Those groups will have access to the E-1/E-2 data for planning purposes.

Professional Development

The structure is now in place for CTE teams from each site in the district. These teams are represented by administrators, counselors, academic core teachers, CTE teachers, parents, business partners, and students (Appendix 1). Special populations are represented through select individuals that function in several roles (Example: English language/ Computer Applications teacher). Site teams are at differing levels of development at this time. Sites that are far along in the professional development area have at this time, surveyed students/parents and identified a plan for programs of study. One site has developed all of their career pathways and presented them in a large format brochure. (Appendix 4) A similar brochure will be developed at each of the sites.

The CTE teacher two year professional development goal is for all of the CTE courses to be aligned with CTE and Core academic standards. The first of the completed courses was the Auto Engine Performance course. District teachers began the alignment process with last year's presentation by the state consortium team on standards alignment. This three day training session was conducted at the San Diego County Office of Education and was attended by site teams of CTE and academic staff. The activity is a part of district and site in-service activities and will continue until the task is complete. There is a sample of the aligned Auto Engine Performance aligned course in Appendix 5. This is a combined district and site professional development effort. The district will continue to encourage teacher participation in work shops and conferences that improve teacher technical skills. A high priority is given to those developmental activities that result in student certification at business/industry levels.

The professional development goals for the district are as follows:

1. Provide activities that result in on-going communication improvements
2. Develop site CTE leadership with the help of district support
3. Develop processes to integrate CTE with core subjects
4. Expand partnerships with all stakeholders

These goals will form the basis for all of out site and district CTE professional development activities.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 19, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Peggy Lynch, Superintendent

SUBMITTED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBJECT: **Approval of Carl D. Perkins Career Technical Education Application for Funding**

EXECUTIVE SUMMARY

Attached is the 2007-08 Career Technical Education Application for Funding. The San Dieguito Union High School District will use funds allocated from the Carl D. Perkins Career and Technical Education Improvement Act of 2006, section 132, to partially fund bilingual instructional assistants for the following programs of study: Information Technology and Welding and Metal Fabrication.

RECOMMENDATION:

Recommend approval for submission of the 2007-08 Career Technical Education Application for Funding.

FUNDING SOURCE:

Not applicable.

SECTION II: Requirements of Programs Receiving Funds

The eligible recipient will ensure that each of the following eight requirements are being met in each program in which Perkins III funds are used and all of these program elements are included in the local district vocational education plan. **[Perkins IV, Section 135(b)]**

1. Provide activities that strengthen students' academic and career and technical skills through the integration of academics with career and technical education (CTE) programs in a **coherent sequence of courses**, such as career and technical programs of study to ensure students' learning.
2. Link career and technical education at the secondary level and career and technical education at the postsecondary level, including **offering not less than one career and technical program of study** described in section 122(c)(1)(A).
3. Provide students with strong experience in and understanding of all aspects of an industry.
4. Develop, improve or expand the use of technology in vocational and technical education, which *may* include;
 - training of career technical education personnel, to use state-of-the-art technology, which may include distance learning
 - providing career technical education students with the academic, and career and technical skills that lead to entry into the technology fields; or
 - encouraging schools to collaborate with technology industries to offer voluntary internships and mentoring programs
5. Provide professional development programs consistent with section 122 to teachers, counselors, and administrators that include:
 - the effective integration and use of challenging academic and career technical education provided jointly with academic teachers;
 - effective teaching skills based on research that includes promising practices;
 - effective practices to improve parental and community involvement;
 - effective use of scientifically based research and data to improve instruction;
 - Support of education programs for teachers of career technical education students, to ensure that such teachers stay current with all aspects of an industry;
 - Internship programs that provide relevant business experience; and
 - Programs designed to train teacher specifically in the effective use and application of technology to improve instruction.
6. Develop and implement evaluations of the career technical programs carried out with these funds including an assessment of how the needs of special populations are being met.
7. Initiate, improve, expand, and modernize quality career technical education programs.

8. Provide services and activities that are of sufficient size, scope, and quality to be effective.
9. Provide activities to prepare special population students enrolled in career technical education programs for high skill, high wage, or high demand occupations that will lead to self-sufficiency.

STATE ESTABLISHED CTE QUALITY CRITERIA REQUIREMENTS

Perkins IV Section 135(b)(8) requires each CTE program assisted with the funds to provide services and activities that are of sufficient size, scope, and quality to be effective. This section provides a comprehensive set of quality criteria and indicators that reflect the education community's consensus of the elements that should be present in all CTE programs. Perkins funds should be used to ensure that quality programs include the following criteria;

Curriculum, Instruction and Assessment

- Curriculum and assessment are aligned with the California CTE model curriculum standards developed for (a) the program area or industry sector, (b) Secretary's Commission on Achieving Necessary Skills (SCANS) and employability competencies, and (c) core academic content standards.
- Instruction is standards-based, sufficient in duration, current and relevant, and develops the knowledge, attitudes, and skills currently required for entry into careers in the program area.
- A comprehensive assessment system is used to measure student competence in the application of CTE and academic knowledge and skills required in the program area.

Leadership and Citizenship Development

- Each program includes a career technical student organization or alternative leadership activity that is integral to instruction and is supported by the administration of the local education agency. Alternative leadership activities must be designed to provide students with (a) effective leadership skills; (b) increased confidence in themselves and their work; (c) enhanced character, citizenship, volunteerism, and patriotism; (d) an understanding of the importance of a healthy lifestyle; (e) an understanding of the need to strive for excellence in scholarship; and (f) an awareness of the importance and relevance of the career cluster addressed by the CTE program.
- Leadership, citizenship, and interpersonal skills instruction in teamwork, communications, human relations, and social interaction is provided through the program.

Practical Application of Occupation Skills

- Program includes paid or unpaid work-based experiences or classroom simulations that are representative of work-based experiences.

Qualified and Competent Personnel

- Each teacher uses a variety of instructional strategies/materials and effective teaching techniques to enhance student learning.
- Each teacher participates in annual professional development activities.

Facilities, Equipment, and Materials

- Facilities, equipment, and materials are comparable to those currently used by business and industry.
- Facilities and equipment are purchased or modified, as needed, to accommodate the needs of special population students.

Community, Business, and Industry Involvement

- Program has an advisory committee composed of business and industry representatives that provide regular and relevant advice and support on current and changing labor markets, current industry standards and practices, emerging technical skills, curriculum content and student outcomes, and job placement.

Career Guidance

- Career guidance activities are ongoing and include the dissemination of career opportunity and career path information to students, parents, and counselors.
- CTE instruction includes career planning, employability skills, and articulation options, and provides students with information relevant to their career path goals.
- Career guidance activities provide students, parents, and counselors with information on nontraditional careers in program area.

Program Promotion

- Planned program promotion and recruitment activities are conducted to encourage the enrollment of all students, including students who are members of special populations.
- Activities are conducted to improve the articulation of the program with instruction provided by feeder school and advanced education and training opportunities.

Student Support Services

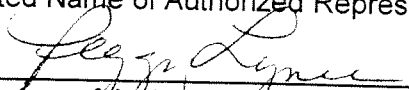
- Program provides for full participation of special population students, meaning that special population students are provided with the additional services needed for success.

Program Accountability and Planning

- Program improvements are developed and implemented based on an analysis of prior-year program accountability data, including the (a) number of students enrolled in the program (including the enrollment of special population students), (b) number and percent of program completers, (c) number and percent of secondary program completers who receive diplomas, (d) number of completers placed in the military, further education/training, or employment, and (e) number of nontraditional program concentrators and completers.

The undersigned certifies that the State quality indicators as stated above will be met during the 2007-2008 program year in coordination with the local plan. Written documentation or specified data will be on file, provided to the State as requested and available for future monitoring and compliance reviews.

Peggy Lynch, Ed.D.
Printed Name of Authorized Representative


Signature of Authorized Representative

Superintendent
Title of Authorized Representative

APR - 6 2007
Date

SECTION III: Transition plan for the use of 2007-2008 Perkins funds

Each local educational agency (LEA) desiring to participate in the Perkins IV funding for CTE programs serving either secondary students (Section 131 funding) or postsecondary (adult education and adult ROC/P) students (Section 132 funding) must submit a transition plan that includes descriptions of planned actions to address three of the Perkins IV mandates: implementation of programs of study, meeting the new academic attainment reporting requirements, and the provision of a comprehensive professional development effort to promote the integration of rigorous academic and CTE standards.

Instructions:

- Submit the transition plan as an **attachment** to this application
- Provide a cover page for the plan
- Identify the names of the parent(s), student(s), teacher(s), representatives of business and industry, representatives of special population groups, and representatives of other interested parties that participated in the development of the transition plan.
- Provide detailed descriptions, as requested, for each of the three mandates that correlate with the planned uses of the Perkins IV funds as presented on the Budget/Expenditure Schedule (CDE 101-A); and

Programs of Study

One of the highlights of the new Perkins Act is the requirement for the development and implementation of "career technical programs of study." These programs of study are defined and referenced throughout the Act (Section 122(c)(1)(A)). Each local recipient receiving funds under the Act is **required** to offer at least one program of study which consists of a sequence of courses that:

- Incorporates secondary education and postsecondary education elements;
 - Includes academic and career and technical content in a coordinated, nonduplicative progression of courses; and
 - Leads to an industry-recognized credential or certificate at the postsecondary level, or an associate or bachelor's degree.
1. Describe how a wide variety of stakeholders are involved in the development, implementation and evaluation of CTE programs, and how such individuals and entities are informed about, and assisted in understanding, the requirement of Perkins, including CTE programs of study.
 2. Describe how your agency will offer the appropriate courses of not less than one career technical program of study.
 3. Describe how the academic and technical skills of students participating in CTE programs will be improved through the integration of coherent and rigorous content aligned with challenging academic and CTE standards.

Programs of Study (continued)

4. Provide a list of all the programs you intend to fund with Perkins funds through the duration of this plan.

Accountability

Several changes were made to the specific performance indicators that states and local programs will have to report on under Perkins IV.

At the secondary level:

- academic attainment will now have to be measured by the same academic assessments a state has approved under No Child Left Behind (NCLB). This means that in the 2007-08 program year each LEA will need to submit data on the number of CTE completers who are **proficient or above** (score of 380 or above) on the CAHSEE during the 2006-07 program year. Separate measures for English Language Arts and Mathematics must be provided;
- graduation rates will also have to be reported as defined in NCLB; and
- technical proficiency should include student achievement on technical assessments that are aligned with industry-recognized standards when possible.

At the postsecondary level:

- academic attainment will no longer have to be reported as a separate measure;
 - technical skill proficiency should include student achievement on technical assessments that are aligned with industry-recognized standards when possible; and
 - student placement in high wage, high skill, or high demand occupations or professions will be measured.
1. Describe your agency's plan to collect and provide the state with the required accountability data.
 2. Describe how CTE activities will meet the state adjusted levels of performance as negotiated with the U.S. Department of Education.
 3. Describe the process that will be used to evaluate and continuously improve performance.

Professional Development

Changes to the professional development requirements are much more prescriptive than in the previous Act. Additions to professional development requirements include:

- providing training in the integration of rigorous academics with technical subjects;
 - activities must be high quality, sustained, intensive, and classroom-focused in order to have a positive and lasting impact on classroom instruction and the teacher's performance in the classroom, and not be one-day or short-term workshops or conferences;
 - training to ensure teachers can effectively develop rigorous and challenging, integrated academic and CTE education curricula jointly with academic teachers;
 - develop a higher level of academic and industry knowledge and skills in CTE; and
 - training to ensure teachers can effectively use applied learning that contributes to the academic and career and technical knowledge of the student.
1. Describe how comprehensive professional development for CTE, academic, guidance and administrative personnel will be provided that promotes the integration of coherent and rigorous content aligned with challenging academic standards and relevant CTE (including curriculum development).
 2. Describe the goals of the districts professional development process and how it will be of high quality, sustained, intensive, and classroom focused.

Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2007-2008 program year

Program Name: Information Technology Number of sites conducting this program: 1

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Perkins Funded Yes/No	Duration (Total hours)
	Intro.	Concentration	Capstone	District/COE	ROCP		
Keyboarding	X			X		NO	90
Computer Applications I		X			X	YES	180
Computer Applications II		X	X		X	YES	180

Indicate the amount expected to be directly expended in this program \$ 3,889.00

Provide a detailed explanation of how the expenditure of these funds will improve this program and increase student levels of performance.

Program Improvement

These funds will partially support a bilingual instructional assistant for this program of study. This program attracts many limited English proficient students and the instructional assistant helps transition students from their native language to English.

Student Performance Level

Student performance levels have improved since the instructional assistant was added to the program. This program is very popular and enrollment is usually on a wait-list basis. One on one instruction is a key facet of the program and the instructional assistant helps the instructor with questions, demonstrations, and guided practice assistance.

Identification of the CTE sequence of courses to be assisted with Perkins IV funds during the 2007-2008 program year

Program Name: WELDING & METAL FABRICATION

Number of sites conducting this program: 1

Sequence of Courses Name of Course	Course Level			Primary Funding Source		Perkins Funded Yes/No	Duration (Total hours)
	Intro.	Concentration	Capstone	District/COE	ROCP		
Welding & Metal Fabrication	X				X	YES	180
Welding & Intermediate		X			X	YES	180
Welding Advanced/Certification		X	X		X	YES	180

Indicate the amount expected to be directly expended in this program \$ 3,889.00

Provide a detailed explanation of how the expenditure of these funds will improve this program and increase student levels of performance.

Program Improvement

These funds will partially support a bilingual instructional assistant for this program of study. This program attracts many limited English proficient students and the instructional assistant helps transition students from their native language to English.

Student Performance Level

Student performance levels have improved since the instructional assistant was added to the program. This program is very popular and enrollment is usually on a wait-list basis. One on one instruction is a key facet of the program and the instructional assistant helps the instructor with questions, demonstrations, and guided practice assistance.

SECTION VI: Identification of budget expenditures for the 2007-2008 funds

As stated in Section 135(a) of the Carl D. Perkins Career and Technical Education Improvement Act of 2006, "each eligible recipient that receives the funds shall use such funds to improve CTE programs." **This means all planned expenditures must be directly related to improving CTE programs.**

The following factors must be considered when expending Perkins funds:

- As stated on page 17, core indicators shall be addressed, and where there are deficiencies, funds shall be expended for program improvement to meet the State established level of performance.
- Funds shall be expended only in approved programs (those programs for which the LEA superintendent/director has signed assurances as meeting all of the established criteria and only those programs included in the LEA's approved 2007-2008 local transition plan are eligible for Perkins funding).
- Capital outlay expenditures (any single item over \$5,000) must be approved by the State **prior** to purchase.

Instructions: *Provide a detailed description of each of the expenditures listed on the Budget and Expenditure Schedule (CDE 101-A). The description should include a thorough explanation of how these expenditures will improve the CTE program.*

Account #	Object Description	Description of Expected Improvement
2000	Classified Salary	One-on-one assistance for student support has shown real student progress in information tech and welding tech program mastery. The instructional assistant performs tasks that free the teacher to perform vital instruction and works at the direction of the CTE teacher.
3000	Classified Benefits	Benefits estimated at 11% of hourly salary

Please return to Ofelia Dominguez at SDCOE by 6/1/06

San Diego County Office of Education
Regional Occupational Program Perkins 132
CDE 101-A San Diego Version

Program Year 2007-2008
BUDGET AND EXPENDITURE SCHEDULE

Carl D. Perkins Vocational and Technical Education Act of 1998

District/College: San Diego Union High School District

Person Completing Form: Roger D. Taylor

Authorized Signature: *Roger D. Taylor*

Total Allocation: 7,778
Indirect Cost Rate:

Select One
 ORIGINAL BUDGET
 END-OF-YEAR EXPENDITURE CLAIM
 Revision Date:

Funding Source/Purpose:
 Section 131 - Secondary
 Section 132 - ROCP & Adult
 Section 112 - State Institutions

Object of Expenditure Classifications		(A) Instruction (Including Career Technical Student Organizations)	(B) Professional Development	(C) Curriculum Development	(D) Research Evaluation & Data Development	(E) Guidance & Counseling	(F) Transportation & Child Care For Participants	(G) Special Populations Services (Including Coordination)	(H) Apprenticeship	(I) Tech Prep	(J) Incarcerated Students	(K) Administration or Indirect Costs (Must not be greater than 3% of total expenditure)	(L) Total
1000	Certificated salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
2000	Classified salaries	\$7,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
3000	Employee benefits	\$778	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,000	
4000	Books & supplies	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$778	
4400	Equipment Less Than \$ 5000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
5000	Services and other operating expenditures	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
6000	Capital outlay \$ 5000 & over	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
7000	Indirect Costs										no indirects	\$0	
	Total	\$7,778	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,778	

Admin/Indirect Cost Limit: \$233

1. Heading: Enter the name of the local education agency (district) applying for funding. Enter county and district code numbers (CD Code)
2. Enter the total allocation amount and the agency's indirect cost rate (use decimal)
3. Identify "Original Budget", "End-of-Year Claim", or "Revision" by checking the appropriate box.
4. Check the appropriate box for the funding source/purpose (only one per page).
5. Object of Expenditure Classifications and Funding Categories.
 - Enter the proposed/actual expenditures for the funding source checked
 - Refer to the current *California School Accounting Manual* for clarification of object of expenditures 1000 through 7000.
 - Please note that a single capital outlay of more than \$5,000 requires prior approval from the Department of Education.

SDCOE SPECIAL INSTRUCTIONS TO DISTRICTS

1. By prior agreement, a maximum of 3% of federal Perkins funds may be expended by districts for administration and/or indirect costs (Column K). The administration/indirect cost limit is calculated by subtracting the totals in column L for object codes 4400 and 6000 from the total of all expenditures in columns A thru J and multiplying by 3%.
2. Verify that the Total Funding amount is the sum of the subtotals as well as totals from Column (A) through Column (K) and does not exceed the allocation amount indicated on the contract amendment.
3. Please return form via email to ofelia@sdcoc.net If that is not possible, fax to 858-268-9726
4. An invoice is required for any expenditure for equipment in 4400 or 6000 line. An ROP Form 19 is required for any item costing \$500 or more.
5. Please send ROP Form 19s and Invoices to Ofelia Dominguez as soon as possible at: Room 409 San Diego County Office of Education, 6401 Linda Vista Road, San Diego 92111-7399

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 23, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Peggy Lynch, Superintendent

SUBMITTED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBJECT: **Approval of Discretionary Block Grant
Funding Expenditure Plans**

EXECUTIVE SUMMARY

State law requires that school-level plans for programs funded through the new SB1802 Discretionary Block Grant be approved by the Board of Trustees, after development by school Site Councils. The content of each school plan includes school goals, activities and expenditures for improving the academic performance of students to the proficient level and above. This new additional funding will be used to support current plans. Refer to the attached backup materials for spending highlights. Each site receives \$42 per student with this one-time funding. The total amount our school sites will receive is \$552,252. The district will receive an additional \$185,266 to support underachieving students. The money must be spent by June, 2008.

This Discretionary Block Grant is funded through the Consolidated Application. The Consolidated Application is the fiscal mechanism used by the California Department of Education to distribute categorical funds from various state and federal programs to county offices, school districts and charter schools throughout California.

RECOMMENDATION:

It is recommended that the Board approve the SB1802 Discretionary Block Grant expenditure plans.

FUNDING SOURCE:

State funds.

Highlights of Discretionary Block Grant One-Time Site Funding

\$552,252 available through June, 2008, at \$42 per student

Middle Schools

- CVMS:** To provide additional funding to identify, assess, and provide targeted instruction for students scoring Basic or below on the CST ELA and/or Math portions through the implementation of academic support classes.
- DNO:** To invest in a SMART Lab to give all students, especially underachieving students a computer facility to get extra ELA and Math support.
- EW:** To offer one more support class section and to purchase additional computers for students in support classes.
- OC:** To help fund a new computer lab which would give more access to technology for underperforming students.

High Schools

- CCA:** To add sixteen computers and software to be used in the CAHSEE support classes. Extend Media Center hours to 7 p.m. and have tutoring available during the 4 p.m. – 7p.m. time.
- LCC:** To upgrade the PLATO computer lab, where many underachieving students take classes. Many of the PLATO programs are designed to prepare students to pass the CAHSEE. To purchase two periods for the academic support program.
- SDA:** To replace computers in the E2 tutor program.
- TP:** To expand the current Gateway study skills workshop program for first-time Honors and AP students. To fund a variety of technology upgrades so more students have access to technology. Fund two sections of ELD support to ensure low student to teacher ratios.
- SS/NC:** To support new technology, which will increase student computer access.
- Adult Ed.:** To support the HS diploma program for students/adults who have not yet passed the CAHSEE or who are credit deficient.

Highlights of the School District Discretionary Block Grant One-Time Site Funding

\$185,266 available through June, 2008, at \$14.25 per student

SDUHSD

Our goal is to combine this new one-time block grant funding with our regular budget. These funds help us to continue programs no longer funded by other categorical programs. More specifically, the primary goal of these funds is to provide more targeted instruction for students scoring Basic or below on CST exams. Some examples:

- Support class sections
- Computers and software for math and language arts support
- Staff training
 - Time to Teach
 - Advanced use of Aeries for Teachers
 - Alternative Approaches to Math
- College and Career Funding

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 19, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: John Addleman, Facilities Planning Analyst
Steve Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: RESOLUTION OF INTENTION TO DEDICATE
INTEREST IN REAL PROPERTY

EXECUTIVE SUMMARY

The City of Encinitas is proposing to install off site improvements to provide sidewalk, curbs and gutters on both sides of Bonita Drive adjacent to San Dieguito Academy. This will improve pedestrian access and underground the open storm drain. In order to provide the improvements, the City of Encinitas and San Diego Gas & Electric require the District to grant easements.

Specifically, the City of Encinitas requires an easement of 16' wide starting at the corner of Bonita Road and Santa Fe Road, north and along Bonita Road, reducing to 10' wide, and ending at the corner of Bonita Road and Melba Road (Exhibit B to the Drainage and Pedestrian Access Easement). In conjunction with the City of Encinitas, San Diego Gas & Electric will relocate a utility pole and install new anchors which will require a separate easement (Exhibit A to Easement – SDG&E).

The adoption of the Resolution of Intention to Dedicate Interest in Real Property is the first step in granting an easement. The final steps will require a public hearing and adoption of a Resolution Dedicating an Interest in Real Property at the May 17, 2007 board meeting.

AGENDA ITEM 17

RECOMMENDATION:

It is recommended that the Board adopt the

- a) Resolution of Intention to Dedicate Interest in Real Property to the City of Encinitas over a public sidewalk and storm drain constructed on the San Dieguito High School Academy campus, as described in the attachment.
- b) Resolution of Intention to Dedicate Interest in Real Property to San Diego Gas & Electric Company over electric facilities and communication facilities constructed on the San Dieguito High School Academy campus, as described in the attachment.

FUNDING SOURCE:

Not applicable.

Enclosures: Photos of existing condition at Bonita Road

ITEM 17A

Corner of Bonita Road and Santa Fe Drive
Facing North on Bonita Road

City of Encinitas to install storm drain and a public walkway along the east side of the San Dieguito High School Academy property.

Currently, there is only open drainage system.



ITEM 17B

Bonita Road – Mid point

San Diego Gas & Electric will move pole and install new anchors that will extend within our property line. Currently, the anchors are attached to poles at the property's edge.



Resolution of Intention to Dedicate)
Interest in Real Property)
_____)

On motion of Member _____, seconded by
Member _____, the following resolution is adopted:

WHEREAS, the City of Encinitas, has requested this Board to dedicate an interest in real property to said applicant for purposes set forth below; and

WHEREAS, in the judgment of this Board public convenience makes it expedient that said request be granted; NOW THEREFORE

BE IT RESLOVED AND ORDERED pursuant to the provisions of the Education Code, Section 17556, et seq., that the Governing Board of the San Dieguito Union High School District of the County of San Diego, State of California, hereby declares that it is the intention of this Board to dedicate to the City of Encinitas, upon the terms and conditions that are set forth in that certain form entitled "Drainage and Pedestrian Access Easement", a copy of which is attached hereto, marked Exhibit "A" and by this reference made a part hereof, an easement in real property belonging to said District and more particularly described in said Exhibit "A" for the installation, construction, maintenance, repair, replacement, reconstruction and inspection of a public sidewalk which includes, without limitation, use by members of the public to walk, jog, run, and operate non-motorized bicycles on, and a public storm drain, and all structures incidental thereto, and for the flowage of any waters in, over, under, upon or through said storm drain, together with the perpetual right to remove trees, bushes, undergrowth, and any other obstruction interfering with the use of said easement and right-of-way.

BE IT RESLOVED AND ORDERED that a public meeting be held by this Board at its regular place of meeting, San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California, on May 17, 2007 at 6:30 p.m., at which time all persons interested may appear and show cause, if any they have, why said dedication should not be made.

BE IT RESOLVED AND ORDERED that a notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of said resolution, signed by the members of this Board, or by a majority thereof, in three (3) public places in said District not less than (10) days before the date of the meeting and by publishing the notice attached hereto, marked Exhibit "B", once not less than (5) days before the date of the meeting in North County Times, a newspaper of general circulation published in the District in which this District is located and having a general circulation in the District.

Resolution of Intention to Dedicate
Interest in Real Property
(Continued)

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union
High School District of San Diego County, California, this 3rd day of May 2007.

Deanna Rich

Beth Hergesheimer

Joyce Dalessandro

Barbara Groth

Linda Friedman

Members of the Governing Board of the San Dieguito
Union High School District

Exhibit “A”

“Drainage and Pedestrian Access Easement”

Recording Requested By:)
)
 City of Encinitas)
)
 When Recorded Mail to:)
 City Clerk)
 City of Encinitas)
 505 South Vulcan Avenue)
 Encinitas, CA 92024)
)
FOR THE BENEFIT OF THE CITY) SPACE ABOVE FOR RECORDER'S USE ONLY

DRAINAGE AND PEDESTRIAN ACCESS EASEMENT

Assessor's Parcel Nos.
258-280-01,03

Project No.: CMS06C

SAN DIEGUITO UNION HIGH SCHOOL, hereinafter designated Grantors do hereby grant, bargain, convey and release for valuable consideration unto the City of Encinitas, herein designated Grantee, its successors and assigns, a perpetual easement and right-of-way upon, through, under, over and across the hereinafter described real property for the installation, construction, maintenance, repair, replacement, reconstruction and inspection of a public sidewalk which includes, without limitation, use by members of the public to walk, jog, run, and operate non-motorized bicycles on, and a public storm drain, and all structures incidental thereto, and for the flowage of any waters in, over, under, upon or through said storm drain, together with the perpetual right to remove trees, bushes, undergrowth, and any other obstruction interfering with the use of said easement and right-of-way by the Grantee, its successors or assigns. To have and to hold said easement and right-of-way unto itself and unto its successors and assigns forever together with the right to convey said easement, or any portion of said easement, to other public agencies.

The real property referred to herein above and made subject to said easement and right-of-way by this grant is situated in the City of Encinitas, County of San Diego, State of California, and is particularly described as follows:

SEE EXHIBIT A AND EXHIBIT B ATTACHED HERETO AND MADE A PART HEREOF BY THIS REFERENCE,

The Grantee, its successors and assigns, shall be responsible for operating, maintaining, and keeping in good repair the above-described works of improvement.

There is reserved to the Grantor, his successors and assigns, the right and privilege to use the above described land of the Grantor at any time, in any manner and for any purpose not inconsistent with the full use and enjoyment by the Grantee, its successors and assigns, of the rights and privileges herein granted.

Dated this _____ day of _____, 2007.

Grantor:

San Dieguito Union High School

**Signature of Owners to be notarized.
Attach the appropriate acknowledgments.**

I certify on behalf of the City Council of the City of Encinitas, pursuant to authority conferred by Resolution No. 94-107 of said Council adopted on November 9, 1994 that the City of Encinitas accepts and consents to the making of the foregoing DRAINAGE AND PEDESTRIAN EASEMENT Dedication and consents to recordation thereof by its duly authorized officer.

Date: _____

By: _____

Peter Cota-Robles
Director of Engineering Services
City of Encinitas

EXHIBIT A

THOSE PORTIONS OF THE NORTH HALF AND THE SOUTH HALF OF THE SOUTHEAST QUARTER OF THE SOUTHEAST QUARTER OF SECTION 15, TOWNSHIP 13 SOUTH, RANGE 4 WEST, S.B.M., IN THE CITY OF ENCINITAS, COUNTY OF SAN DIEGO, STATE OF CALIFORNIA, ACCORDING TO RECORD OF SURVEY NO. 17471, FILED IN THE OFFICE OF THE COUNTY RECORDER OF SAN DIEGO COUNTY, JULY 19, 2002 AS FILE NO. 2002-0608573 OF OFFICIAL RECORDS. MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL 'A':

BEING THAT PORTION OF SAID NORTH HALF, LYING WESTERLY OF THE WESTERLY RIGHT OF WAY OF BONITA DRIVE, AND LYING EASTERLY AND SOUTHERLY OF THE FOLLOWING DESCRIBED LINE; COMMENCING AT THE INTERSECTION OF SAID WESTERLY RIGHT OF WAY OF BONITA DRIVE, A VARIABLE WIDTH PUBLIC ROAD AND THE SOUTHERLY RIGHT OF WAY OF MELBA ROAD, A VARIABLE WIDTH PUBLIC ROAD; THENCE ALONG SAID SOUTHERLY RIGHT OF WAY OF MELBA ROAD, NORTH 89°29'40" WEST, 10.00 FEET TO THE **TRUE POINT OF BEGINNING**; THENCE LEAVING SAID SOUTHERLY RIGHT OF WAY, SOUTH 01°33'54" WEST, 331.18 FEET; THENCE NORTH 88°26'06" WEST, 6.00 FEET; THENCE SOUTH 01°33'54" WEST, 285.00 FEET TO A POINT ON THE SOUTHERLY LINE OF SAID NORTHERLY HALF, SAID SOUTHERLY LINE BEING THE NORTHERLY LINE OF SAID SOUTH HALF, SAID POINT ALSO BEING **POINT 'A'** OF THESE DESCRIPTIONS.

CONTAINING 0.18 ACRES, MORE OR LESS.

PARCEL 'B':

BEING THAT PORTION OF SAID SOUTH HALF, LYING WESTERLY OF THE WESTERLY RIGHT OF WAY OF BONITA DRIVE, AND LYING EASTERLY OF THE FOLLOWING DESCRIBED LINE; COMMENCING AT **POINT 'A'** OF THE HEREINABOVE DESCRIBED PARCEL 'A'; THENCE LEAVING SAID NORTHERLY LINE OF SAID SOUTH HALF, SOUTH 01°33'54" WEST, 599.76 FEET TO A POINT ON THE ARC OF A 20 FOOT RADIUS CURVE, CONCAVE NORTHWESTERLY, A RADIAL TO WHICH BEARS SOUTH 09°58'19" EAST, SAID 20 FOOT RADIUS CURVE BEING A RIGHT OF WAY LINE AS DESCRIBED IN PARCEL 'B' OF THAT CERTAIN DEED RECORDED OCTOBER 16, 1967 AS FILE NO. 159930, SAID POINT ALSO BEING THE TERMINUS OF THE HEREIN DESCRIBED LINE.

CONTAINING 0.22 ACRES, MORE OR LESS.



SCALE: 1" = 200'

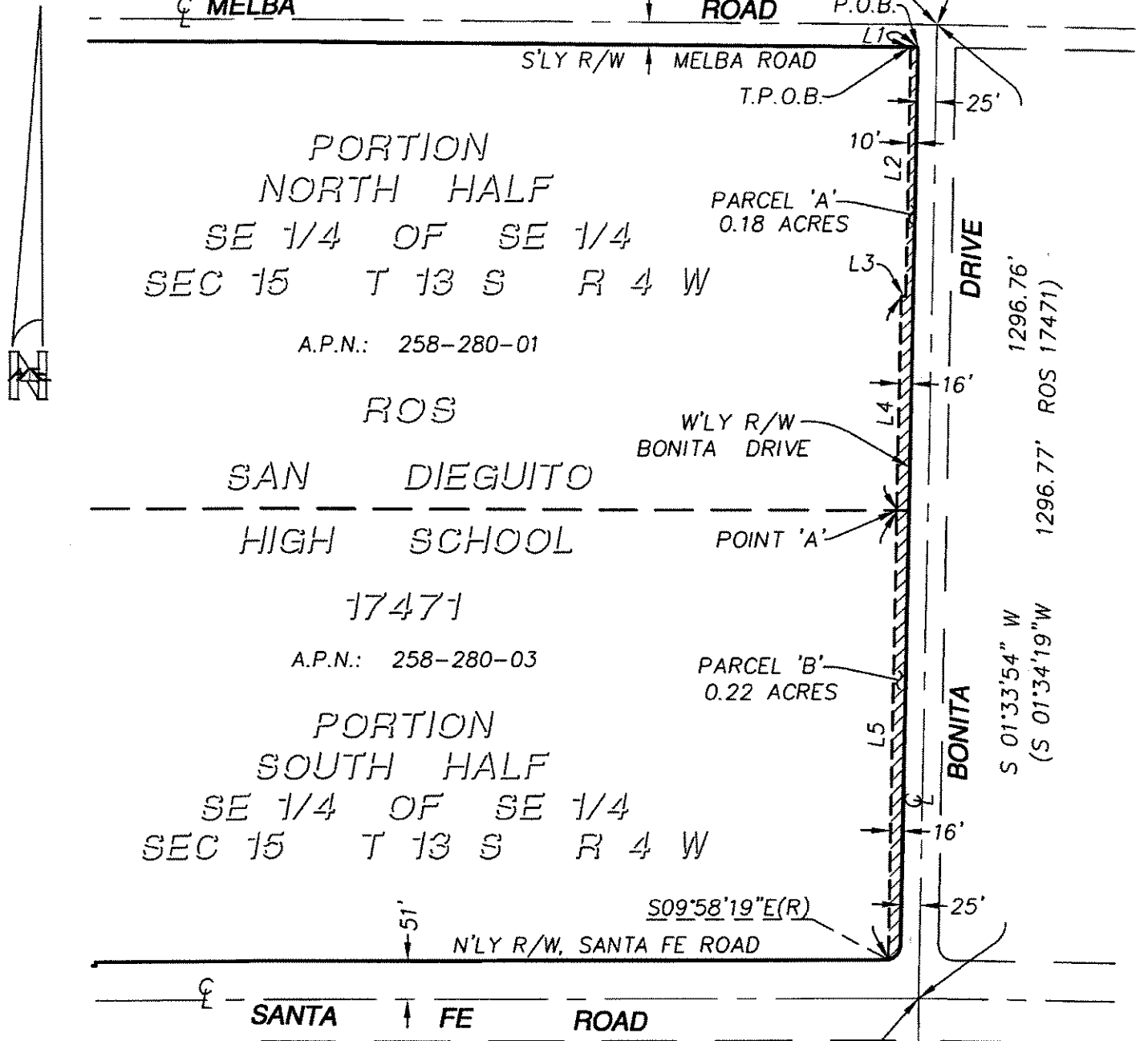
EXHIBIT B

(N89°29'40"W 1342.23' ROS 17471)

N89°29'40"W 1342.27'

SEC 15 T13S R4W

PER ROS 17471



PORTION
NORTH HALF
SE 1/4 OF SE 1/4
SEC 15 T 13 S R 4 W

A.P.N.: 258-280-01

ROS

SAN DIEGUITO

HIGH SCHOOL

17471

A.P.N.: 258-280-03

PORTION
SOUTH HALF
SE 1/4 OF SE 1/4
SEC 15 T 13 S R 4 W

PARCEL 'B'
0.22 ACRES

BONITA

S 01°33'54" W
(S 01°34'19" W)

LINE DATA

NO.	BEARING	DISTANCE
L1	N89°29'40"W	10.00'
L2	S01°33'54"W	331.18'
L3	N88°26'06"W	6.00'
L4	S01°33'54"W	285.00'
L5	S01°33'54"W	599.76'

S.E. COR., S.E. 1/4
SEC 15 T13S R4W
PER ROS 17471

JOB NO. 0609



HALE ENGINEERING

CIVIL ENGINEERING SURVEYING LAND PLANNING

7910 CONVOY COURT
SAN DIEGO, CA 92111

(858) 715-1420

(858) 715-1424 FAX



Resolution of Intention to Dedicate)
Interest in Real Property)
_____)

On motion of Member _____, seconded by
Member _____, the following resolution is adopted:

WHEREAS, San Diego Gas & Electric Company, a corporation, has requested this Board to dedicate an interest in real property to said applicant for purposes set forth below; and

WHEREAS, in the judgment of this Board public convenience makes it expedient that said request be granted; NOW THEREFORE

BE IT RESLOVED AND ORDERED pursuant to the provisions of the Education Code, Section 17556, et seq., that the Governing Board of the San Dieguito Union High School District of the County of San Diego, State of California, hereby declares that it is the intention of this Board to dedicate to the San Diego Gas & Electric Company, a corporation, upon the terms and conditions that are set forth in that certain form entitled "Easement", a copy of which is attached hereto, marked Exhibit "A" and by this reference made a part hereof, an easement in real property belonging to said District and more particularly described in said Exhibit "A" to erect, construct, change the size of, improve, reconstruct, relocate, repair, maintain and use facilities consisting of: (1) Overhead electric facilities and appurtenances for the transmission and distribution of electricity, (2) Overhead communication facilities and appurtenances, together with the right of ingress thereto and egress there from over said easement and over other practical routes across the described land.

BE IT RESLOVED AND ORDERED that a public meeting be held by this Board at its regular place of meeting, San Dieguito Union High School District, 710 Encinitas Boulevard, Encinitas, California, on May 17, 2007 at 6:30 p.m., at which time all persons interested may appear and show cause, if any they have, why said dedication should not be made.

BE IT RESOLVED AND ORDERED that a notice of the adoption of this resolution and of the time and place of holding said meeting shall be given by posting copies of said resolution, signed by the members of this Board, or by a majority thereof, in three (3) public places in said District not less than (10) days before the date of the meeting and by publishing the notice attached hereto, marked Exhibit "B", once not less than (5) days before the date of the meeting in North County Times, a newspaper of general circulation published in the District in which this District is located and having a general circulation in the District.

Resolution of Intention to Dedicate
Interest in Real Property
(Continued)

PASSED AND ADOPTED by the Governing Board of the San Dieguito Union
High School District of San Diego County, California, this 3rd day of May 2007.

Deanna Rich

Beth Hergesheimer

Joyce Dalessandro

Barbara Groth

Linda Friedman

Members of the Governing Board of the San Dieguito
Union High School District

Exhibit “A”

“Easement”

Recording Requested by
San Diego Gas & Electric Company

When recorded, mail to:

San Diego Gas & Electric Company
8335 Century Park Court, Suite 100
San Diego, CA 92123-1569
Attn: Real Estate Records - CP11D

SPACE ABOVE FOR RECORDER'S USE

Project No.: 731572-050
Const. No.: 5000056
APN No.: 258-280-01
Sketch No.: OS-13665

Transfer Tax None

SAN DIEGO GAS & ELECTRIC COMPANY

Signature

EASEMENT

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT, hereinafter called "Grantor", grants to SAN DIEGO GAS & ELECTRIC COMPANY, a corporation, hereinafter called "Grantee", an easement and right of way to erect, construct, change the size of, improve, reconstruct, relocate, repair, maintain and use facilities consisting of: (1) Overhead electric facilities and appurtenances for the transmission and distribution of electricity, (2) Overhead communication facilities and appurtenances, together with the right of ingress thereto and egress therefrom over said easement and over other practical routes across Grantor's land situated in the County of San Diego, State of California described as follows:

The Southeast Quarter of the Southeast Quarter of Section 15, Township 13 South, Range 4 West, San Bernardino Meridian.

The easement in the aforesaid lands shall be 4.00 feet in width, being 2.00 feet on each side of the center line of the facilities to be installed, the approximate location being shown and delineated as "Utility Facilities" on the Exhibit "A", attached hereto and made a part hereof.

Grantor will exercise only such reserved rights in said land as will not interfere with or prohibit the free and complete use and enjoyment by Grantee, its successor or assigns, of the rights hereby granted. Grantee shall have the right to assign any or all rights granted in this easement in whole or in part to other companies providing utility or communication services. Grantee shall have the right to top, cut, remove, or trim interfering plants and trees, and to keep said easement free from and to prevent any person, including Grantor and successors and assigns, from erecting, placing, or storing on said easement any flammable or other hazards and any structures, objects, or earth fills/cuts or other obstructions.

Grantor shall not increase or decrease the ground surface elevations within this easement after installation of Grantee's facilities, without prior written consent of Grantee, which consent shall not unreasonably be withheld.

The legal description for this easement was prepared by San Diego Gas & Electric Company pursuant to Section 8730 of the Business and Professions Code, State of California.

Dated _____

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

By: _____

Name: _____

Title: _____

By: _____

Name: _____

Title: _____

Prepared by: GAM
Checked by: _____
Date: April 3, 2007

STATE OF _____)
COUNTY OF _____)SS.

On _____, before me _____
_____ (name, title of officer), appeared _____
_____.

- personally known to me
- proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature _____

STATE OF _____)
COUNTY OF _____)SS.

On _____, before me _____
_____ (name, title of officer), appeared _____
_____.

- personally known to me
- proved to me on the basis of satisfactory evidence

to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

WITNESS my hand and official seal.

Signature _____

OWNER:

SAN DIEGUITO
UNION HIGH
SCHOOL DISTRICT
BK 600/P6348 DR^s

APN: 258-280-01

POR
SEQ, SEQ,

SEC 15,
T13S,
R4W
SBM

APN: 258-280-03

258
28

CONST. NO.: 5000056

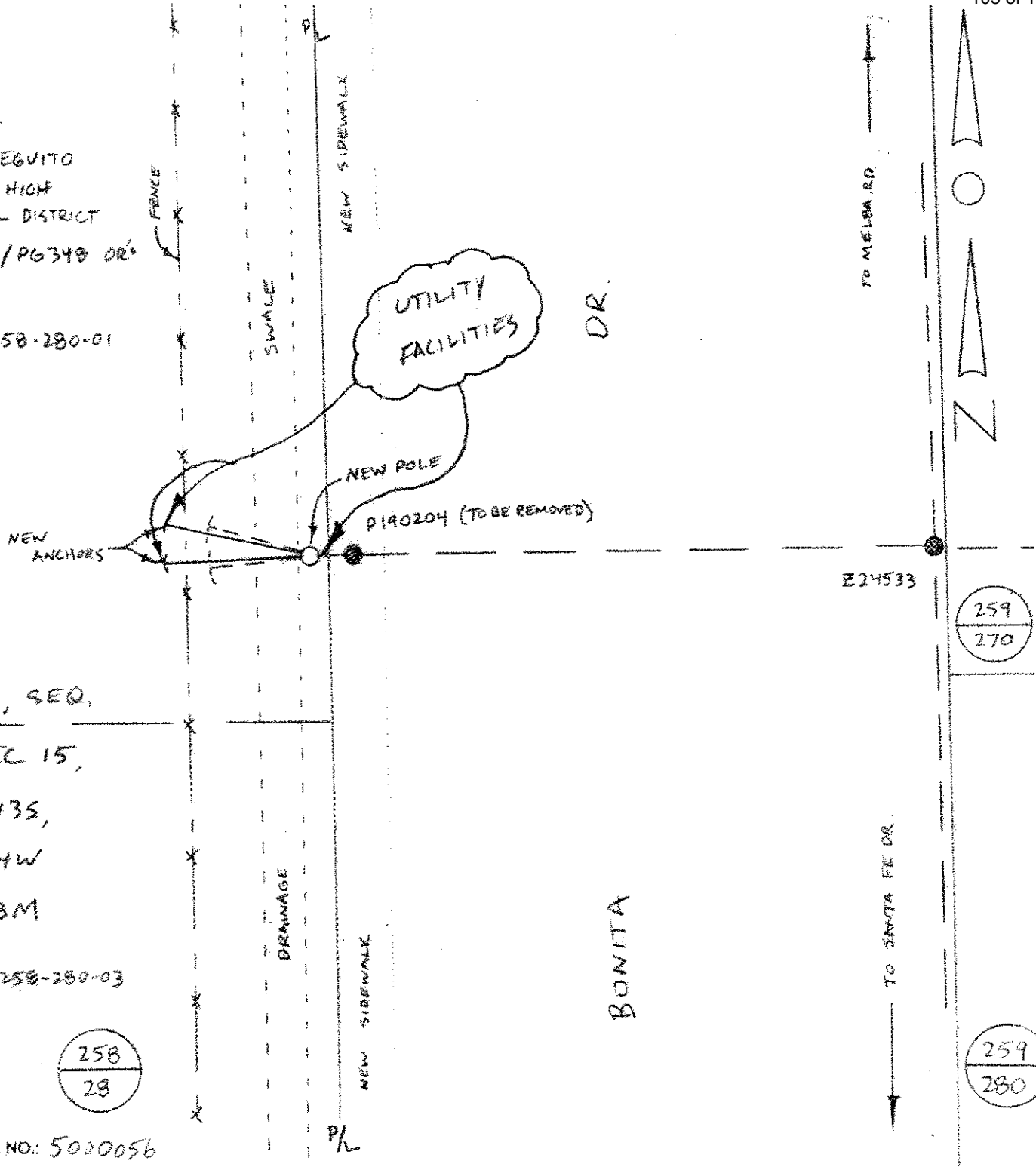
PROJECT NO.: 731572-050

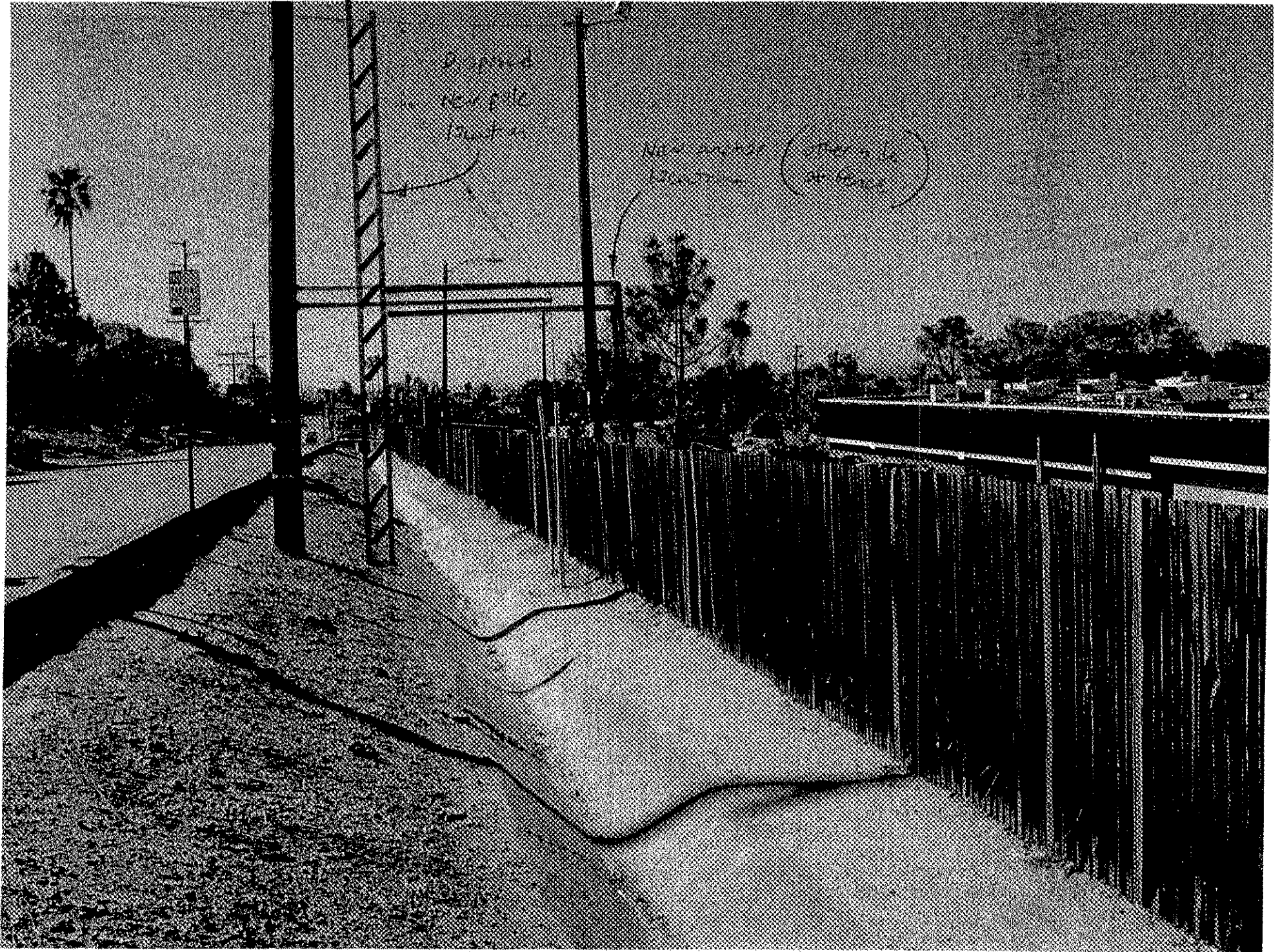
STUB & ANC.

THOS. BROS.: 1167-E1

PROJECT NAME & LOCATION BONITA DR IMPROVEMENT ENCINITAS	DRAWN BY: GAM	OK TO INSTALL:	DRAWING NO: 05-13665
	DATE: 4/2/07	RAW OK:	
	SCALE: NONE	JOB TYPE:	COORDINATES
REFERENCES: w/o 236662			

EXHIBIT "A"





San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: Today's Date

BOARD MEETING DATE: May 3rd, 2007

PREPARED BY: Marguerite D. Bulkin
Executive Director

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF APPLICATION FOR
ALTERNATIVE SCHOOL ASSESSMENT
MODEL FOR NORTH COAST ALTERNATIVE
SCHOOL

EXECUTIVE SUMMARY

Alternative schools that are explicitly defined in the *Ed Code* as serving high-risk students are automatically eligible to apply to participate in the Alternative School Accountability Model (ASAM). The ASAM model emphasizes three central concepts:

Student and school performance measures are based upon multiple indicators that assess a school's ability to serve high-risk students. The indicators measure change in learning readiness, engagement, and educational goal attainment as well as academic achievement and cognitive growth.

Schools choose, from a variety of indicators, those most appropriate to their goals and student populations.

An ASAM school's performance will not be compared with that of other schools but rather with its own performance over time.

Furthermore, the ASAM provides school-level supplemental accountability for schools who do not receive No Child Left Behind (NCLB) Adequate Yearly Progress (AYP) determinations or valid Academic Performance Index (API) scores, primarily because of high rates of student mobility. Sunset High School already operates under the ASAM model. North Coast Alternative School would benefit from the ASAM too.

RECOMMENDATION:

It is recommended that the Board approve the application for ASAM status for North Coast Alternative School.

FUNDING SOURCE:

Not applicable.

AGENDA ITEM 18

Alternative Schools Accountability Model NEW SCHOOL REGISTRATION AND INDICATOR SELECTION FORM

Instructions

1. Review the ASAM Indicator Reporting Guide located on the ASAM Web site at <http://www.cde.ca.gov/ta/ac/am/> under Online Reporting System (ORS).
2. Select three ASAM indicators by checking them on the ASAM New School Indicator Selection Form (page 2) and by identifying these indicators in the appropriate boxes below.
3. Obtain approval of this school's participation in ASAM and the selected indicators by the local district governing board as an agenda item.
4. The principal, superintendent, or designee **and** the president or designee of the local district governing board must sign the completed form to certify the indicator selection and establish their understanding of the reporting deadlines and requirements.
5. Alternative schools of choice, including charter schools, must also complete, sign, and submit the ASAM Registration for Other Alternative Schools to the California Department of Education (CDE). This form must be signed by the sponsoring local educational agency's superintendent and district governing board president, as well as the county superintendent of schools. Charter school principals and directors may sign this form and in the appropriate box below.
6. Submit the completed forms to the CDE **no later than December 15** at the following address:

**Robert Bakke, Program Consultant
Educational Options Office
California Department of Education
1430 N Street, Suite 4503
Sacramento, CA 95814-5901**

Questions: contact Robert Bakke at rbakke@cde.ca.gov

SCHOOL CONTACT INFORMATION					
School Name North Coast Alternative High		District Name San Dieguito Union High School Dist.		County-District-School (CDS) Code 37683453730769	
Mailing Address 684 Requeza St.		City/State/Zip Code Encinitas, CA 92024		Telephone (760) 75306491 x5616	Fax 760-633-3170
DESIGNATED ASAM CONTACT PERSON					
Contact Person Name Don Rizzi, Principal Sandy Irwin or Marilyn Giess		Telephone 760-753-6491 x 5616 or 5617		E-mail Address don_rizzi@sduhsd.net	
Type of School:			Type of Students Served: (Check all that apply)		
<input type="checkbox"/> Continuation	<input type="checkbox"/> County Community	<input checked="" type="checkbox"/> Expelled or under disciplinary sanction			
<input type="checkbox"/> District Community Day	<input type="checkbox"/> Juvenile Court	<input checked="" type="checkbox"/> Suspended more than 10 days in school year			
<input type="checkbox"/> County Community Day	<input checked="" type="checkbox"/> Alternative *	<input type="checkbox"/> Wards or dependants of the court			
<input type="checkbox"/> Opportunity	<input type="checkbox"/> Charter *	<input checked="" type="checkbox"/> Pregnant and or parenting			
* See 5, Instructions above		<input checked="" type="checkbox"/> Recovered dropouts			
		<input checked="" type="checkbox"/> Habitually truant or insubordinate and disorderly			
Grade Range Served (Check all that apply)			<input type="checkbox"/> Retained more than once in grades K-8		
<input type="checkbox"/> K-6	<input type="checkbox"/> 6-8	<input checked="" type="checkbox"/> 9-12			
A majority of students served in this school are in one or more of the above categories					<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
SPECIFY THE THREE INDICATORS SELECTED FROM PAGE 2			6	13 B	14
SPECIFY YEAR THE SCHOOL WILL BE PARTICIPATING IN ASAM			06 / 07		
SPECIFY FIRST AND LAST DAY OF SCHOOL YEAR			First Day: 7-1-06	Last Day: 6-30-07	
Printed Name of Principal Don Rizzi		Signature of Principal <i>Don Rizzi</i>			
Printed Name of Superintendent Peggy Lynch		Signature of Superintendent <i>Peggy Lynch</i>			
Printed Name of Board President Deanna Rich		Signature of Board President <i>Deanna Rich</i>		Date Passed by Board May 3, 2007	
CDE Use Only	Date Received:	Approved by:		Date Approved:	

ASAM NEW SCHOOL INDICATOR SELECTION FORM

<i>Indicator Number and Title</i>	<i>Measures</i>	<i>Restrictions</i>	<i>Limitations and Conditions</i>
Group I: Readiness Indicators			
<input type="checkbox"/> 1. Improved Student Behavior	Behavior and pre-learning readiness	Only one of Indicators 1 or 2 may be used.	Not appropriate for residential court schools operated by county offices of education or schools operated by the California Youth Authority (CYA). At least 65% of students must receive in-class instruction.
<input type="checkbox"/> 2. Suspension			
<input type="checkbox"/> 3. Student Punctuality	On-time attendance and student engagement	Only one of Indicators 3, 4, or 6 may be used.	Not appropriate for residential court schools operated by county offices of education or schools operated by the CYA. At least 65% of students must receive in-class instruction.
<input type="checkbox"/> 4. Sustained Daily Attendance	Holding power and student persistence		
<input type="checkbox"/> 5. Student Persistence	Holding power and student persistence		Not appropriate for residential court schools operated by county offices of education or schools operated by the CYA.
Group II: Contextual Indicators			
<input checked="" type="checkbox"/> 6. Attendance	Attendance and persistence	Only one of Indicators 3, 4, or 6 may be used.	Not appropriate for residential court schools operated by county offices of education or schools operated by the CYA. At least 65% of students must receive in-class instruction.
7. California English Language Development Test – NO LONGER USED IN ASAM			
Group III: Academic and Completion Indicators			
<input type="checkbox"/> 8. Writing Achievement	Refer to http://asam.wested.org/asami/resources/asam_measures.pdf for information about pre-post assessment measures approved for use as ASAM indicators by the State Board of Education. The number of valid test results must be: (1) at least 25% of the school's total long-term enrollment for the school year, AND (2) 11 or greater.		
<input type="checkbox"/> 9. Reading Achievement			
<input type="checkbox"/> 10. Math Achievement			
<i>Indicators 11, 12, and 13 serve as one indicator to collect promotion and completion data across the grade spans. If one is selected, all that apply to the grade spans of the school must be selected. Indicators 12 and 13 each require a selection from two methods: Select a method from 12A/B or 12C (both A/B and C cannot be selected) or select a method from 13A or 13B (both A and B cannot be selected).</i>			
<input type="checkbox"/> 11. Promotion to Next Grade	Grade completion and academic progress	Schools serving grades K-6 (elementary)	(1) Long-term enrollment is 100 or more OR (2) Students in the grade range represent 25% or more of the total long-term enrollment AND are not fewer than 11 students.
<input type="checkbox"/> 12A/B. Course Completion	Course completion and performance	Schools serving grades 6-8 (middle school)	
<input type="checkbox"/> 12C. Average Course Completion			
<input type="checkbox"/> 13A. Credit Completion	Credit completion and academic progress	Schools serving grades 9-12 (high school)	
<input checked="" type="checkbox"/> 13B. Average Credit Completion			
<input checked="" type="checkbox"/> 14. High School Graduation	Credit and program completion	Schools serving grades 9-12 (high school)	No fewer than 11 students representing a minimum of 15% of the school's total long-term high school enrollment for the reporting year eligible for graduation.
<i>Indicator 15 provides a selection from three methods: Please select a method from 15A or 15B or 15C</i>			
<input type="checkbox"/> 15A. General Educational Development (GED) Completion	Program completion	Schools serving grades 9-12 (high school)	No fewer than 11 eligible students representing a minimum of 15% of the school's total long-term high school enrollment for the reporting year taking the indicated exam.
<input type="checkbox"/> 15B. California High School Proficiency Examination Certification			
<input type="checkbox"/> 15C. GED Section Completion			

Source: California Department of Education

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 6, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Frederick Labib-Wood
Director, Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Resolution Declaring May 20-26, 2007
as Classified School Employees' Week

EXECUTIVE SUMMARY

The California State Legislature adopted the third full week in May of each year as Classified School Employees' Week by passage of SB 1552 (Campbell) in 1986.

Classified employees include administrative, clerical, custodial, nutrition service, instructional, grounds, maintenance, secretarial, technical, transportation, warehouse and many other workers in our District.

On behalf of the more than 459 classified employees in the San Dieguito Union High School District, we urge you to join the State Legislature and other school boards in adopting a resolution declaring the week of May 20-26, 2007 as Classified School Employees' Week. A resolution is attached for your adoption.

RECOMMENDATION: It is recommended that the Board adopt the attached resolution.

Attachment

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

RESOLUTION DESIGNATING MAY 20-26, 2007 AS CLASSIFIED SCHOOL EMPLOYEES WEEK

WHEREAS, classified employees serve the people of the community through their work in the San Dieguito Union High School District; and

WHEREAS, classified employees continually assist the San Dieguito Union High School District in its commitment to provide quality educational programs and services to the children, youth and adults in the District; and

WHEREAS, classified employees, individually and collectively, set an exemplary standard of performance and commitment; and

WHEREAS, classified employees provide knowledge, skills, and expertise that are relied upon by staff throughout the organization;

NOW, THEREFORE, BE IT RESOLVED that the San Dieguito Union High School District Board of Trustees expresses its gratitude and commends all classified employees for their service to the San Dieguito Union High School District and joins the California State Legislature in designating the week of May 20-26, 2007 as "Classified School Employees Week."

PASSED AND ADOPTED this 3rd day of May, 2007, at the regular meeting of the Board of Trustees of the San Dieguito Union High School District.

Deanna Rich, President
San Dieguito UHSD Board of Trustees

Beth Hergesheimer, Vice President

Joyce Dalessandro, Clerk

Linda Friedman, Member

Barbara Groth, Member

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 6, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Terry King
Associate Superintendent, Human Resources

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Resolution Declaring May 7-13, 2007 as
National Teacher Appreciation Week

EXECUTIVE SUMMARY

The California State Legislature has adopted the week of May 7-13, 2007 as National Teacher Appreciation Week.

On behalf of all certificated employees in the San Dieguito Union High School District, we urge you to join the State Legislature and other school boards in adopting a resolution declaring the week of May 7-13, 2007 as National Teacher Appreciation Week. A resolution is attached for your adoption.

RECOMMENDATION: It is recommended that the Board adopt the attached resolution.

Attachment

AGENDA ITEM 20

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

RESOLUTION DESIGNATING MAY 7-13, 2007 AS
NATIONAL TEACHER APPRECIATION WEEK

WHEREAS, education is the most vital activity that we as a society undertake to ensure the well-being of the nation; and

WHEREAS, education is in large measure the result of the talent and commitment of teachers; and

WHEREAS, teaching is a profession characterized by skill, knowledge, discipline, tenacity and creativity in the delivery of instruction; and

WHEREAS, teachers are a source of caring, concern, counseling, empathy, warmth and love; and

WHEREAS, teachers deserve widespread recognition and gratitude for their performance; and

WHEREAS, teachers in the San Dieguito Union High School District have made a crucial difference in the lives of students in the District;

NOW, THEREFORE, BE IT RESOLVED that the San Dieguito Union High School District Board of Trustees joins with the California Parent Teacher Association in declaring May 7-13, 2007 as "National Teacher Appreciation Week."

PASSED AND ADOPTED this 3rd day of May 2007 at the regular meeting of the Board of Trustees of the San Dieguito Union High School District.

Deanna Rich, President
San Dieguito UHSD Board of Trustees

Beth Hergesheimer, Vice-President

Joyce Dalessandro, Clerk

Linda Friedman, Member

Barbara Groth, Member

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 24, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED AND SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: ADOPTION OF RESOLUTION IN SUPPORT
FOR AN ALCOHOLIC BEVERAGE TAX ON
ALCOPOPS

.....

EXECUTIVE SUMMARY

Attached is a Resolution in support of an alcohol beverage tax on "Alcopops", a flavored "malt" beverage packaged and marketed in a way that encourages underage youth to drink them.

RECOMMENDATION:

It is recommended that the Board of Trustees approve a resolution in support of an alcohol beverage tax on "Alcopops", as described in the attached document.

FUNDING SOURCE:

N/A

PL/bb

AGENDA ITEM 21

**BOARD OF TRUSTEES
SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
SAN DIEGO, CALIFORNIA**

**RESOLUTION IN THE MATTER OF)
SUPPORT FOR AN ALCOHOLIC) RESOLUTION
BEVERAGE TAX ON ALCOPOPS)**

WHEREAS, the Board of Trustees of the San Dieguito Union High School District is committed to providing a positive school environment that encourages all students to reach their highest potential academically, physically, emotionally and socially and to become productive members of society, and,

WHEREAS, The Board believes that involvement and/or use of controlled substances will seriously impair students’ ability to achieve academically and to live healthy lives, and,

WHEREAS, alcohol is the number one substance abuse problem among high school students, and,

WHEREAS, the 2005 Youth Risk Behavior Survey reported that over 70% of the 9-12 grade students enrolled in the San Dieguito Union High School District had consumed alcohol with nearly 40 % reporting having consumed alcohol in the past 30 days, and,

WHEREAS, Alcopops, a flavored “malt” beverage, are packaged and marketed in a way that encourages underage youth to drink them and thus increases the likelihood underage youth, their families and community will suffer from the consequences of underage drinking, and,

WHEREAS, the California Youth Council and the San Diego County Policy Panel on Youth Access to Alcohol are requesting that the State Board of Equalization appropriately tax Alcopops as distilled spirits, thus increasing their cost and further acting as a deterrent to youth purchases, ***NOW THEREFORE***,

BE IT RESOLVED that the Board of Trustees of the San Dieguito Union High School District supports the designation of Alcopops as “distilled spirits” and urges the California State Board of Equalization to tax Alcopops as distilled spirits.

PASSED AND ADOPTED by the Board of Trustees of the San Dieguito Union High School District, San Diego, California, at a public meeting thereof duly called and held this 3rd day of May, 2007.

Deanna Rich, President

Beth Hergesheimer, Vice President

Joyce Dalessandro, Clerk

Linda Friedman, Member

Barbara Groth, Member

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 6, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Rick Schmitt
Associate Superintendent/Educational Services

SUBMITTED BY: Peggy Lynch, Superintendent

SUBJECT: BOARD POLICY REVISION PROPOSAL,
#0420 AND 0420/AR-1

EXECUTIVE SUMMARY

Attached is a Board Policy Revision proposal for BP #0420 and 0420-AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plan/Site Councils*. This is a second reading of the proposed revision.

RECOMMENDATION:

It is recommended that the Board approve the revision to BP #0420 and 0420-AR-1, *Philosophy-Goals-Objectives and Comprehensive Plans – School Plan/Site Councils*

FUNDING SOURCE:

Not applicable.

Attachment:

- Current and proposed Board Policy 0420 and 0420/AR-1

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

**PROPOSED
0420**

SCHOOL PLANS/SITE COUNCILS

~~The Board of Trustees encourages district employees, students, parents/guardians and other members of the school community to develop school plans designed to meet the specific needs at individual school sites. The Board may approve or disapprove school plans as necessary in order to fulfill the district's mission, accomplish the Board's adopted goals and/or comply with legal requirements.~~

~~When submitting a consolidated application for state and federal categorical programs to the California Department of Education, the superintendent or designee shall assure that a single plan for student achievement has been prepared for each participating school in accordance with law. (Education Code 64001)~~

~~The superintendent or designee shall ensure that schools desiring to participate in categorical programs establish and maintain a school site council. Such councils shall be responsible for the development, review and modification of school plans and for other duties as prescribed by law.~~

~~When required by law or determined to be a useful tool to accomplish district and school goals, school site councils or other school advisory groups shall develop comprehensive school plans designed to enhance student achievement at individual school sites.~~

Single Plan for Student Achievement

~~The Superintendent or designee shall ensure that a single plan for student achievement is prepared by the school site council as required by law for each school participating in specified state and/or federal categorical programs. (Education Code 41507, 41572, 52055.755, 64001)~~

~~Whenever feasible, any other school plan may be incorporated into the single plan for student achievement.~~

~~The Superintendent or designee shall review each school's single~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 22

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

1/5

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

PROPOSED
0420

plan and ensure that it has been developed and approved by a properly constituted school site council, meets the content requirements for all programs included, is based on an analysis of current practices and student academic performance, and reasonably links improvement strategies to identified needs of the school and students. He/she shall submit to the Governing Board his/her recommendations for plan approval or recommendations regarding any subsequent material revision of the plan.

The Board shall review and approve each school's single plan for student achievement at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these categorical programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)

School Site Block Grants

Upon receipt of state funding for school site block grants, the Board shall allocate the funds to district schools on an equal per-pupil basis. (AB 1802, Sec. 43, Statutes of 2006)

The school's use of the funds allocated through this block grant shall be proposed by the school site council or, if the school does not have a school site council, by a school-wide advisory group or school support group. (AB 1802, Sec. 43, Statutes of 2006)

The Board encourages school site councils to fund the highest priority needs identified in school improvement plans. The school site council shall provide the Superintendent or designee and the Board with a written proposal that includes a statement of the identified need(s) and how the funds will be used to enhance the educational program.

Before the funds are encumbered or expended, the Board shall approve the site council's proposed use of the funds. If the Board

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 22

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

2/5

**PROPOSED
0420**

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

does not approve the proposed use, the Board shall inform the school site council of the reasons for disapproval and request that the council review and revise its proposal. (AB 1802, Sec. 43, Statutes of 2006)

Legal Reference:

CALIFORNIA EDUCATION CODE

- 52-53 Designation of schools
- 8240-8244 General child care and development programs**
- 8750-8754 Conservation education
- 18100-18203 School libraries
- 32228-32228.5 School safety and violence prevention**
- 33133 Information guide for school site councils**
- 35147 Open meeting laws exceptions**
- 41500-41573 Categorical education block grants**
- 44500-44508 Peer Assistance and Review Program
- 44520-44534 New Careers Program
- 44670.1-44671.5 Staff Development and Resource Centers
- 48400-48403 Compulsory continuation education**
- 48430-48438 Continuation education**
- 48660-48667 Community day schools**
- 51745-51749.3 Independent study**
- 51760-51769.5 Work experience education**
- 51870-51874 Educational technology
- 52000-52049 School Improvement Program
- 52053-52055.51 Immediate Intervention/Underperforming Schools Program
- 52055.600-52055.662 High Priority Schools Grant Program**
- 52055.700-52055.770 Quality Education Investment Act**
- 52176 Advisory committees
- 52200-52212 Gifted and Talented Education Program
- 52300-52346 Regional occupational centers**
- 52340-52346 California Regional Career Guidance Centers
- 52500-52617 Adult education, including:**
- 52610-52616.24 Adult education finances**
- 52800-52904 School-Based Program Coordination Act
- 54000-54041 Educationally Disadvantaged Youth Programs

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 22

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS **PROPOSED**
0420

54100-54145 Miller-Unruh Basic Reading Act
54425 Advisory committees (compensatory education)
54650-54659 Education Improvement Incentive Program
54720-54734 School-Based Pupil Motivation and Maintenance Program
54740-54749.5 California School Age Families Education Program
56000-56885 Special education
64000 Categorical programs included in consolidated application
64001 Single school plan for student achievement, consolidated application programs

REPEALED EDUCATION CODE FOR CATEGORICAL PROGRAMS

52012 Establishment of school site council
52014-52015 School plans

HEALTH AND SAFETY CODE

104420 Tobacco use prevention

MILITARY AND VETERANS CODE

500-520.1 California Cadet Corps

AB 1802 UNCODIFIED 2006 STATUTE

43 School site block grants

CODE OF REGULATIONS, TITLE 5

3930-3937 Compliance plans

UNITED STATES CODE, TITLE 20

6301-6514 Helping disadvantaged children meet high standards

6312-6319 Title I programs; plans

6421-6472 Programs for neglected, delinquent, and at-risk children and youth

6601-6651 Teacher and Principal Training and Recruitment Program

6801-7014 Limited English proficient and immigrant students

7101-7165 Safe and Drug-Free Schools and Communities

7341-7355c Rural Education Initiative

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

AGENDA ITEM 22

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

**PROPOSED
0420**

Management Resources:

CALIFORNIA DEPARTMENT OF EDUCATION PUBLICATIONS

A Guide and Template for the Single Plan for Student
Achievement: A Handbook for School Site Councils, April 2006
Single School Planning Template, 2002
School Site Councils: Their Composition, Role and
Responsibilities, 1991

CDE CORRESPONDENCE

Update on the Status of Program Quality Review and
Implementation of SB 374, November 14, 2001

WEB SITES

~~CDE: <http://www.cde.ca.gov>~~

California Department of Education, Single Plan for Student
Achievement: <http://www.cde.ca.gov/nclb/sr/le/singleplan.asp>

Center for Comprehensive School Reform and Improvement:
<http://www.centerforscri.org>

U.S. Department of Education: <http://www.ed.gov>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

Policy Revision DRAFT: April 5, 2007

AGENDA ITEM 22

5/5

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

0420

SCHOOL PLANS/SITE COUNCILS

The Board of Trustees encourages district employees, students, parents/guardians and other members of the school community to develop school plans designed to meet the specific needs at individual school sites. The Board may approve or disapprove school plans as necessary in order to fulfill the district's mission, accomplish the Board's adopted goals and/or comply with legal requirements.

When submitting a consolidated application for state and federal categorical programs to the California Department of Education, the superintendent or designee shall assure that a single plan for student achievement has been prepared for each participating school in accordance with law. (Education Code 64001)

The superintendent or designee shall ensure that schools desiring to participate in categorical programs establish and maintain a school site council. Such councils shall be responsible for the development, review and modification of school plans and for other duties as prescribed by law.

<u>Legal Reference:</u>	<u>CALIFORNIA EDUCATION CODE</u>
52	Designation of schools
53	Designation of high schools
8750-8754	Conservation Education
18100-18203	School libraries
44520-44534	New Careers Program
44670.1-44671.5	Staff Development and Resource Centers
44500-44508	Peer Assistance and Review Program
51870-51874	Educational technology
52000-52049	School Improvement Program
52053-52055.51	Immediate Intervention/Underperforming Schools Program
52176	Advisory committees
52200-52212	Gifted and Talented Education Program
52340-52346	California Regional Career Guidance Centers
52800-52904	School-Based Program Coordination Act
54000-54041	Educationally Disadvantaged Youth Programs
54100-54145	Miller-Unruh Basic Reading Act

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

0420

54425 Advisory committees (compensatory education)
54650-54659 Education Improvement Incentive Program
54720-54734 School-Based Pupil Motivation and Maintenance Program
56000-56885 Special education
64000 Categorical programs included in consolidated application
64001 Single school plan for student achievement, consolidated application programs
CODE OF REGULATIONS, TITLE 5
3930-3937 Compliance plans
UNITED STATES CODE, TITLE 20
6301-6514 Helping disadvantaged children meet high standards

Management Resources:

CDE CORRESPONDENCE

Update on the Status of Program Quality Review and Implementation of SB 374, November 14, 2001

CDE PUBLICATIONS

Single School Planning Template, 2002

School Site Councils: Their Composition, Role and Responsibilities, 1991

WEB SITES

CDE: <http://www.cde.ca.gov>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

Policy Adopted: July 15, 1999

Policy Revised: October 3, 2002

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

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SCHOOL PLANS/SITE COUNCILS

School Site Councils

When required for participation in any categorical program, each district school shall establish a school site council or advisory committee. (Education Code 41507, 41572, 52852, 64001)

The school site council shall be composed of the following:
(Education Code 41507, 41572, 52852)

1. The principal
2. Teachers selected by the school's teachers
3. Other school personnel chosen by the school's other personnel
4. Parents/guardians of students attending the school chosen by other such parents/guardians, or community members chosen by the parents/guardians as representatives
5. In secondary schools, students attending the school chosen by other such students

Half of the school site council membership shall consist of school staff, the majority of whom shall be classroom teachers, the remaining half shall be equal numbers of parents/guardians or parent/guardian representatives) and students. (Education Code 41507, 41572, 52852)

A district employee may serve as a parent/guardian representative on the site council of the school his/her child attends, provided the employee does not work at that school. (Education Code 52852)

School site councils may function on behalf of other committees in accordance with law. (Education Code 52055.620, 52176, 52870, 54425; 5 CCR 3932)

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Administrative Regulation Revision DRAFT: April 5, 2007

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School site councils shall operate in accordance with procedural meeting requirements established in Education Code 35147.
Single Plan for Student Achievement

In order for a school to participate in any state or federal categorical program specified in Education Code 41506, 41571, 52055.700, or 64000, the school site council shall approve, annually review, and update a single plan for student achievement. If the school does not have a school site council, a school-wide advisory group or school support group conforming to the composition requirements of the school site council listed above shall fulfill these responsibilities. (Education Code 41507, 41572, 52055.755, 64001)

The single plan for student achievement shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index (API) and the California English Language Development Test (CELDT), and any other data voluntarily developed by the district to measure student achievement. (Education Code 64001)

The plan shall, at a minimum: (Education Code 64001)

1. Address how funds provided to the school through categorical programs will be used to improve the academic performance of all students to the level of the performance goals established by the API
2. Identify the school's means of evaluating progress toward accomplishing those goals
3. Identify how state and federal law governing these programs will be implemented

In addition to meeting the requirements common to all applicable school plans, the single plan shall address the content required by law for each individual categorical program in which the school participates.

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

Plans developed for the state's Immediate Intervention/Underperforming Schools Program pursuant to Education Code 52054 or the federal Title I school-wide programs pursuant to 20 USC 6314 shall satisfy the requirement for the single plan. (Education Code 64001)

In developing or revising the single plan, the school site council shall:

1. Measure the effectiveness of current improvement strategies at the school

The school site council shall analyze student performance based on state and local data, identify significant low performance among all student groups, and analyze instructional programs to determine program areas that need to be addressed in order to raise performance of student groups not meeting academic standards.

2. Seek input from other school advisory committees as appropriate
3. Reaffirm or revise school goals to serve as a basis for school improvement activities and expenditures
4. Revise improvement strategies and expenditures

The school site council shall specify actions to be taken, dates by which actions are to be started and completed, expenditures needed to implement the action, the funding source, anticipated annual performance growth for each student group, and the means that will be used to evaluate progress toward each goal.

5. Approve and recommend the plan to the Governing Board

The Superintendent or designee and the principal shall implement the strategies in the single plan and report to the school site council and the Board regarding progress toward school goals. The school site council shall monitor the implementation and effectiveness of the single plan and modify any activities that prove ineffective.

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Administrative Regulation Revision DRAFT: April 5, 2007

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School Plans for Categorical Block Grants

Whenever a school participates in the state's categorical block grant programs for student retention and/or school and library improvement, the school site council shall develop a plan which shall include, but need not be limited to: (Education Code 41507, 41572)

1. Curricula, instructional strategies, and materials responsive to the individual educational needs and learning styles of each student that enables all students to do all of the following:
 - a. Make continuous progress and learn at a rate appropriate to their abilities
 - b. Master basic skills in language development and reading, writing, and mathematics
 - c. Develop knowledge and skills in other aspects of the curricula, such as arts and humanities; physical, natural, and social sciences; multicultural education; physical, emotional, and mental health; consumer economics; and career education
 - d. Pursue educational interests and develop esteem for self and others; personal and social responsibility, critical thinking, and independent judgment
2. Consideration of the use of community resources to achieve instructional improvement objectives
3. Consideration of the use of education technology
4. A staff development program for teachers, other school personnel, paraprofessionals, and volunteers
5. Provisions for utilization of the student success team process to identify and assess the needs of students who are dropouts or potential dropouts, and to develop programs to meet those needs
6. Procedures for coordinating services from funding sources at the school level to help students participate successfully

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in the core academic curricula and specialized curricula related to jobs and career opportunities

7. Instructional and auxiliary services to meet the special needs of students who are limited-English-speaking, including instruction in a language they understand; educationally disadvantaged students; gifted and talented students; and students with disabilities
8. Improvement of the classroom and school environments, including improvement of relationships between and among students, school personnel, parents/guardians, and the community, and reduction of the incidence of violence and vandalism among students
9. Improvement of student attendance, including parent/guardian awareness of the importance of regular school attendance
10. The proposed expenditure of block grant funds and the degree to which expenditures meet the plan's criteria
11. Other activities and objectives established by the school site council
12. A process for ongoing evaluation and modification of the plan

The evaluation shall be based on the degree to which the school is meeting the plan's objectives, student achievement, and improved school environment. An improved school environment shall be measured by indicators such as the incidence of absenteeism, suspension and expulsion, dropouts, school violence, vandalism and theft; student attitudes towards the school, self, and others; absenteeism among staff, staff resignations and requests for transfers; and satisfaction of students, parents/guardians, teachers, administrators, and staff.

In addition, any school receiving state funding for school and library improvement shall incorporate plans pertaining to school libraries. (Education Code 41572)

The student retention and/or school and library improvement plans shall be incorporated into the school's single plan for student

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achievement as described in the above section. (Education Code
41507, 41572)

PROPOSED
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School Site Block Grants

The school site council may propose any one-time educational purpose for the use of funds allocated to school sites under school site block grants, including, but not limited to, the following purposes: (AB 1802, Sec. 43, Statutes of 2006)

1. Instructional materials
2. Classroom and laboratory supplies and materials
3. School and classroom library materials
4. Educational technology
5. Deferred maintenance
6. Expenditures designed to close the achievement gap
7. Professional development

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SCHOOL PLANS/SITE COUNCILS

The following guidelines shall apply to the establishment of School Site Councils in the San Dieguito Union High School District.

I. MEMBERSHIP

The School Site Council shall consist of a maximum of 20 members at the high school level and 12 members at the middle school level. The membership shall include:

- A. The School Site Council shall be constituted to ensure parity between (a) the principal, classroom teachers and other school personnel, and (b) an equal number of parents and students.
- B. Classroom teachers shall constitute a majority of section A, subsection (a) above.
- C. Representatives of each category shall be selected by their peers in that group through a democratic process identified in the bylaws of each School Site Council.
- D. A school employee may serve as a parent/guardian representative on the site council of the school his/her child attends, provided the employee does not work at that school.
- E. The School Site Council, parent and student membership should be representative of the geographic, ethnic and socio-economic composition of the community served.
- F. The school principal or designee shall be present at each meeting of the School Site Council.
- G. Members of the School Site Council shall agree to represent the special interests of all students including, but not limited to the special needs of non-English speaking or limited-English speaking pupils; educationally disadvantaged pupils; gifted and talented pupils; and pupils with exceptional needs.

II. OPERATIONAL PROCEDURES

- A. School Site Councils shall elect a chairperson and a secretary along with any other officer required by the bylaws of the group.

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- B. The term of office shall be one year. No officer shall serve more than two terms.
- C. Roberts Rules of Order will govern the conduct of meetings.
- D. All meetings will be held at the appropriate school or district site.
- E. The number of meetings to be held will be determined by the group.
- F. The School Site Council will follow provisions of the Ralph M. Brown Anti-Secret Meeting Act which requires (a) at least twenty-four hours notice of all meetings, and (b) all meetings will be open to the public.
- G. Minutes of meetings will be kept and shall be available to the public.

III. SINGLE PLAN FOR STUDENT ACHIEVEMENT

In order for a school to participate in state and federal categorical programs funded through the state's consolidated application process, the school site council shall consolidate and approve a single plan for student achievement. This plan shall be aligned with school goals for improving student achievement and shall be based on an analysis of verifiable state data, including the Academic Performance Index and the English Language Development Test, and any other data voluntarily developed by the district to measure student achievement. (Education Code 64001)

The plan shall, at a minimum: (Education Code 64001)

1. Address how funds provided to the school through any of the programs identified in Education Code 64000 will be used to improve the academic performance of all students to the level of the performance goals established by the Academic Performance Index
2. Identify the school's means of evaluating progress toward accomplishing those goals
3. Identify how state and federal law governing these programs

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will be implemented

Whenever feasible, the school site council may include within the above plan any plans required by other categorical programs.

The school site council shall annually review and update this plan, including the proposed expenditure of funds allocated to the school for these programs. If the school does not have a school site council, a school wide advisory group or school support group, conforming to the requirements of Education Code 52012, shall fulfill these responsibilities. (Education Code 64001)

The Governing Board shall review and approve the plan at a regularly scheduled meeting. The Board also shall review and approve any subsequent revisions that include material changes affecting the academic programs for students participating in these programs. The Board shall certify that, to the extent allowable under federal law, the plan is consistent with district local improvement plans required as a condition of receiving federal funding. (Education Code 64001)

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San Dieguito Union High School District
INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Frederick Labib-Wood
Director Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Adoption of Board Policy 4216.3-51.9 Class Description
for Information Systems Support Technician, SR 44

EXECUTIVE SUMMARY

This item is on the Agenda for Final Reading and Adoption, and was first on the Board's agenda of May 3, 2007.

During the past 15 months the District has completed about 75% implementation of the new Student Information System (SIS), trade name Eagle Aeries. It is proving itself to be an invaluable tool for managing student information and will soon have the capability of allowing parents to access information about their children while they are enrolled in our schools.

Initially one position was added to the Technology Department to carry out implementation and provide training to staff. The District has determined that one additional position is required to assist in completing the implementation and to support the ongoing staff training and data maintenance for this comprehensive, complex, and essential student information system.

A draft job description for the proposed Information Systems Support Technician is attached for review and information. The recommendation to allocate the class at Salary Range 44 is based on internal relationships of the existing classification plan. This recommendation was reviewed by the Personnel Commission at its regular meeting on April 10, 2007. CSEA has been apprised of the recommendations for this position.

RECOMMENDATION:

That the Board adopt at its meeting of May 3, 2007, the proposed policy 4216.3-51.9 Information Systems Support Technician allocated at Salary Range 44 of the classified bargaining unit schedule, effective May 4, 2007.

FUNDING SOURCE:

District General Fund.

Attachments

AGENDA ITEM 23

CLASSIFIED PERSONNEL

4216.3-51.9

DRAFT : 4/5/07

INFORMATION SYSTEMS SUPPORT TECHNICIAN

OVERALL JOB PURPOSE STATEMENT:

Under the direction of the Director of Educational Technology, the job of Information Systems Support Technician includes supporting ongoing activities and maintenance of the student information system (SIS) and other district resource application systems as assigned; providing technical training to site personnel who use SIS; resolving reports and data issues of SIS; maintaining SIS software and reporting capability.

DISTINGUISHING CHARACTERISTICS

Positions in the technology program are responsible for the installation, maintenance, repair and reliable functioning of hardware, software, and data systems acquired and installed to support District instructional and administrative programs.

The Information Systems Support Technician is responsible to support procedures and activities established to maintain the reliability and integrity of the student information system (SIS) including attendance, registration, class scheduling, grades, and other application systems as assigned and for assisting with the SIS Help Desk. In contrast, the Information Systems Support Specialist is responsible for the integrity of the data maintained in the District's student information system, for the reliability of the software that supports the system, for ensuring necessary training for all SIS uses, and for coordinating activities of the SIS Help Desk.

ESSENTIAL FUNCTIONS

- * Supports the program to develop and maintain a district-level database for the purpose of collecting, organizing, analyzing and reporting student test results required by the District and by county, state and federal agencies.
- * Manages and maintains daily tasks for SIS data and reports for the purpose of ensuring reliability and accuracy of the database.

CLASSIFIED PERSONNEL

4216.3-51.9

INFORMATION SYSTEMS SUPPORT TECHNICIAN

- * Designs various reports and report formats for the purpose of providing information to meet specific reporting needs.
- * Provides training to site personnel on use of student information system for ensuring the accurate, timely and integral use of the program at all school sites.
- * Analyzes student information using application software for the purpose of providing District programs with information needed to make various program decisions.
- * Provides technical support and training to site users and District system users to ensure that SIS functions normally and reliably and staff are able to make full use of SIS capabilities.
- * As assigned may prepare files for electronic transmission of data to various State and education agencies for the purpose of meeting various reporting requirements and requests for information.
- * Assists in the development of District procedures and SIS protocols for the purpose of ensuring a uniform and reliable data environment and maintaining documentation of installed systems.
- * Assists in the support of systems and projects as directed for the purpose of maintaining integrity of SIS and meeting the information needs of system users.
- * As assigned supports importation of student data such as scores, grading, registration, attendance, etc., from various sources (for example, elementary districts, site records, etc.) to ensure accurate and timely posting of essential new data.
- * Designs/produces materials (e.g. brochures, forms, training aids, etc.) for the purpose of communicating information.
- * Organizes records and files for the purpose of establishing and maintaining a system of access to information.

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Policy Adopted: (Pending as of 04/05/07)

CLASSIFIED PERSONNEL

4216.3-51.9

INFORMATION SYSTEMS SUPPORT TECHNICIAN

- * Compiles data of a statistical nature (e.g. projections, data fields and records, student demographics, etc.) for the purpose of assisting others in the preparation of recommendations and/or reports for administrative review and action.
- * Informs public and outside agencies regarding a variety of procedures and program requirements for the purpose of providing the necessary information for completing transactions, taking appropriate actions and/or complying with established guidelines.
- * Prepares/composes/disseminates a variety of documents (e.g. correspondence, agendas, minutes of meetings, lists, reports, calendars, schedules, flyers, charts, etc.) for the purpose of documenting and communicating activities and information.

OTHER FUNCTIONS

- * Performs other related duties as assigned.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

KNOWLEDGE OF Windows operating system environment; procedures to maintain complex database and reporting systems; industry standards and procedures of SIS database application and maintenance, student attendance, grading, registration, and class scheduling standards, practices, and procedures; modern office practices, procedures and equipment; design and format of reports extracted from database systems; troubleshooting and diagnostic techniques for identifying and resolving database and reporting errors; basic principles of training; software applications used by the District; oral and written communication skills; telephone techniques and etiquette; correct English usage, grammar, spelling, punctuation and vocabulary; interpersonal skills using tact, patience and courtesy; principles of providing work direction and guidance.

CLASSIFIED PERSONNEL

4216.3-51.9

INFORMATION SYSTEMS SUPPORT TECHNICIAN

ABILITY TO communicate and work effectively with others, including students, a variety of staff, managers and administrators; understand written and oral instructions; organize and plan an effective work schedule with users; install and maintain complex database systems and applications; troubleshoot and debug database applications and software problems; train and assist others in the use and functions of assigned software; provide and maintain documentation of installed systems; work under general supervision on software problems; communicate with vendors and other technical experts to diagnose and eliminate software problems; work with accuracy and precise attention to details and provide similar guidance to system end-users; provide technical support and guidance and training on system procedures, techniques, methods, and requirements to others; read, interpret and apply technical manuals and documentation; detect errors in data output; analyze situations accurately and adopt an effective course of action; meet schedules and timelines; observe legal and defensive driving practices; travel between district sites and to other work-related locations such as the San Diego County Office of Education.

Working Environment

The usual and customary methods of performing the job's functions generally require 75% sitting, 10% walking and 15% standing. The job is performed in typical office and school site environments. Position is required to travel to all school sites in the District and occasionally to other school districts and the County Office of Education; such travel is typically in employee's own vehicle with mileage reimbursement.

Experience

Job-related experience within specialized field is required, typically represented by a minimum of one year in the application of key SIS components of attendance, master scheduling and registration.

Education

Community College and/or Vocational School degree with study in job-related area.

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INFORMATION SYSTEMS SUPPORT TECHNICIAN

Required Testing

Pre-employment proficiency test.

Certificates

Possession of a valid State of California Class C or higher driver's license, and proof of insurance.

Continuing Education/Training

None specified.

Clearances

Criminal Justice Fingerprint/Background Clearance; TB clearance.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Frederick Labib-Wood
Director Classified Personnel

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: Adoption of Board Policy 4216.3-51.8
Class Description for Media Technician
/ Web Technician, SR 44

EXECUTIVE SUMMARY

This item is on the Agenda for Final Reading and Adoption, and was first on the Board's agenda of May 3, 2007.

Four sites in the District have centralized, media broadcast capability. La Costa Canyon has a Dynacom system, the two Academies each have a Safari system, and Carmel Valley has a limited Safari system. The District is proposing the consolidation of media technology support into a single position that will be able to support the four sites and assist the Technology Department with maintaining the District Office website.

A draft job description for the proposed Media Technician / Web Technician is attached for review and approval. The recommendation to allocate the class at Salary Range 44 is based on internal relationships of the existing classification plan. This recommendation was approved by the Personnel Commission at its regular meeting on April 10, 2007. CSEA has been apprised of the recommendations for this position.

RECOMMENDATION:

That the Board adopt at its meeting of May 3, 2007, the proposed policy 4216.3-51.8 Media Technician / Web Technician allocated at Salary Range 44 of the classified bargaining unit schedule, effective May 4, 2007.

FUNDING SOURCE:

District General Fund.

Attachments

AGENDA ITEM 24

CLASSIFIED PERSONNEL

4216.3-51.8

MEDIA TECHNICIAN/WEB TECHNICIAN

DRAFT 3/28/07

OVERALL JOB PURPOSE STATEMENT:

Under the direction of the Director of Educational Technology, the job of Media Technician/Web Technician is done for the purposes of operating and maintaining a variety of digital and analog equipment (e.g. Dynacom; Safari; video control servers etc.); updating and maintaining the District's web site department related web pages; providing technical guidance and assistance to faculty and staff; and performing skilled electronics and mechanical installation, repair and maintenance of equipment and related electronic systems.

DISTINGUISHING CHARACTERISTICS

The Media Technician/Web Technician supports functions associated with site multi-media activities, including systems such as Safari, Dynacom, montage, video control server, and other specialized equipment, and with technical tasks to update and maintain the District's web site and related web pages. The class differs from Computer Support Technician which is responsible for the installation, maintenance, and repair of computer hardware, software and networks for both Intel-based and Macintosh-based installed technology and requires knowledge of operating tools and advanced electronic hardware and software analysis equipment for diagnosing, repairing and resolving computer hardware and software problems on individual workstations and peripheral equipment as well as network systems.

ESSENTIAL FUNCTIONS

- * Performs a variety of technical duties (e.g. create, edit, integrate graphics, text, video; convert files between various formats; etc.) for the purpose of updating and maintaining the District web site and related web pages.
- * Coordinates with vendor as assigned, and with input from district departments, determination of proper artistic and visual layout for web site and pages for the purpose of ensuring conformance to applicable District standards, maintaining a cohesive and quality appearance, effective design, and ease of access to web site information and links.

CLASSIFIED PERSONNEL

4216.3-51.8

MEDIA TECHNICIAN/WEB TECHNICIAN

- * Participates in the testing and debugging of the District web site, pages and related applications to assure proper functioning and resolution of server and web page malfunctions.
- * Coordinate resources (including outside consultant) on large-scale projects to redesign and overhaul the web site for the purpose of ensuring District intentions for web site are implemented and installed in a timely matter and in accordance with specifications.
- * Assesses diagnoses and determines most efficient and cost effective modes for repair and maintenance of assigned multi-media equipment for the purpose of resolving problems and maintaining equipment in conformance with district contracts and within budget.
- * Installs/monitors/maintains a multi-channel closed-circuit television system (CCTV), color TV studio and editing systems for the purpose of ensuring the availability of equipment as needed.
- * Performs a variety of responsible technical duties in the scheduling, operation and distribution of technologically advanced audio/visual, TV, and/or computer-based equipment and materials for the purpose of ensuring the effectiveness of media programs and services.
- * Confers with administrators, faculty, staff and students for the purpose of providing technical expertise and information, planning and scheduling equipment use, and providing technical advice as needed in the selection and operation of all media equipment.
- * Maintains current knowledge of trends and developments in technical equipment for the purpose of making recommendations and preparing requisitions regarding audio/visual, TV, multi-media equipment and related software as directed.
- * Recommends selection and procurement of items upon collection of vendor bids for audio/visual, multi-media or other electronic equipment, videos and related materials for the purpose of maintaining AV and other systems at appropriate levels.

CLASSIFIED PERSONNEL

4216.3-51.8

MEDIA TECHNICIAN/WEB TECHNICIAN

- * Communicates with school and district personnel, vendors, outside organizations and agencies for the purpose of coordinating work activities and to provide and receive technical information and services as required.
- * Coordinates the collection of technical information for use by the Purchasing Department in relation to solicitations for bid proposals to construct, maintain and/or repair fiber optic and other components of closed circuit television system.
- * Coordinates closely with the District Technology Department and with system vendors on new installation and on repair of proprietary fiber optics and television components. Coordinates repair and installation schedules with subcontractors involved with repair and new construction projects.
- * Establishes a system of preventive maintenance of media equipment for the purpose of ensuring that equipment is in proper working condition.
- * Performs minor maintenance and adjustments on assigned equipment for the purpose of maintaining equipment in proper working condition and/or arranging for repair of damaged or malfunctioning equipment.

OTHER FUNCTIONS

- * Performs other related duties as assigned.

JOB REQUIREMENTS: Minimum Qualifications

Skills, Knowledge and Abilities

SKILLS are required to perform multiple, technical tasks with a need to occasionally upgrade skills in order to meet changing job conditions. Specific skills required to satisfactorily perform the functions of the job include: operating a variety of office and media equipment including, typewriters, calculators, copiers, microfiche reader/printer, audio-visual equipment, closed circuit broadcast and recording equipment; analyzing and designing web systems, applications, sites and files; converting various file format including but not limited to word processing, spreadsheet, PowerPoint, Front Page, Adobe PDF, HTML

CLASSIFIED PERSONNEL

4216.3-51.8

MEDIA TECHNICIAN/WEB TECHNICIAN

and their future versions and replacements; designing effective web sites and web pages.

KNOWLEDGE is required to read technical information, compose a variety of documents, and/or facilitate group discussions; and analyze situations to define issues and draw conclusions. Specific knowledge required to satisfactorily perform the functions of the job include: operating and performing maintenance on sophisticated and technologically advanced audio/visual, TV (excluding TV tubes) and Media Center equipment; audio/visual and TV production techniques; rules and regulations of the Federal Communications Commission concerning copyright laws; operation and maintenance of specialized and technologically advanced audio/visual, TV, and digital media equipment and materials; graphics production and television recording techniques; related electronic circuits and electrical wiring; design and functionality of links, online forms, surveys and script; principles and techniques of web site and web page design and repair; record keeping techniques; principles and practices of supervision and training; technical aspects of field of specialty; oral written communication skills; scheduling, circulation and distribution of education media materials; methods, techniques, tools and equipment used in the repair, servicing and cleaning of audio/visual equipment; cable and audio systems; interpersonal skills using tact, patience and courtesy; safety regulations; various computer hardware and software programs.

ABILITY is required to schedule activities; gather and/or collate data; and consider a variety of factors when using equipment. Flexibility is required to independently work with others in a wide variety of circumstances; to work with data utilizing defined but different processes; and to utilize equipment under a variety of conditions for multiple purposes. Ability is also required to work with a diversity of individuals and/or groups; work with a variety of data; and utilize a variety of types of job-related equipment. In working with others, independent problem solving is required to analyze issues and create action plans. Problem solving with data requires independent interpretation of guidelines; and problem solving with equipment is moderate to significant. Specific abilities required to satisfactorily perform the functions of the job include: training and supervising students and staff in the use and applications of audio/visual, TV, computer software

CLASSIFIED PERSONNEL

4216.3-51.8

MEDIA TECHNICIAN/WEB TECHNICIAN

and other media equipment and materials; providing technical assistance, editing expertise and advice to others; communicating effectively both orally and in writing; maintaining records and preparing reports; establishing and maintaining cooperative and effective working relationships with others; evaluating equipment repair needs; planning and organizing equipment repair, inventory and cost control techniques; analyzing situations accurately and adopting an effective course of action; and working independently; apply principles and techniques of web site and web page design and programming; determine proper artistic and visual layout for web site and pages; evaluate requests for web site additions, solutions and revisions; design and assure functionality of links, online forms; surveys and scripts; prepare, review, proofread, and edit website script and copy; meet schedules and timelines.

Responsibility

Responsibilities include: working under limited supervision following standardized practices and/or methods; providing information and/or advising others; and operating within a defined budget. Utilization of some resources from other work units may be required to perform the job's functions. There is a continual opportunity to impact the organization's services.

Working Environment

The usual and customary methods of performing the job's functions require the following physical demands: occasional lifting, carrying, pushing, and/or pulling; some climbing and balancing; significant stooping, kneeling, crouching, and/or crawling; and significant fine finger dexterity. Generally the job requires 60% sitting, 20% walking and 20% standing. The job is performed under minimal temperature variations, some hazardous conditions, and in a clean atmosphere. Employee is required to drive to sites throughout district frequently; such travel is typically in employee's own vehicle with mileage reimbursement.

Experience

Job-related experience with multi-media equipment and software, and design and construction of web sites.

Education

Community College and/or Vocational School coursework with study in job-related area.

CLASSIFIED PERSONNEL

4216.3-51.8

MEDIA TECHNICIAN/WEB TECHNICIAN

Required Testing

Pre-employment Proficiency Test field is required.

Certificates

Valid California driver's license and proof of insurance.

Continuing Education/Training

Maintain current knowledge of changes in equipment, procedures, and applicable software.

Clearances

Criminal Justice Fingerprint/Background Clearance; TB Clearance.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 16, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Denise W. Levine, Executive Director
Pupil Services

SUBMITTED BY: Peggy Lynch, Ed.D.,
Superintendent

SUBJECT: Board Policy 0430 – Revision
Philosophy-Goals-Objectives and Comprehensive Plans

EXECUTIVE SUMMARY

The San Dieguito Union High School District participates as a member of the North Coastal Consortium for Special Education in a Special Education Local Plan Area (SELPA). Accordingly, the district complies with the comprehensive local plan for special education developed by the SELPA. This was presented to the Board for review as a first-reading on April 5, 2007.

RECOMMENDATION

The district administration has recommended that Board Policy 0430 Comprehensive Local Plan for Special Education be approved with the following changes:

1. California Education Code Legal References
2. Government Code
3. Welfare and Institutions Code
4. Code of Regulations, Title 5
5. United States Code, Title 20
6. United States Code, Title 42
7. Code of Federal Regulations, Title 34

The district administration further recommends that 0430/AR-1 be added as a new Administrative Regulation.

PL/dd

AGENDA ITEM 25

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

**PROPOSED
0430**

COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION

The Governing Board desires to provide a high-quality education for all students, including those with disabilities. The Board recognizes that all individuals with disabilities have the right to receive a free and appropriate public education.

The district shall provide special education instruction and services for individuals with exceptional needs in accordance with the federal Individuals with Disabilities Education Act.

Modifications and/or special services and aids shall also be provided as needed for students who are eligible for services under Section 504 of the federal Rehabilitation Act of 1973, the Americans with Disabilities Act and related federal regulations.

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district participates as a member of the North Coast Consortium for Special Education (**NCCSE**) in a Special Education Local Plan Area (SELPA).

The Superintendent or designee shall extend the district's full cooperation to NCCSE. The policies and procedures of NCCSE shall be applied as policies and regulations of this district, with the exception of those that apply to complaints, unless the local plan specifically authorizes the district to operate under its own policies and regulations.

In accordance with selection procedures described in the NCCSE plan, the Board shall appoint district representatives to the NCCSE community advisory committee. This committee shall make suggestions for the development, amendment and review of the local plan, recommend annual priorities, promote parent/guardian and community involvement, assist in parent/guardian education, and support activities on behalf of individuals with exceptional needs. (Education Code 56190-56194)

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 21

Policy Adopted: July 15, 1999
Policy Revision DRAFT: March 15, 2007

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

PROPOSED
0430

Legal Reference:

CALIFORNIA EDUCATION CODE

~~56000-56001~~ Education for individuals with exceptional needs

~~56020-56035~~ Definitions

~~56040-56042~~ General provisions

~~56190-56194~~ Community advisory committees

~~56195-56195.9~~ Local plans

~~56200-56202~~ Local plan requirements

~~56205-56208~~ Local plan requirements

~~56240-56245~~ Staff development

~~56300-56382~~ Identification and referral, assessment, instructional planning, implementation, and review

~~56440-56447.1~~ Programs for individuals between the ages of three and five years

~~56500-56508~~ Procedural safeguards, including due process rights

~~56600-56606~~ Evaluation, audits and information

~~56836-56836.03~~ Administration of local plan

56000-56001 Education for individuals with exceptional needs

56020-56035 Definitions

56040-56046 General provisions

56048-56050 Surrogate parents

56055 Foster parents

56060-56063 Substitute teachers

56170-56177 Children enrolled in private schools

56190-56194 Community advisory committees

56195-56195.10 Local plans

56205-56208 Local plan requirements

56213 Special education local plan areas with small or sparse populations

56240-56245 Staff development

56300-56385 Identification and referral, assessment, instructional planning

56440-56447.1 Programs for individuals between the ages of three and five years

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 21

Policy Adopted: July 15, 1999

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Policy Revision DRAFT: March 15, 2007

PROPOSED
0430

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

56500-56508 Procedural safeguards, including due process rights

56520-56524 Behavioral interventions

56600-56606 Evaluation, audits and information

56836-56836.05 Administration of local plan

GOVERNMENT CODE

~~95000-95030 California Early Intervention Services Act~~

7579.5 Surrogate parent, appointment, qualifications, liability

95000-95029 California Early Intervention Services Act

WELFARE AND INSTITUTIONS CODE

361 Limitations on parental control

726 Limitations on parental control

CODE OF REGULATIONS, TITLE 5

3000-30829 Regulations governing special education

UNITED STATES CODE, TITLE 20

1400 - 14852 Individuals with Disabilities Act

UNITED STATES CODE, TITLE 29

794 Rehabilitation Act of 1973, Section 504

UNITED STATES CODE, TITLE 42

12101 - 12213 Americans with Disabilities Education Act

CODE OF FEDERAL REGULATIONS, TITLE 34

99.10 - 99.22 Inspection, review and procedures for amending education records

104.1 - 104.39 Section 504 of the Rehabilitation Act of 1973

300.1-300.818 Assistance to states for the education of children with disabilities, including:

300.500-300.514 ~~520~~ Due process procedures for parents and children

303.1-303.670 ~~654~~ Early intervention program for infants and toddlers with disabilities

Management Resources:

~~CDE LEGAL ADVISORIES~~

~~0101.91 Interagency Coordination Enforcement~~

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 21

Policy Adopted: July 15, 1999

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Policy Revision DRAFT: March 15, 2007

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

**PROPOSED
0430**

CDE PROGRAM ADVISORIES

- ~~06271.09 School Based Program Coordination Act, PAC:
89/90-15~~
~~0831.95 Low Incidence Funding Update, FY 1995-96~~
~~1107.89 Implementation of New Procedures for
Noncompliance, CCPMD: 89/90-4~~
~~1106.95 Occupational Therapy and Physical Therapy,
SPB: 95/96-02~~

WEB SITES

California Department of Education, Special Education:

<http://www.cde.ca.gov/sp/se>

U.S. Department of Education, Office of Special Education
Programs: <http://www.ed.gov/about/offices/list/osers/osep>

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT

AGENDA ITEM 21

Policy Adopted: July 15, 1999
Policy Revision DRAFT: March 15, 2007

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PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

0430

COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION

The Governing Board desires to provide a high-quality education for all students, including those with disabilities. The Board recognizes that all individuals with disabilities have the right to receive a free and appropriate public education.

The district shall provide special education instruction and services for individuals with exceptional needs in accordance with the federal Individuals with Disabilities Education Act.

Modifications and/or special services and aids shall also be provided as needed for students who are eligible for services under Section 504 of the federal Rehabilitation Act of 1973, the Americans with Disabilities Act and related federal regulations.

In order to meet the needs of individuals with disabilities and employ staff with adequate expertise for this purpose, the district participates as a member of the North Coast Consortium for Special Education in a Special Education Local Plan Area (SELPA).

The Superintendent or designee shall extend the district's full cooperation to NCCSE. The policies and procedures of NCCSE shall be applied as policies and regulations of this district, with the exception of those that apply to complaints, unless the local plan specifically authorizes the district to operate under its own policies and regulations.

In accordance with selection procedures described in the NCCSE plan, the Board shall appoint district representatives to the NCCSE community advisory committee. This committee shall make suggestions for the development, amendment and review of the local plan, recommend annual priorities, promote parent/guardian and community involvement, assist in parent/guardian education, and support activities on behalf of individuals with exceptional needs. (Education Code 56190-56194)

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

0430

<u>Legal Reference:</u>		<u>CALIFORNIA EDUCATION CODE</u>
56000-56001		Education for individuals with exceptional needs
56020-56035		Definitions
56040-56042		General provisions
56190-56194		Community advisory committees
56195-56195.9		Local plans
56200-56202		Local plan requirements
56205-56208		Local plan requirements
56240-56245		Staff development
56300-56382		Identification and referral, assessment, instructional planning, implementation, and review
56440-56447.1		Programs for individuals between the ages of three and five years
56500-56508		Procedural safeguards, including due process rights
56600-56606		Evaluation, audits and information
56836-56836.03		Administration of local plan
<u>GOVERNMENT CODE</u>		
95000-95030		California Early Intervention Services Act
<u>CODE OF REGULATIONS, TITLE 5</u>		
3000-3082		Regulations governing special education
<u>UNITED STATES CODE, TITLE 20</u>		
1400 - 1485		Individuals with Disabilities Act
<u>UNITED STATES CODE, TITLE 29</u>		
794		Rehabilitation Act of 1973, Section 504
<u>UNITED STATES CODE, TITLE 42</u>		
12101 - 12213		Americans with Disabilities Education Act
<u>CODE OF FEDERAL REGULATIONS, TITLE 34</u>		
99.10 - 99.22		Inspection, review and procedures for amending education records
104.1 - 104.39		Section 504 of the Rehabilitation Act of 1973
300.500-300.514		Due process procedures for parents and children
303.1-303.670		Early intervention program for infants and toddlers with disabilities

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS

0430

Management Resources: CDE LEGAL ADVISORIES

0101.91 Interagency Coordination Enforcement

CDE PROGRAM ADVISORIES

06271.09 School-Based Program Coordination Act, PAC:
89/90-15

0831.95 Low Incidence Funding Update, FY 1995-96

1107.89 Implementation of New Procedures for
Noncompliance, CCPMD: 89/90-4

1106.95 Occupational Therapy and Physical Therapy,
SPB: 95/96-02

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS **PROPOSED**
0430/AR-1

COMPREHENSIVE LOCAL PLAN FOR SPECIAL EDUCATION

Definitions

Free appropriate public education (FAPE) means special education and related services that are provided at public expense, under public supervision and direction, and without charge; meet the standards of the California Department of Education, including the requirements of 34 CFR 300.1-300.818; include appropriate preschool, elementary school, or secondary school education for children between the ages of 3 and 21; and are provided in conformity with the student's individualized education program (IEP) that meets the requirement of 34 CFR 300.320-300.324. (34 CFR 300.17, 300.101, 300.104)

The right to FAPE extends to students who are suspended or expelled or placed by the district in a nonpublic, nonsectarian school. (34 CFR 300.17, 300.101, 300.104)

Least restrictive environment means that, to the maximum extent appropriate, students with disabilities, including children in public or private institutions or other care facilities, be educated with children who are non-disabled, including the provision of non-academic and extra-curricular services and activities. (34 CFR 300.107, 300.114, 300.117)

Special education means specially designed instruction, provided at no cost to the parent/guardian, to meet the unique needs of individuals with disabilities whose educational needs cannot be met with modification of the regular instruction program. It also includes related services, provided at no cost to the parent/guardian, which may be needed to assist these individuals to benefit from specially designed instruction. Special education provides a full continuum of program options, including instruction conducted in the classroom, in the home, in hospitals and institutions, and in other settings; and instruction in physical education, to meet the educational and service needs of individuals with disabilities in the least restrictive environment. (Education Code 56031)

PHILOSOPHY-GOALS-OBJECTIVES AND COMPREHENSIVE PLANS **PROPOSED**
0430/AR-1

Specially designed instruction means adapting, as appropriate to the needs of an eligible student, the content, methodology, or delivery of instruction to address the unique needs of the student that result from the student's disability and to ensure access of the student to the general curriculum, so that the student can meet the educational standards within the district that apply to all students. (34 CFR 300.39)

Surrogate parent means an individual assigned to act as a surrogate for the parent/guardian. The surrogate may represent an individual with disabilities in matters relating to identification, assessment, instructional planning and development, educational placement, reviewing and revising the IEP, and in other matters relating to the provision of FAPE to the individual with disability. (34 CFR 300.519; Education Code 56050)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Joann Redman, Executive Assistant
Stephen G. Ma, Assoc. Supt., Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: APPROVAL OF REVISED 2007-08
INSTRUCTIONAL CALENDAR

EXECUTIVE SUMMARY

The Board approved the 2007-08 Instructional Calendar on May 4, 2005 and again May 3, 2006 with revisions. Since that time, staff has reviewed the quarter/semester/term ending dates at the two Academy's and are recommending that the January Staff Inservice days be moved to January 28 and 29, 2008 and the quarter/semester/term ending dates be designated as October 30, 2007, January 25, April 4, 2008 in order to distribute more equally the number of days in each quarter for instructional purposes.

Two versions of the calendar are being presented to the Board. The first, Version 1, includes September 14, 2007 as a certificated non-work day resulting in the last day of school to be Friday, June 13, 2008. Version 2 excludes the certificated non-work day which ends the school year on Thursday, June 12, 2008.

RECOMMENDATION:

It is recommended that the Board approve the revised 2007-08 instructional calendar (Version 1 or Version 2), as shown in the attached supplement.

FUNDING SOURCE:

Not applicable.

jr
Attachments

AGENDA ITEM 26

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Revised Instructional Calendar 2007-08
August 27, 2007 through June 13, 2008

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Aug	[20]	[21]	[22]	[23]	24	0	0		8/20-23 Teacher Inservice Days
1	Aug	27 >	28	29	30	31	5	5		8/27 First Day of School
	Sep	3	4	5	6	7	4	9	1	9/3 Labor Day
	Sep	10	11	12	13	14	4	13		9/14 Certificated Non-Work Day (Students not in school)
	Sep	17	18	19	20	21	5 (18)	18		
2	Sep	24	25	26	27	28	5	23		
	Oct	1	2	3	4	5	5	28		
	Oct	8	9	10	11	12	5	33		
3	Oct	15	16	17	18	19	5 (20)	38		
	Oct	22	23	24	25	26	5	43		
	Oct	29	30 #	31	1	2	5	48		10/30 1st Quarter Ends (45 days)
	Nov	5	6	7	8	9	5	53		
4	Nov	12	13	14	15	16	4 (19)	57	1	11/12 Veterans Day
	Nov	19	20	21	22	23	0	57	1 1	11/19-23 Fall Break
	Nov	26	27	28	29	30	5	62		
	Dec	3	4	5	6	7	5	67		
5	Dec	10	11	12	13	14	5 (15)	72		12/14 P-1 cut off date
	Dec	17	18	19	20	21	4	76		
	Dec	24	25	26	27	28	0	76	1 4	12/21-1/4 Winter Break
	Dec	31	1	2	3	4	0	76	1 4	
	Jan	7	8	9	10	11	5	81		
6	Jan	14	15	16	17	18	5	86		1/21 M.L. King Jr. Day
	Jan	21	22	23	24	25 #	4 (18)	90	1	1/25 1st Semester/Term Ends (45 days)
	Jan	[28]	[29]	30	31	1	3	93		1/28-29 Staff Inservice
	Feb	4	5	6	7	8	5	98		
7	Feb	11	12	13	14	15	4	102	1	2/15 Lincoln Day
	Feb	18	19	20	21	22	4 (16)	106	1	2/18 Washington Day
	Feb	25	26	27	28	29	5	111		
	Mar	3	4	5	6	7	5	116		
8	Mar	10	11	12	13	14	5	121		
	Mar	17	18	19	20	21	5 (20)	126	5	
	Mar	24	25	26	27	28	5	131		3/21 P-2 cut off date
	Mar	31	1	2	3	4 #	5	136		4/4 3rd Quarter Ends (46 days)
	Apr	7	8	9	10	11	0	136		4/7-11 Spring Break
9	Apr	14	15	16	17	18	5 (15)	141		
	Apr	21	22	23	24	25	5	146		
	Apr	28	29	30	1	2	5	151		
	May	5	6	7	8	9	5	156		
10	May	12	13	14	15	16	5 (20)	161		
	May	19	20	21	22	23	5	166		
	May	26	27	28	29	30	4	170	1	5/26 Memorial Day
	Jun	2	3	4	5	6	5	175		
	Jun	9	10	11	12	13 #	5 (19)	180		6/13 Last day of school (44 days)
	Jun	16	17	18	19	20	5	5		
	Jun	23	24	25	26	27	4	9	1	7/4 Independence Day
	Jul	30	1	2	3	4	4	14		
	Jul	7	8	9	10	11	5	19		
	Jul	14	15	16	17	18	5	24		
	Jul	21	22	23	24	25	5	29		
	Jul	28	29	30	31	1	5	34		
	Aug	4	5	6	7	8	5	39		
	Aug	11	12	13	14	15	5			
	Aug	18	19	20	21	22	5			
	Aug	25	26	27	28	29	5			

[] Holidays/Breaks/Inservice - No School

6/2/05 Board Approved

5/4/06 Board Approved Revision

5/3/07 Proposed Revision - Version 1

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Revised Instructional Calendar 2007-08
August 27, 2007 through June 12, 2008

School Month		M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
	Aug	[20]	[21]	[22]	[23]	24	0	0		8/20-23 Teacher Inservice Days
1	Aug	27 >	28	29	30	31	5	5		8/27 First Day of School
	Sep	3	4	5	6	7	4	9	1	9/3 Labor Day
	Sep	10	11	12	13	14	5	14		
	Sep	17	18	19	20	21	5 (19)	19		
2	Sep	24	25	26	27	28	5	24		
	Oct	1	2	3	4	5	5	29		
	Oct	8	9	10	11	12	5	34		
	Oct	15	16	17	18	19	5 (20)	39		
3	Oct	22	23	24	25	26	5	44		
	Oct	29	30 #	31	1	2	5	49		10/30 1st Quarter Ends (46 days)
	Nov	5	6	7	8	9	5	54		
	Nov	12	13	14	15	16	4 (19)	58	1	11/12 Veterans Day
4	Nov	19	20	21	22	23	0	58	1 1	11/19-23 Fall Break
	Nov	26	27	28	29	30	5	63		
	Dec	3	4	5	6	7	5	68		
	Dec	10	11	12	13	14	5 (15)	73		12/14 P-1 cut off date
5	Dec	17	18	19	20	21	4	77		
	Dec	24	25	26	27	28	0	77	1 4	12/21-1/4 Winter Break
	Dec	31	1	2	3	4	0	77	1 4	
	Jan	7	8	9	10	11	5	82		
	Jan	14	15	16	17	18	5	87		1/21 M.L. King Jr. Day
Jan	21	22	23	24	25 #	4 (18)	91	1	1/25 1st Semester/Term Ends (45 days)	
6	Jan	[28]	[29]	30	31	1	3	94		1/28-29 Staff Inservice
	Feb	4	5	6	7	8	5	99		
	Feb	11	12	13	14	15	4	103	1	2/15 Lincoln Day
	Feb	18	19	20	21	22	4 (16)	107	1	2/18 Washington Day
7	Feb	25	26	27	28	29	5	112		
	Mar	3	4	5	6	7	5	117		
	Mar	10	11	12	13	14	5	122		
	Mar	17	18	19	20	21	5 (20)	127	5	
8	Mar	24	25	26	27	28	5	132		3/21 P-2 cut off date
	Mar	31	1	2	3	4 #	5	137		4/4 3rd Quarter Ends (46 days)
	Apr	7	8	9	10	11	0	137		4/7-11 Spring Break
	Apr	14	15	16	17	18	5 (15)	142		
9	Apr	21	22	23	24	25	5	147		
	Apr	28	29	30	1	2	5	152		
	May	5	6	7	8	9	5	157		
	May	12	13	14	15	16	5 (20)	162		
10	May	19	20	21	22	23	5	167		
	May	26	27	28	29	30	4	171	1	5/26 Memorial Day
	Jun	2	3	4	5	6	5	176		
	Jun	9	10	11	12 #	13	4 (18)	180		6/12 Last day of school (43 days)
	Jun	16	17	18	19	20	5	5		
	Jun	23	24	25	26	27	5	5		
	Jun	30	1	2	3	4	4	9	1	7/4 Independence Day
	Jul	7	8	9	10	11	5	14		
	Jul	14	15	16	17	18	5	19		
	Jul	21	22	23	24	25	5	24		
	Jul	28	29	30	31	1	5	29		
Aug	4	5	6	7	8	5	34			
Aug	11	12	13	14	15	5	39			
Aug	18	19	20	21	22	5	5			
Aug	25	26	27	28	29	5	5			

[] Holidays/Breaks/Inservice - No School

6/2/05 Board Approved

5/4/06 Board Approved Revision

5/3/07 Proposed Revision - Version 2

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 17, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Rick Schmitt, Associate Superintendent/Educational Services

SUBMITTED BY: Peggy Lynch, Superintendent

SUBJECT: SCIENCE TEXTBOOK ADOPTION

EXECUTIVE SUMMARY

Every seven years, major academic departments are given an opportunity to adopt new textbooks. This is the year of the Science adoption.

The Science adoption process began in August under the leadership of the Science Department Coordinator, Kevin Fairchild. All science teachers were given an opportunity to participate in the review process. Mr. Fairchild shared the process and progress with the Parent Curriculum Advisory Committee, which was also given an opportunity to review the texts. In March, a community "Textbook Preview Night" was held. The entire community was invited to attend to review the books and provide feedback. Publishers of textbooks and programs under consideration were present to answer questions from community members.

After the Science department reached agreement, Mr. Fairchild met again with the Parent Curriculum Advisory Committee and discussed and shared the department's recommendations.

On March 21, 2007, Mr. Fairchild presented the department recommendation to the District Coordinating Council. Council members had an opportunity to review the texts. The Coordinating Council approved the selection and recommended that the Board of Trustees approve the materials for adoption.

Attached you will find a list of materials recommended for adoption.

RECOMMENDATION:

This item is submitted for information and review on May 3. The item will be resubmitted for action at the meeting scheduled for May 17, 2007.

FUNDING SOURCE:

State Instructional Materials Funding

AGENDA ITEM 30

Book Adoption Choices

7 th Life	Prentice Hall
8 th Physical	Prentice Hall
Earth Science	Holt
Biology	Miller & Levine, <i>Biology</i> (Pearson Prentice Hall)
Marine Biology	Castro, <i>Marine Biology</i> , 6 th ed (McGraw Hill)
AP Biology	Campbell & Reece, <i>Biology</i> , 7 th ed (Pearson BC)
AP Environmental Science	Miller, <i>Living in the Environment</i> , 15 th ed. (Thomson)
Anatomy & Physiology	Shier, <i>Hole's Human Anatomy & Physiology</i> , 11 th ed (McGraw Hill)
Life Science	Parke & Enderle, <i>Biology: Cycles of Life</i> (Pearson AGS)
Chemistry	<i>Modern Chemistry</i> (Holt)
Honors Chemistry	Chang, <i>Chemistry</i> , 9 th ed (McGraw Hill)
AP Chemistry	Ebbing & Gammon, <i>General Chemistry</i> , 8 th ed (Houghton Mifflin)
Physics	Kirkpatrick & Francis, <i>Physics: A World View</i> , 6 th ed (Thomson)
Honors Physics	Hewitt, <i>Conceptual Physics</i> (Pearson Prentice Hall)
AP Physics B	Giancoli, <i>Physics</i> , 6 th ed (Pearson Prentice Hall)
AP Physics C	Knight, <i>Physics for Scientists and Engineers</i> (Pearson AW)
Coordinated Science	Biggs et al., <i>Science</i> (Glencoe)

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 24, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: David R. Bevilaqua, Exec. Dir., Finance
Steve Ma, Assoc. Superintendent, Business

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: REVIEW THE 2007-08 TENTATIVE BUDGETS
FOR SPECIAL FUNDS

EXECUTIVE SUMMARY

Tentative 2007-08 budgets, for all District Special Funds are included on the following pages. You will see:

- Exhibit A - An overview of each fund, assumptions used when budgeting, status of projects, purpose(s) for which funds will be used, trends experienced, and relative information.
- Exhibit B - Budget data in summary form with projected ending balances for 2005-06 and 2006-07.
- Exhibit C - A list of all capital projects requested for 2007-08. Those projects with a priority of 1 are included in the budget of the appropriate fund.

Special funds, as well as general fund, will be brought to the Board for final approval on June 26, 2007.

RECOMMENDATION:

It is recommended that the Board review the 2007-08 tentative budgets for special funds.

FUNDING SOURCE: Special Funds (11-00, 13-00, 14-00, 17-42, 21-09, 25-18, 25-19, 35-00, 40-00, 67-16, 67-30)

*SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Business Division/Finance Department*

SPECIAL FUNDS - OVERVIEW

Information relative to special funds, other than the General Fund, gives a brief description of the activities of the fund, specific projects, and financial trends.

Adult Education Fund, 11-00

Although the 2006-07 budget indicates deficit spending, it is a result of the approved plan to move the office back to the SDA campus.

Cafeteria Fund, 13-00

It is anticipated that the Cafeteria Fund will enjoy a good year financially, due to the contract with the Del Mar Elementary District. Operationally, the department will accommodate increased demand at Canyon Crest Academy with no additional staff. Expenditures have been increased to reflect step increases, and 5% increase in health benefit costs. The cost of food and supplies are projected to increase by 5%.

Deferred Maintenance Fund, 14-00

The two revenue sources for this fund are state and district; unlike some prior years, the state has fully funded their share recently. Expenditures in this fund are determined by a district submitted, 5 year plan which is approved by the state. The declining balance is attributable to the district maintaining the aggressive 5 year plan, mostly at the older campuses [TPHS, EWMS, and OCMS]. In the future, the 5 year plan will be adjusted, while continuing to meet the needs of the district, and maintaining a modest balance in this fund.

Special Reserve Other Than Capital Outlay, 17-42

This fund helped the district meet reserve requirements in 2006-07. In the approved General Fund budget, all income received for Mandated Cost reimbursements will be transferred to the Special Reserve Fund. This transfer will cause the estimated ending balance as of June 30, 2007 to exceed the fund balance at the beginning of this fiscal year.

Building Fund, 21-09

This fund is used exclusively to account for one-time income from North City West JPA, and expenditures for CCA. The balance will diminish until funds are depleted.

Capital Facilities, 25-18

Developer fees generated by agreements before 1987; this is a dwindling resource fund. More information and data is included which reflect income and expenditures by object code.

Capital Facilities, 25-19

Used for developer fees collected after 1987 and before many of the currently established Mello-Roos districts were formed. The use of these funds is limited to capital expenditures related to enrollment growth.

Special Reserve for Capital Projects, 40-00

This fund is now used to account for income and expenses related to the Field of Dreams at LCC.

Self-Insurance Fund, 67-16

This fund is used as an escrow account for funds generated as a result of participation in the insurance waiver program for certificated staff. The balance in this fund grows until a distribution is agreed upon between the district and SDFA.

Deductible Insurance Loss Fund, 67-30

This fund is used to pay deductible amounts on insurance claims and to pay for repairs and reimbursements when claims are not made to insurance providers.

Special Funds - Balance Summary

2006-07 Estimated / 2007-08 Proposed

	Self Ins. Fund 67-16 06-07 Est.	Self Ins. Fund 67-16 07-08 Prop.	Deduct. Ins. Loss Fund 67-30 06-07 Est.	Deduct. Ins. Loss Fund 67-30 07-08 Prop.
INCOME	122,489	125,000	20,000	20,000
EXPENDITURES	-	-	90,000	50,000
Expenditures (over)/under Revenue	122,489	-	(70,000)	(30,000)
FUND BALANCE, RESERVES: Beginning Balance - July 1	293,704	416,193	137,990	67,990
Ending Balance - June 30 Reserve for economic uncertainty	416,193	416,193	67,990	37,990

Insurance Premium Reduction Fund, Fund 67-16, is established as a trust account for amounts not spent on insurance premiums for certificated employees who declined health insurance; these funds will be expended to offset future increases to premiums.

Deductible Insurance Loss Fund, Fund 67-30, is established to separate moneys used for the purpose of claims, administrative costs, services, deductible insurance amounts, costs of excess insurance, and other related costs.

Special Funds - Balance Summary

2006-07 Estimated / 2007-08 Proposed

	Adult Ed. Fund 11-00 06-07 Est.	Adult Ed. Fund 11-00 07-08 Prop.		Cafeteria Fund 13-00 06-07 Est.	Cafeteria Fund 13-00 07-08 Prop.		Defer. Maint. Fund 14-00 06-07 Est.	Defer. Maint. Fund 14-00 07-08 Prop.
INCOME	1,539,963	1,501,512		3,279,000	3,083,000		946,674	946,000
EXPENDITURES	1,780,051	1,488,699		3,033,205	3,135,026		937,810	1,169,000
Expenditures (over)/under Revenue	(240,088)	12,813		245,795	(52,026)		8,864	(223,000)
FUND BALANCE, RESERVES: Beginning Balance - July 1	394,759	154,671		349,284	595,079		969,944	979,808
Ending Balance - June 30 Reserve for economic uncertainty	154,671	167,484		595,079	543,053		979,808	756,808

The Adult Education Fund is used to account separately for federal, state, and local revenues and expenditures for adult education programs.

The Cafeteria Fund is used to account separately for federal, state, and local revenue and expenditures to operate the food service program.

The Deferred Maintenance Fund is used to separately account for state apportionments and district contributions and expenditures for deferred maintenance purposes.

Capital Facilities, Safety, Technology, Furniture and Equipment Requests for all Sites - #1 Priority

Committee Report 2007

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
<hr/> Canyon Crest Academy <hr/>					
Capital Facilities					
1	2007	1080 Install Gates at Front Parking Lot	\$10,000.00		Fund 25-19
			Site Total:	<hr/>	
				\$10,000.00	

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
Carmel Valley Middle School					
Furniture & Equipment					
1	2007	1102 30 Student Desks	\$3,000.00		Fund 25-19
Safety					
1	2007	1057 Add Railing at Bus Pick-up Area	\$8,000.00		Fund 25-19
2	2007	1058 Add Lighting to Back Staff Parking Area		Estimate \$6,000	
Capital Facilities					
2	2007	1053 Add Student Benches in Quad		Estimate \$16,000 (Foundation)	
2	2007	1054 Cover all/part of Outdoor Drama Storage Area		Estimate \$15,000	
2	2007	1055 Convert Patio Area Adjacent to Admin to Covered Storage		Estimate \$20,000	
Technology					
1	2007	1056 New digital Projector for the P.A.C.	\$25,000.00		Fund 25-19
			Site Total:	<u>\$36,000.00</u>	

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
Diegueno Middle School					
Safety					
1	2007	1044 Replace Playground Surface	\$100,000.00		Mello-Roos
2	2007	1048 Pave Dirt Ramp to Lower Field		Estimate \$20,000	
2	2007	1049 Add Surveillance Cameras		Estimate \$20,000	
Capital Facilities					
1	2007	1042 Upgrade Security System	\$20,000.00		Fund 25-19
2	2007	1041 Replace Master Clock System		Estimate \$25,000	
2	2007	1043 Install A/C in Cougar Hall		Estimate \$40,000	
Technology					
1	2007	1063 Create CTE Tech Lab/Action Lab	\$35,000.00		Fund 25-19
2	2007	1045 Add One (1) New COW (Computers on Wheels)		Estimate \$30,000	
2	2007	1046 Wire School for TV/Video	\$0.00		
2	2007	1047 Add Thin Client in Media Center		Estimate \$20,000	
Deferred Maintenance					
1	2007	1052 Carpet Admin Area	\$0.00		
1	2007	1050 Re-carpet Media Center	\$0.00		
1	2007	1051 Carpet and Paint C Building	\$0.00		
			Site Total:	<u>\$155,000.00</u>	

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
District Office					
Furniture & Equipment					
2	2007	1085 Chairs For Payroll		Estimate \$825	
			Site Total:		

Earl Warren Middle School					
Capital Facilities					
1	2007	1033 Add S.H. Changing Room - Room 16	\$10,000.00		Fund 25-18
1	2007	1034 Refurbish Art Room	\$160,000.00	Board Approved	Fund 25-19
1	2007	1083 Refurbish Track, Improve Erosion Control and Drainage	\$150,000.00		Fund 25-19
2	2007	1036 Refurbish Front Office, Principals & A.P.'s Offices		Estimate \$15,000	
Technology					
1	2007	1039 Create Lab 36 and Refurbish Lab 37	\$120,000.00	Board Approved	Fund 25-19
2	2007	1038 Install TV's in all Classrooms	\$0.00		
			Site Total:		
			<u>\$440,000.00</u>		

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
La Costa Canyon High School					
Furniture & Equipment					
1	2007	1084 50 Stackable Student Chairs @ \$60/each	\$3,000.00		Fund 25-18
1	2007	1081 Purchase 16 Student Tables For Science Labs 610 & 612	\$9,600.00		Fund 25-18
2	2007	1082 Purchase Sound Board for David Thompson Theater		Estimate \$2,500	
Safety					
1	2007	1016 Replace 2-Way Radios	\$0.00		
1	2007	1014 Install Exhaust System in Ceramics Lab	\$6,500.00		Fund 19 or Grant
Capital Facilities					
1	2007	1013 Create Student Store and ASB Office in Rooms 201-202	\$10,000.00		Mello-Roos
1	2007	1060 Convert Room 904 to an ROP Screen Printing/Digital Photo Lab	\$15,000.00		Mello-Roos
2	2007	1012 Retrofit Concession Stand By Pressbox	\$0.00	Site	
2	2007	1010 New Boys Sports Lockers (Team)		Estimate \$60,000	
2	2007	1011 Install A/C in 4 Classrooms (in 300's and part of 400's)	\$0.00		
Deferred Maintenance					
1	2007	1015 Replace Lunch Shelter Membrane	\$11,000.00		
			Site Total:		\$55,100.00

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
M & O Dept.					
Capital Facilities					
1	2007	1094 Toro Groundmaster	\$15,000.00		Fund 25-18
1	2007	1092 Refurbish Custodial Cart	\$5,500.00		Fund 25-18
1	2007	1096 (2) Mower Deck Replacements	\$8,000.00		Fund 25-18
1	2007	1099 3/4 Ton Van	\$26,000.00		Fund 25-19
1	2007	1091 Automatic Floor Scrubber	\$14,000.00		Fund 25-18
2	2007	1093 Toro 72" Mower		Estimate \$50,000	
2	2007	1097 Pressure Washer/Trailer		Estimate \$13,000	
2	2007	1098 Replace Truck #331 w/Mid-Sized Truck		Estimate \$20,000	
Site Total:			<u>\$68,500.00</u>		

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
Oak Crest Middle School					
Safety					
1	2007	1031 Install Swing Gates at Entrance/Exit to Parking Lob	\$4,000.00		Fund 25-19
Capital Facilities					
1	2007	1027 Convert Home Ec. Room into 2 Science Labs	\$250,000.00	Board Approved	Mello-Roos
1	2007	1028 Convert H1-4 into 2 Science Labs	\$25,000.00	Board Approved	Mello-Roos
1	2007	1032 Carpet N2-4 and D2	\$16,000.00		Fund 25-18
2	2007	1029 Install A/C in Buildings K, I, G and A		Estimate \$100,000	
Technology					
1	2007	1030 Convert Woodshop into ROP Career Technology Lab	\$30,000.00		Fund 25-19
			Site Total:	<u>\$325,000.00</u>	

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
San Dieguito HS Academy					
Furniture & Equipment					
1	2007	1086 60 Student Desks	\$6,247.78		Fund 25-18
2	2007	1087 (6) Student Picnic Tables		Estimate \$810	
Capital Facilities					
1	2007	1103 Reclaimed Water Supply to Softball Fields	\$14,000.00		Fund 25-19
1	2007	1064 Purchase & Install Voice Mail System	\$15,000.00		Fund 25-19
1	2007	1020 Remodel Room 110 - Computer Lab	\$35,000.00		Fund 25-19
2	2007	1090 Install New Fencing on Softball Field		Estimate \$8,500	
2	2007	1089 Awning For Finance Window		Estimate \$700	
2	2007	1017 Tennis Courts - Extend Bleachers Entire Length of Court		Estimate \$8,000	
2	2007	1018 Replace Blue Surface on Front Steps & Foyer w/Cement		Estimate \$20,000	
Technology					
1	2007	1100 Wireless Switch	\$29,000.00		Fund 25-19
Deferred Maintenance					
1	2007	1025 Re-carpet Room 81 (Damaged)	\$0.00		
1	2007	1026 Floor Covering In Home Economics Room	\$0.00		
1	2007	1024 Add A/C in Room 81 and the 70's Building	\$0.00		
1	2007	1023 Re-carpet offices in the B Building	\$0.00		
1	2007	1021 Paint Campus	\$0.00	Out to Bid.	
Site Total:			<u>\$99,247.78</u>		

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
Sunset High School					
Furniture & Equipment					
1	2007	998 Install projector screens in all classrooms	\$2,000.00		Fund 25-19
Capital Facilities					
1	2007	999 Modernization of Campus (including restrooms)	\$0.00		
1	2007	1001 Beautification and off-site improvements to front of schoc	\$200,000.00	Board Approved	Mello-Roos
Technology					
1	2007	1059 Convert Room B-2 to 25-Student ROP Computer/Video Lab	\$10,000.00		Fund 25-19
2	2007	1003 Additional 18 Computers (2 per classroom)		Estimate \$25,000	
2	2007	1004 LED Projector Permanently Installed in Rooms A3 and B		Estimate \$4,000	
Site Total:			<u>\$212,000.00</u>		

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
Torrey Pines High School					
Safety					
2	2007	1101 Update Security Cameras		Estimate \$40,000	
Capital Facilities					
1	2007	1006 Add A/C to Classrooms in Building E	\$125,000.00		Fund 25-19
1	2007	1005 Move Text Book Room/Dance Room	\$340,000.00	Previously Board Approved	Fund 25-19
2	2007	1104 Purchase & Install Blinds for E Building Classrooms	\$0.00		
2	2007	1107 Repave Autoshop/Grounds/Custodial Area	\$0.00		
Deferred Maintenance					
1	2007	1007 Re-roof NE Corner of Building B	\$0.00	Out to Bid.	
1	2007	1008 Replace HVAC Units in B Building	\$0.00	Out to Bid.	
1	2007	1009 Refurbish B Building Restrooms	\$0.00	Out to Bid.	
			Site Total:	<u>\$465,000.00</u>	

<i>Priority</i>	<i>Year of Request</i>	<i>Project Number and Description</i>	<i>Est./Final Cost</i>	<i>Current Status</i>	<i>Funding Source</i>
Transportation Dept.					
Furniture & Equipment					
1	2007	994 Golf Cart for Garage	\$4,000.00		Fund 25-18
Capital Facilities					
1	2007	995 Upgrade Office Area (Director, Supervisor, Secretary)	\$10,000.00		Fund 25-18
2	2007	996 Double-Sided Fuel Pumps w/Canopy & Lights		Estimate \$150,000	
2	2007	1065 Fix Upper Lot		Estimate \$100,000	
Technology					
2	2007	997 LCD Projector For Training Room		Estimate \$2,000 (Technologies to fund)	

Site Total: \$14,000.00

Grand Total: **\$1,879,847.78**

San Dieguito Union High School District

INFORMATION FOR BOARD OF TRUSTEES

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 19, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: John Addleman, Facilities Planning Analyst
Stephen G. Ma, Assoc. Supt. of Business Services

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: 2006-2007 New Construction Eligibility Update

School Facility Consultants has completed updating the District's new construction eligibility to reflect 2006-2007 CBEDS, SDC and dwelling unit information. The new eligibility amounts and required district match are reflected on the attached.

AGENDA ITEM 32

March 20, 2007

TO: John Addleman
San Dieguito Union High School District

FROM: Angela Wright
School Facility Consultants

SUBJECT: 2006-2007 New Construction Eligibility Update

CC: Steve Ma, San Dieguito Union High School District
Master File

School Facility Consultants has completed updating the San Dieguito Union High School District's new construction eligibility to reflect 2006-2007 CBEDS, SDC and Dwelling Unit information (copy of information provided by the District is attached). Below please find a summary of the updated eligibility:

Grade Level	Eligible Grants*	50% State Share**	50% District Match**	Total Funding**
7-8	747	\$6,383,862.00	\$6,383,862.00	\$12,767,724.00
9-12	441	\$4,794,993.00	\$4,794,993.00	\$9,589,986.00
Non-Severe	(97)	\$0.00	\$0.00	\$0.00
Severe	(24)	\$0.00	\$0.00	\$0.00
Total	1,188	\$11,178,855.00	\$11,178,855.00	\$22,357,710.00

*Grants utilized for Pacific Highlands Ranch and Torrey Pines High Schools have been deducted from above numbers.

**Amounts are base grants and do not include augmentations.

Please review the attached documents and if all information is correct, please have Steve Ma sign, date and return the SAB 50-01, *Enrollment Certification/Projection* form for the 7-8 projection and for the 7-12 projection.

In the meantime, please do not hesitate to call if you have any questions or require any additional information.

San Dieguito Union High School District

INFORMATION REGARDING BOARD AGENDA ITEM

TO: BOARD OF TRUSTEES

DATE OF REPORT: April 20, 2007

BOARD MEETING DATE: May 3, 2007

PREPARED BY: Becky Banning, Executive Assistant

SUBMITTED BY: Peggy Lynch, Ed.D.
Superintendent

SUBJECT: REVIEW OF 2008 / 2009 and 2009 / 2010
INSTRUCTIONAL CALENDARS

EXECUTIVE SUMMARY

These calendars are being submitted as information only and will be resubmitted to the Board for approval on May 17, 2007.

RECOMMENDATION:

It is recommended that the Board consider the proposed calendars, as shown in the attached supplements.

FUNDING SOURCE:

Not applicable.

Attachments

AGENDA ITEM 33

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Instructional School Calendar 2008-09
August 25, 2008 through June 12, 2009

3 Teacher Insvc. Days in August + Staff Development Day on 10/6/08 / school starts on Monday - ends on Friday

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
Aug	4	6	7	8	9	0	0		
Aug	11	12	13	14	15	0	0		
Aug	18	[19]	[20]	[21]	22	0	0		8/19-21 Teacher Inservice Days
1	Aug 25 >	26	27	28	29	5	5		8/25 First day of school
Sep	1	2	3	4	5	4	9	1	9/1 Labor Day
Sep	8	9	10	11	12	5	14		
Sep	15	16	17	18	19	5 (19)	19		
2	Sep 22	23	24	25	26	5	24		
Sep	29	30	1	2	3	5	29		
Oct	6	7	8	9	10	4	33	1	10/6 Staff Development Day
Oct	13	14	15	16	17	5 (19)	38		
3	Oct 20	21	22	23	24	5	43		
Oct	27	28	29	30	31 #	5	48		10/31 1st Quarter Ends#
Nov	3	4	5	6	7	5	53	1	11/10 Cert. Non-Work Day
Nov	10	11	12	13	14	3 (18)	56	1	11/11 Veterans Day
4	Nov 17	18	19	20	21	5	61		
Nov	24	25	26	27	28	0	61	1 1	11/24-28 Fall Break
Dec	1	2	3	4	5	5	66		
Dec	8	9	10	11	12	5 (15)	71		12/12 P-1 cut off date
5	Dec 15	16	17	18	19	5	76		
Dec	22	23	24	25	26	0	76	1 4	12/22-1/2 Winter Recess
Dec	29	30	31	1	2	0	76	1 4	
Jan	5	6	7	8	9	5	81		
Jan	12	13	14	15	16	5	86		1/19 M.L. King Jr. Day
Jan	19	20	21	22	23	4 (19)	90	1	1/28 1st Semester/Term*# Ends
6	Jan 26	27	28 #	29	30	3	93	2	1/29-30 District Inservice Days
Feb	2	3	4	5	6	5	98		
Feb	9	10	11	12	13	4	102	1	2/13 Lincoln Day
Feb	16	17	18	19	20	4 (16)	106	1	2/16 Washington Day
7	Feb 23	24	25	26	27	5	111		
Mar	2	3	4	5	6	5	116		
Mar	9	10	11	12	13	5	121		
Mar	16	17	18	19	20	5 (20)	126		
8	Mar 23	24	25	26	27	5	131		3/27 P-2 cut off date
Mar	30	31	1	2	3 #	5	136		3/3 3rd Quarter Ends
Apr	6	7	8	9	10	0	136	5	4/6-4/10 Spring Recess
Apr	13	14	15	16	17	5 (15)	141		
9	Apr 20	21	22	23	24	5	146		
Apr	27	28	29	30	1	5	151		
May	4	5	6	7	8	5	156		
May	11	12	13	14	15	5 (20)	161		
10	May 18	19	20	21	22	5	166		
May	25	26	27	28	29	4	170	1	5/25 Memorial Day
Jun	1	2	3	4	5	5	175		6/12 Last day of school
Jun	8	9	10	11	12 *#	5 (19)	180		6/12 2nd Semester/Term Ends *#
Jun	15	16	17	18	19	5			
Jun	22	23	24	25	26	5	5		
Jun	29	30	1	2	3	4	9	1	7/3 Independence Day
Jul	6	7	8	9	10	5	14		
Jul	13	14	15	16	17	5	19		
Jul	20	21	22	23	24	5	24		
Jul	27	28	29	30	31	5	29		6 weeks
Aug	3	4	5	6	7	5	34		
Aug	10	11	12	13	14	5	39		8 weeks
Aug	17	18	19	20	21	5			
Aug	24	25	26	27	28	5			

 Holidays/Breaks/Inservice - No School

* Academy's Quarter/Term Ending Dates
High Schools Quarter/Semester Ending Dates

SAN DIEGUITO UNION HIGH SCHOOL DISTRICT
Instructional School Calendar 2009-10
August 31, 2009 through June 18, 2010

3 Tchr Insvc. days in August + 1 Staff Dev. day 10/19 + 1 Cert. non-work day on 9/28 - School starts on Monday - ends on Friday

School Month	M	T	W	T	F	Student Days	Cumulative Student Days	Holiday Legal-Local	Student Holidays/Recesses
1	Aug 24	[25]	[26]	[27]	28	0			8/25-27 Teacher Inservice Days
	Aug 31 >	1	2	3	4	5	5		8/31 First Day of School
	Sep 7	8	9	10	11	4	9	1	9/7 Labor Day
	Sep 14	15	16	17	18	5	14		
	Sep 21	22	23	24	25	5 (19)	19		
2	Sep 28	29	30	1	2	4	23		9/28 Certificated Non-Work Day (students not in school)
	Oct 5	6	7	8	9	5	28		
	Oct 12	13	14	15	16	5	33		
	Oct 19	20	21	22	23	4 (18)	37		10/19 Staff Development Day
3	Oct 26	27	28	29	30	5	42		
	Nov 2	3	4	5	6 #	5	47		11/6 1st Quarter Ends
	Nov 9	10	11	12	13	4	51	1	11/11 Veterans Day
	Nov 16	17	18	19	20	5 (19)	56		11/20 P1 cut off date
4	Nov 23	24	25	26	27	0	56	1 4	11/23-27 Fall Break
	Nov 30	1	2	3	4	5	61		
	Dec 7	8	9	10	11	5	66		
	Dec 14	15	16	17	18	5	71		
	Dec 21	22	23	24	25	0	71	1 4	12/21-1/1 Winter Recess
	Dec 28	29	30	31	1	0	71	1 4	
	Jan 4	5	6	7	8	5 (20)	76		
5	Jan 11	12	13	14	15	5	81		
	Jan 18	19	20	21	22	4	85	1	1/18 M.L. King Jr. Day
	Jan 25	26	27 *#	28	29	3	88	2	1/28-29 District Inservice Days
	Feb 1	2	3	4	5	5 (17)	93		1/27 1st Semester/Term Ends *#
6	Feb 8	9	10	11	12	4	97	1	2/12 Lincoln Day
	Feb 15	16	17	18	19	4	101	1	2/15 Washington Day
	Feb 22	23	24	25	26	5	106		
	Mar 1	2	3	4	5	5 (18)	111		
7	Mar 8	9	10	11	12	5	116		
	Mar 15	16	17	18	19	5	121		
	Mar 22	23	24	25	26	5	126		4/2 3rd Quarter Ends
	Mar 29	30	31	1	2 #	5 (20)	131		4/2 P-2 cut off date
8	Apr 5	6	7	8	9	0	131	5	4/5-9 Spring Recess
	Apr 12	13	14	15	16	5	136		
	Apr 19	20	21	22	23	5	141		
	Apr 26	27	28	29	30	5 (15)	146		
9	May 3	4	5	6	7	5	151		
	May 10	11	12	13	14	5	156		
	May 17	18	19	20	21	5	161		
	May 24	25	26	27	28	5 (20)	166		
10	May 31	1	2	3	4	4	170	1	5/31 Memorial Day
	Jun 7	8	9	10	11	5	175		
	Jun 14	15	16	17	18 *#	5 (14)	180		6/18 Last day of school
	Jun 21	22	23	24	25	0			6/18 2nd Semester/Term Ends *#
	Jun 28	29	30	1	2	5	5		
	Jul 5	6	7	8	9	4	9	1	7/5 Independence Day
	Jul 12	13	14	15	16	5	14		
	Jul 19	20	21	22	23	5	19		
	Jul 26	27	28	29	30	5	24		
	Aug 2	3	4	5	6	5	29		6 weeks
	Aug 9	10	11	12	13	5	34		
	Aug 16	17	18	19	20	5	39		8 weeks
	Aug 23	24	25	26	27	5			
	Aug 30	31				5			

 Holidays/Breaks/Inservice - No School

* Academy's Quarter/Term Ending Dates
High Schools Quarter/Semester Ending Dates